



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 15.4.1
Halifax Regional Council
February 7, 2023

TO: Members of Halifax Regional Council

SUBMITTED BY: Original Signed
Mayor Mike Savage, Chair, Executive Standing Committee

DATE: January 26, 2023

SUBJECT: Councillor Appointments to Boards and Committees

ORIGIN

Motion from Item 12.1.1 of the January 23, 2023, meeting of Executive Standing Committee.

LEGISLATIVE AUTHORITY

Administrative Order One – *The Procedures of the Council Administrative Order:*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

Administrative Order One – Schedule 6 Executive Standing Committee Terms of Reference, Section 15:

COMMITTEE	TYPE	APPOINTMENT
Women’s Advisory Committee	Advisory	Recommend Members to the Council
African Descent Advisory Committee	Advisory	Recommend Members to the Council

Administrative Order Number 2019-004-GOV - *Women’s Advisory Committee Administrative Order:*

12. The nominating body for membership on the Committee shall be the Executive Standing Committee, which shall make recommendations to Regional Council.

13. The Committee shall be comprised of eleven (11) members:
(a) two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee; and

(b) nine (9) women, appointed in accordance with section 11, and with at least one woman from each of the rural, suburban, and urban areas of the municipality.

Administrative Order Number 2021-004-GOV *Respecting the African Descent Advisory Committee in the Halifax Regional Municipality*:

13. The nominating body for membership on the Committee shall be the Executive Standing Committee, which shall make recommendations to Regional Council.

14. The Committee shall be comprised of fifteen (15) members appointed in accordance with section 12:

- (a) two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee

Administrative Order One, *The Procedures of the Council Administrative Order*, Schedule 6 – Executive Standing Committee Terms of Reference, Section 4:

4. Membership Selection

The Executive Standing Committee shall act as the Membership Selection Committee of the Council with a mandate to function as the nomination committee for appointment to Boards and Committees, including at large nomination to Standing Committees, except as delegated to other Standing Committees by the Council.

RECOMMENDATION

THAT the Executive Standing Committee recommend that Halifax Regional Council:

1. Appoint Councillor Lovelace to the Women’s Advisory Committee, for a term to the end of the Council term;
2. Appoint Councillor Stoddard to the African Descent Advisory Committee, for a term to the end of the Council term; and
3. It is further recommended that Halifax Regional Council direct the Chief Administrative Officer (CAO) to provide a staff report to:
 - a. Consider amendments to the Women’s Advisory Committee Terms of Reference to remove the requirement that one of the members be a member from the Executive Standing Committee; and
 - b. Consider amendments to the African Descent Advisory Committee Terms of Reference to remove the requirement that one of the members of Council be a member from the Executive Standing Committee.

BACKGROUND/DISCUSSION

The Executive Standing Committee received a staff report dated December 12, 2022, at their January 23, 2023, meeting (see Attachment 2).

The committee reviewed the staff report and approved the recommendations as outlined in this report (see Attachment 1).

In addition to the approved recommendations, the Committee is also recommending that Halifax Regional

Council direct the Chief Administrative Officer to provide a staff report to consider amendments to the Women's Advisory Committee Terms of Reference to remove the requirement that one of the members be a member from the Executive Standing Committee and consider amendments to the African Descent Advisory Committee Terms of Reference to remove the requirement that one of the members of Council be a member from the Executive Standing Committee.

FINANCIAL IMPLICATIONS

Financial implications are outlined in the staff report dated December 12, 2022.

RISK CONSIDERATION

Risk considerations are outlined in the staff report dated December 12, 2022.

COMMUNITY ENGAGEMENT

Community Engagement is outlined in the staff report dated December 12, 2022.

ENVIRONMENTAL IMPLICATIONS

Environmental implications are outlined in the staff report dated December 12, 2022.

ALTERNATIVES

Alternatives are outlined in the staff report dated December 12, 2022.

ATTACHMENTS

Attachment 1 – Councillor Appointments to Boards and Committees
Attachment 2 – Staff Report to Executive Standing Committee dated December 12, 2022

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Iain MacLean, Municipal Clerk, 902.490.4210

Councillor Appointments to Boards and Committees

Committee	Councillor	Term	Nominating Body
Women's Advisory Committee	Councillor Lovelace	End of the Council term	Executive Standing Committee
African Descent Advisory Committee	Councillor Stoddard	End of the Council term	Executive Standing Committee



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Item No. 12.1.1
Executive Standing Committee
January 23, 2023

TO: Members of Executive Standing Committee

SUBMITTED BY: 

Caroline Blair-Smith, Acting Chief Administrative Officer

DATE: December 12, 2022

SUBJECT: **Councillor Appointments to Boards and Committees**

ORIGIN

The requirement for Standing Committees to appoint Councillors to serve on Boards, Committees and Commissions.

November 8, 2022 – Halifax Regional Council deferred appointments the Women’s Advisory, as follows:

THAT Halifax Regional Council defer nominations to the Women’s Advisory Committee to a future meeting of Regional Council pending the Executive Standing Committee’s nomination.

