



P.O. Box 1749  
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**Item No. 12.1.1**  
**Executive Standing Committee**  
**January 23, 2023**

**TO:** Members of Executive Standing Committee

**SUBMITTED BY:** [REDACTED]

Caroline Blair-Smith, Acting Chief Administrative Officer

**DATE:** December 12, 2022

**SUBJECT:** **Councillor Appointments to Boards and Committees**

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**ORIGIN**

The requirement for Standing Committees to appoint Councillors to serve on Boards, Committees and Commissions.

November 8, 2022 – Halifax Regional Council deferred appointments the Women’s Advisory, as follows:

THAT Halifax Regional Council defer nominations to the Women’s Advisory Committee to a future meeting of Regional Council pending the Executive Standing Committee’s nomination.

Motion from Item 10.1 of Halifax Regional Council meeting on October 18, 2022  
MOVED by Councillor Smith, seconded by Councillor Stoddard

THAT Halifax Regional Council direct the Chief Administrative Officer to:

1. Adopt Administrative Order No. 2021-004-GOV, respecting the African Descent Advisory Committee in the Halifax Regional Municipality as set out in Attachment 1 of the revised staff report dated July 6, 2022, as amended with corrected spelling of Lake Loon in section 15(d), which will advise the Municipality on the impact of municipal policies, programs, and services on people of African descent and
2. Adopt the proposed amendments to Administrative Order One as set out in Attachment 3 of the revised staff report dated July 6, 2022, to allow the newly created African Descent Advisory Committee to report to the Executive Standing Committee of Council.

MOTION PUT AND PASSED UNANIMOUSLY.

**LEGISLATIVE AUTHORITY**

Administrative Order One – *The Procedures of the Council Administrative Order:*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

Administrative Order One – Schedule 6 Executive Standing Committee Terms of Reference, Section 15:

<b>COMMITTEE</b>	<b>TYPE</b>	<b>APPOINTMENT</b>
Women’s Advisory Committee	Advisory	Recommend Members to the Council
African Descent Advisory Committee	Advisory	Recommend Members to the Council

Administrative Order Number 2019-004-GOV - *Women’s Advisory Committee Administrative Order*:

12. The nominating body for membership on the Committee shall be the Executive Standing Committee, which shall make recommendations to Regional Council.

13. The Committee shall be comprised of eleven (11) members:

(a) two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee; and

(b) nine (9) women, appointed in accordance with section 11, and with at least one woman from each of the rural, suburban, and urban areas of the municipality.

**RECOMMENDATION**

It is recommended that Executive Standing Committee:

1. Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on the Women’s Advisory Committee, for a term to the end of the Council term;
2. Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on the Women’s Advisory Committee, for a term to the end of the Council term;
3. Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term; and
4. Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term;

**BACKGROUND**

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. Current appointments expired on November 30, 2022, and new appointments are required to fill vacancies on Women’s Advisory Committee.

On October 18, 2022, Council approved the creation of the African Descent Advisory Committee, which will advise Regional Council, through Executive Standing Committee, on the impact of municipal policies, programs and services for People of African Descent.

**DISCUSSION**

Women's Advisory Committee

The Women's Advisory Committee shall be comprised of eleven (11) members, two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee and nine (9) women, appointed with at least one woman from each of the rural, suburban, and urban areas of the municipality.

Councillor representation on the Women's Advisory Committee is as follows:

Councillor Stoddard	Term expiry 30-Nov-22	1st Term	
Councillor Blackburn	Term expiry 30-Nov-22	1st Term	ESC Appointee

An expression of interest was issued from the Office of the Municipal Clerk to all Members of Council regarding serving on various Boards, Committees and Commissions.

The following Councillors expressed interest in serving on the Women's Advisory Committee, none of which are current members of the Executive Standing Committee:

- Councillor Kent
- Councillor Stoddard
- Councillor Lovelace
- Councillor Blackburn

Executive Standing Committee action required:

- Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on Women's Advisory Committee, for a term to the end of the Council term.
- Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on Women's Advisory Committee, for a term to the end of the Council term.

African Descent Advisory Committee

The nominating body for membership on the Committee shall be the Executive Standing Committee, which shall make recommendations to Regional Council.

The Committee shall be comprised of fifteen (15) members appointed as follows:

- two (2) members of Council, at least one of whom shall be a member of the Executive Standing Committee;
- seven (7) People of African Descent, representing a minimum of five (5) of the
- seven (7) historic African Nova Scotian Communities in the Halifax Regional Municipality;
- one (1) representative of African Descent from Halifax;
- one (1) representative of African Descent from Dartmouth;
- two (2) youth representatives of African Descent; and
- two (2) recent immigrants of African Descent.

The Committee shall include members from the following historic communities:

- Descendants of Africville
- North Preston
- East Preston
- Lake Loon/Cherry Brook

- Beechville
- Upper Hammonds Plains
- Lucasville/Sackville (Cobequid Road and Maroon Hill)

An expression of interest was issued to all Members of Halifax Regional Council regarding serving on the African Descent Advisory Committee.

The following members of Halifax Regional Council expressed interest in serving on this committee, none of which are current members of the Executive Standing Committee:

- Councillor Stoddard
- Councillor Lovelace
- Councillor Smith

Executive Standing Committee action required:

- Nominate one (1) Councillor from Executive Standing Committee, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term.
- Nominate one (1) Councillor, from the expression of interest list as outlined in the discussion section of this report, for appointment by Halifax Regional Council, to serve on the African Descent Advisory Committee, for a term to the end of the Council term.

### **FINANCIAL IMPLICATIONS**

No financial implications at this time.

### **RISK CONSIDERATION**

No risk considerations were identified.

### **COMMUNITY ENGAGEMENT**

No community engagement is required.

### **ENVIRONMENTAL IMPLICATIONS**

No Environmental implications were identified.

### **ALTERNATIVES**

There are no recommended alternatives.

### **ATTACHMENTS**

There are no attachments.

Report Prepared by:      Iain MacLean, Office of the Municipal Clerk, Phone # 902-490-4210