

Programs & Activities

Funding Access Application

The Recreation Funding Access Program is now part of the combined Affordable Access Program. [Get more information and learn how to apply \(/about-halifax/affordable-access-program\)](#). You can also call 311 for details.

The Funding Access Program provides recreation opportunities to children, youth and adults in financial need. Depending on the need, the cost of recreation programs could be 50% or 100% covered by the program. All recreation programs offered by Halifax Recreation are eligible for this program **with the exception of the following:**

- Private Swim Lessons
- Birthday Parties
- Sport Ball Programs

Proof of financial need must accompany [your application \(/https://www.halifax.ca/sites/default/files/documents/about-halifax/cc-affordableaccessprogrampdf-update-may-11-2022.pdf\)](#). [\(/about-halifax/affordable-access-program/apply-affordable-access-program\)](#) You must include the following as applicable to your application request.

- [Canada Child Benefit Statement \(/https://www.halifax.ca/sites/default/files/documents/recreation/programs-activities/Canada%2520Child%2520Benefit%2520%2528CCB%2529%2520ar%2520Sample.pdf\)](#) for children and youth under 18 years of age
- [Notice of Assessment \(/https://www.canada.ca/en/revenue-agency/services/tax/individuals/topics/about-your-tax-return/a-copy-your-notice-assessment-reassessment.html\)](#) for individuals 18 years of age and over
 - [Sample Notice of Assessment \(/media/69276\)](#)

- Letter from the Department of Community Services (<https://novascotia.ca/coms/>).

Approval is based on Revenue Canada's Low Income Table 2021 outlined below.

Funding Access Application Guidelines

- You must live in the Halifax Regional Municipality
- You must fill out the application prior to paying for your registration. The Funding Access Program does not reimburse individuals who have already paid. If you have already paid, you can apply for assistance for another season. Once you have been notified of approval by email, please contact your local recreation centre to register for programs. This application is for program approval purposes only.
- Parks and Recreation has the right to limit access when necessary.
- This discount cannot be combined with any other municipal recreation discounts or vouchers (employee discount, seniors discount, punch passes etc).

Use of Personal Information

In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this form will only be used by staff for purposes relating to the administration of the Access Program, including releasing necessary information to program providers. If you have any questions about the collection and use of the information please contact the Access and Privacy Office at 902-490-7460 or privacy@halifax.ca (<mailto:privacy@halifax.ca>).

If you are applying to the Affordable Access Program and would like to provide feedback, please fill out and submit our Feedback Survey.

(<https://www.halifax.ca/sites/default/files/documents/about-halifax/AAP%2520-%2520Customer%2520Feedback%2520Survey.pdf>).

Revenue Canada Low Income Cut-Offs 2021

(https://www.halifax.ca/sites/default/files/documents/recreation/programs-activities/Stats_Canada_2021_LICO.pdf) (PDF)

Canada Child Benefit sample

(<https://www.halifax.ca/sites/default/files/documents/recreation/programs-activities/Canada%20Child%20Benefit%20%28CCB%29%20and%20Nova%20Scoti%20Sample.pdf>) (PDF)

Revenue Canada's 2021 Low Income Cut Off

	Discount of 50%	Discount of 100%
Family of:		
1	\$46,000	\$23,000
2	\$58,000	\$29,000
3	\$71,000	\$36,000
4	\$86,000	\$43,000
5	\$97,000	\$49,000
6	\$109,000	\$55,000
7 or more	\$122,000	\$61,000



Affordable Access Program

Affordable Access Application Form (* indicates a required/mandatory response)

The Affordable Access Program allows qualified residents to apply for municipal subsidized programs. This intake process will allow you to apply once and have that application considered for multiple programs.

Applicant 1: _____
(first name) (middle name) (last name)

Applicant 2: _____
(first name) (middle name) (last name)

All programs require - Current year's Notice of Assessment from Revenue Canada. Proof(s) of Income must be included in all applications for all adults over the age of 18. All business, rental and worldwide income must be disclosed. If any owner or occupant has worldwide income you **must** include your **Schedule T1**. Incomplete applications will be denied.

New: Eligible applicants to the Affordable Access Tax Program will not be issued refunds effective 2023 program year. Instead of refunds being issued credits will be applied to accounts to reduce future tax bills.