Motion from Item 10.1 of Halifax Regional Council meeting on October 18, 2022
MOVED by Councillor Smith, seconded by Councillor Stoddard

THAT Halifax Regional Council direct the Chief Administrative Officer to:

1. Adopt Administrative Order No. 2021-004-GOV, respecting the African Descent Advisory Committee in the Halifax Regional Municipality as set out in Attachment 1 of the revised staff report dated July 6, 2022, as amended with corrected spelling of Lake Loon in section 15(d), which will advise the Municipality on the impact of municipal policies, programs, and services on people of African descent and
2. Adopt the proposed amendments to Administrative Order One as set out in Attachment 3 of the revised staff report dated July 6, 2022, to allow the newly created African Descent Advisory Committee to report to the Executive Standing Committee of Council.

MOTION PUT AND PASSED UNANIMOUSLY.

LEGISLATIVE AUTHORITY

Administrative Order One – *The Procedures of the Council Administrative Order:*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

Administrative Order One – Schedule 6 Executive Standing Committee Terms of Reference, Section 15:

COMMITTEE	TYPE	APPOINTMENT
Women’s Advisory Committee	Advisory	Recommend Members to the Council
African Descent Advisory Committee	Advisory	Recommend Members to the Council

Administrative Order Number 2019-004-GOV - *Women’s Advisory Committee Administrative Order*:

12. The nominating body for membership on the Committee shall be the Executive Standing Committee, which shall make recommendations to Regional Council.

13. The Committee shall be comprised of eleven (11) members:

(a) two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee; and

(b) nine (9) women, appointed in accordance with section 11, and with at least one woman from each of the rural, suburban, and urban areas of the municipality.

RECOMMENDATION

It is recommended that Executive Standing Committee:

1. Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on the Women’s Advisory Committee, for a term to the end of the Council term;
2. Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on the Women’s Advisory Committee, for a term to the end of the Council term;
3. Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term; and
4. Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term;

BACKGROUND

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. Current appointments expired on November 30, 2022, and new appointments are required to fill vacancies on Women’s Advisory Committee.

On October 18, 2022, Council approved the creation of the African Descent Advisory Committee, which will advise Regional Council, through Executive Standing Committee, on the impact of municipal policies, programs and services for People of African Descent.

DISCUSSION

Women's Advisory Committee

The Women's Advisory Committee shall be comprised of eleven (11) members, two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee and nine (9) women, appointed with at least one woman from each of the rural, suburban, and urban areas of the municipality.

Councillor representation on the Women's Advisory Committee is as follows:

Councillor Stoddard	Term expiry 30-Nov-22	1st Term	
Councillor Blackburn	Term expiry 30-Nov-22	1st Term	ESC Appointee

An expression of interest was issued from the Office of the Municipal Clerk to all Members of Council regarding serving on various Boards, Committees and Commissions.

The following Councillors expressed interest in serving on the Women's Advisory Committee, none of which are current members of the Executive Standing Committee:

- Councillor Kent
- Councillor Stoddard
- Councillor Lovelace
- Councillor Blackburn

Executive Standing Committee action required:

- Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on Women's Advisory Committee, for a term to the end of the Council term.
- Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on Women's Advisory Committee, for a term to the end of the Council term.

African Descent Advisory Committee

The nominating body for membership on the Committee shall be the Executive Standing Committee, which shall make recommendations to Regional Council.

The Committee shall be comprised of fifteen (15) members appointed as follows:

- two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee;
- seven (7) People of African Descent, representing a minimum of five (5) of the
- seven (7) historic African Nova Scotian Communities in the Halifax Regional Municipality;
- one (1) representative of African Descent from Halifax;
- one (1) representative of African Descent from Dartmouth;
- two (2) youth representatives of African Descent; and
- two (2) recent immigrants of African Descent.

The Committee shall include members from the following historic communities:

- Descendants of Africville
- North Preston
- East Preston
- Lake Loon/Cherry Brook

- Beechville
- Upper Hammonds Plains
- Lucasville/Sackville (Cobequid Road and Maroon Hill)

An expression of interest was issued to all Members of Halifax Regional Council regarding serving on the African Descent Advisory Committee.

The following members of Halifax Regional Council expressed interest in serving on this committee, none of which are current members of the Executive Standing Committee:

- Councillor Stoddard
- Councillor Lovelace
- Councillor Smith

Executive Standing Committee action required:

- Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term.
- Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term.

FINANCIAL IMPLICATIONS

No financial implications at this time.

RISK CONSIDERATION

No risk considerations were identified.

COMMUNITY ENGAGEMENT

No community engagement is required.

ENVIRONMENTAL IMPLICATIONS

No Environmental implications were identified.

ALTERNATIVES

There are no recommended alternatives.

ATTACHMENTS

There are no attachments.

Report Prepared by: Iain MacLean, Office of the Municipal Clerk, Phone # 902-490-4210