

# Group Benefit Enrolment Form

New Employee     
  Add/Delete Dependents     
  Change of Name  
 Change of Address     
  Change of Coverage     
  Other \_\_\_\_\_

## Employee Information

Status: Intern

Employee Name (Last/ First/ Initial) \_\_\_\_\_

Employee Number \_\_\_\_\_ Sex \_\_\_\_\_ Birthdate \_\_\_\_\_  
(dd/mm/yy)

Street Address \_\_\_\_\_ Apt. No. \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Other Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

**Required Health Coverage**     
  Single     
  Family     
  No coverage

\* Health Coverage is mandatory if you do not have another medical plan

Are you and/or your spouse and children covered under another group plan?  Yes  No

If yes, Insurance Company Name \_\_\_\_\_

Policy No. \_\_\_\_\_ ID No. \_\_\_\_\_

Is the other coverage Single or Family?  Single  Family

Is the other coverage for Health/Dental or both?  Health Only  Dental Only  Both Health and Dental

<b>Dependent Info</b>				
	<b>Full Name</b>	<b>Sex at Birth</b>	<b>Birthdate (d/m/y)</b>	<b>Status if Over Age 21</b>
<b>Spouse</b>				
<b>Children</b>				

I hereby apply for group insurance benefits and authorize any required payroll deductions. I reserve the right to change my beneficiary designations at any time. My beneficiary designation is revocable (including spouse) and replaces the previous revocable beneficiary.

**Employee Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_