



P.O. Box 1749  
Halifax, Nova Scotia  
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**Item No. 18.2**  
**Halifax Regional Council**  
**September 26, 2023**

**TO:** Mayor Savage and Members of Halifax Regional Council

**SUBMITTED BY:** Original Signed \_\_\_\_\_

Cathie O'Toole, Chief Administrative Officer

**DATE:** September 25, 2023

**SUBJECT:** **Councillor Nominations to Nova Scotia Federation of Municipalities (NSFM)**

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**ORIGIN**

As part of our Nova Scotia Federation of Municipalities (NSFM) membership, Halifax Regional Municipality is provided with the opportunity for two Halifax Regional Municipality Representatives to serve on the board of directors. Nominations must be made by the deadline of September 28, 2023.

**LEGISLATIVE AUTHORITY**

Administrative Order One – *The Procedures of the Council Administrative Order:*

4. (2) Notwithstanding subsection (1), any one or more of the rules of procedures contained herein except for sections 5 and 41 and subsections 12(5) and 59(3) may be suspended by Council, Committee of the Whole, Community Council or a Standing Committee by the affirmative vote of two-thirds (2/3rds) of the Members present and voting.

Administrative Order One – *The Procedures of the Council Administrative Order:*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

**RECOMMENDATION**

It is recommended that Halifax Regional Council:

1. Suspend the rules of procedures under Schedule 6 of Administrative Order One, Executive Standing Committee Terms of Reference, requiring the Executive Standing Committee to review the nominations outlined in this report and make a recommendation to Regional Council;
2. Nominate one (1) Councillor, who is the successful candidate receiving the most votes, after a vote by secret ballot, as the Halifax Regional Municipality Representative to sit on the Nova Scotia Federation of Municipalities Board (NSFM) for a two-year term; and

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3. Nominate one (1) Councillor, who is the successful candidate receiving the second most votes, after a vote by secret ballot, as the Halifax Regional Municipality Representative to sit on the Nova Scotia Federation of Municipalities Board (NSFM) for a one-year term.

## **BACKGROUND**

Halifax representation on Nova Scotia Federation of Municipalities includes two (2) Halifax Regional Municipality Representatives, elected, at the Nova Scotia Federation of Municipalities (NSFM) Fall Conference. Nominations are required to meet the NSFM nomination deadline of September 28, 2023.

The following Councillors serve on this board until new members are elected:

- Councillor Russell
- Councillor Lovelace

## **DISCUSSION**

In Regions that have two (2) Regional Representatives, the terms of Regional Representatives will be staggered so that one (1) is elected each year.

NSFM has requested nominations for one (1) Halifax Regional Municipality Representative for a two-year term and one (1) Halifax Regional Municipality Representative for a one-year term.

An expression of interest was issued from the Office of the Municipal Clerk to all members of Council regarding serving as a Halifax Regional Municipality Representative for NSFM. The following Councillors have expressed interest:

- Councillor Paul Russell
- Councillor Sam Austin

It is customary for the nomination of Members of Council to be presented to the Executive Standing Committee for review, however, staff have recommended that Council Suspend section 4, Membership Selection of Schedule 6 of Administrative Order One (AO 1), Executive Standing Committee Terms of Reference, to avoid delays in the appointment process. Section 4 states:

4. The Executive Standing Committee shall act as the Membership Selection Committee of the Council with a mandate to function as the nomination committee for appointment to Boards and Committees, including at large nomination to Standing Committees, except as delegated to other Standing Committees by the Council.

It is recommended that Halifax Regional Council:

1. Suspend the rules of procedures under Schedule 6 of Administrative Order One, Executive Standing Committee Terms of Reference, requiring the Executive Standing Committee to review the nominations outlined in this report and make a recommendation to Regional Council;
2. Nominate one (1) Councillor, who is the successful candidate receiving the most votes, after a vote by secret ballot, as the Halifax Regional Municipality Representative to sit on the Nova Scotia Federation of Municipalities Board (NSFM) for a two-year term; and
3. Nominate one (1) Councillor, who is the successful candidate receiving the second most votes, after a vote by secret ballot, as the Halifax Regional Municipality Representative to sit on the Nova Scotia Federation of Municipalities Board (NSFM) for a one-year term.

## **FINANCIAL IMPLICATIONS**

No financial implications at this time.

**RISK CONSIDERATION**

No risks were identified.

**COMMUNITY ENGAGEMENT**

No community engagement is required.

**ENVIRONMENTAL IMPLICATIONS**

No environmental implications were identified.

**ALTERNATIVES**

There are no recommended alternatives.

**ATTACHMENTS**

There are no attachments.

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

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