Please only check each of the programs that you require:

Property Tax Exemption **Assessment Account Number (AAN)** _____

Deferral Programs

- Your current **Notice of Assessment** from Revenue Canada showing Gross income is required.
- Is your **principal residence** located within Halifax Regional Municipality? If you answered "No", you are ineligible to receive property tax assistance through this program.
- Statement of Business Activities and/or Rental Activities must be included if you are self-employed or have tenants.

Affordable Adult Transit Pass Program

- Your current **Notice of Assessment** from Revenue Canada showing Gross income is required.
- Transit passes are for applicants over 18 years of age and the adult bus pass only.
- If you receive an annual transit pass through the 'Welcomed to Halifax' Program, the Nova Scotia Employment Support and Income Assistance program (or receive any kind of transportation subsidy), or your university/college, you do not qualify to purchase transit passes through this program.

Recreation Access Program **HRM Recreation Account Number for each family member in table**

- Current proof of **Canadian Child Tax Benefit** must be provided for children under the age of 18.
- We also accept a valid "Welcomed to Halifax Card" (WIH)
- All Recreation Access Program applicants must have an online Recreation Services account **before** submitting this application. To set up an account please go to <https://www.halifax.ca/myrec> or visit any Halifax Community Recreation Centre for assistance.

Please email your application form and all supporting documentation to affordableaccess@halifax.ca or mail them to: Attn HRM Customer Service Centre PO Box 1749, Halifax NS B3J 3A5

Section 1: Applicant Information

Home Address *		
Mailing Address*		
Email Address*		
Phone	Home:	Cell:

Section 2: Detailed Household Information

This section is required. All household members must be listed below, proof of income for household members age 18 and over must be included.

Recreation: Only household members with their Notice of Assessment attached and listed below or listed on the Canadian Child Tax Benefit will be approved for Recreation Discount. We also accept a valid “Welcomed to Halifax Cards” (WIH) for Recreation Discounts for new Canadians. Please enter your Recreation account number below.

Tax Exemption: proof of enrollment in an accredited program is required for adult students residing on the property.

Transit pass: Adult passes for applicants 18 years of age only. You may approve up to two people to buy your monthly pass on your behalf. Include their name and telephone number in the table below. Please note that designates must provide a valid photo ID when purchasing the transit pass.

	First Name/Last Name	Relationship to Applicant	Recreation Program Account #	Transit Pass (Yes/No)	Student (Yes/No)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

Section 3: For Property Tax Programs Applicants Only

1. Does the property contain a separate apartment unit?	Yes	No
2. Is any portion of the property used for business purposes?	Yes	No

If you answered “yes” to any of questions above, you **must** include your **Revenue Canada statement of business and/or rental activities section of your tax return or your Schedule T1** with this application.

Section 4: Signature and Privacy Statement *

By signing below, I certify that all information provided is true and correct to the best of my knowledge.

Applicant Signature	<u> X </u>	Date:	
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IMPORTANT: If you are filling out this form on your computer and you are unable to sign this form digitally in your web browser by clicking next to the “X” above, please save the form to your computer and complete it there. Use the "Submit Application By Email" button below to generate an email with your application form attached, then proceed to attach other documents as required.

Use of Personal Information

In accordance with Section 485 of the Municipal Government Act (MGA), any personal information collected in this application will only be used by municipal staff and, if necessary, individuals under service contract with the Halifax Regional Municipality for purposes relating to the administration of the Affordable Access Program and the municipal subsidized programs it supports. If you have any questions about privacy related topics, please email privacy@halifax.ca, access related topics, please email at access@halifax.ca. **For information on this form and the Affordable Access Program, please call 311.**

Your Application Checklist

Before you submit your application by email to affordableaccess@halifax.ca, or mail your form to: PO Box 1749, Halifax NS B3J 3A5, or drop off your application, remember to include all necessary documents:

- Affordable Access Application – signed and completed with current contact information.
- Your current year’s Notice of Assessment from Revenue Canada or Proof(s) of Income Please see the **Affordable Access Information Guide** for requirements.
 - For Property Tax Exemption and Deferral Program:
 - Proof of power of attorney, personal representative, guardian, trustee, or living interest must be included for the Property Tax Exemption and Deferral Program, unless previously submitted.

New: Eligible applicants to the Affordable Access Tax Program will not be issued refunds effective 2023 program year. Instead of refunds being issued credits will be applied to accounts to reduce future tax bills.

PRINT

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