



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 15.1.4
Halifax Regional Council
December 13, 2022

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed
Caroline Blair-Smith, Acting Chief Administrative Officer

DATE: December 2, 2022

SUBJECT: **Councillor Appointments to Boards, Committees and Commissions**

ORIGIN

The requirement to fill Councillor positions on Boards, Committees and Commissions.

November 8, 2022 – Halifax Regional Council deferred appointments to Halifax Regional Water Commission, Nova Scotia Federation of Municipalities, and Women’s Advisory, as follows:

THAT Halifax Regional Council defer nominations to the Halifax Regional Water Commission to a future meeting of Regional Council pending the Environment and Sustainability Standing Committee nomination to the Halifax Regional Water Commission

THAT Halifax Regional Council defer nominations to the Nova Scotia Federation of Municipalities to a future meeting of Regional Council pending further discussion.

THAT Halifax Regional Council defer nominations to the Women’s Advisory Committee to a future meeting of Regional Council pending the Executive Standing Committee’s nomination.

November 24, 2022 - Transportation Standing Committee

December 1, 2022 - Environment and Sustainability Standing Committee

LEGISLATIVE AUTHORITY

Administrative Order One – *The Procedures of the Council Administrative Order.*

4. (2) Notwithstanding subsection (1), any one or more of the rules of procedures contained herein except for sections 5 and 41 and subsections 12(5) and 59(3) may be suspended by Council, Committee of the Whole, Community Council or a Standing Committee by the affirmative vote of two-thirds (2/3rds) of the Members present and voting.

Administrative Order One – *The Procedures of the Council Administrative Order.*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

120. (1) The motion for the election of Members by the Council to Standing Committees shall be made in November of every second year.

Administrative Order One – The Procedures of the Council Administrative Order:

Schedule 7, Clause 2(e) and Section 8

2. The Regional Transportation issues of the Council include:

(e) liaising with agencies, boards and committees that support the objective of the mandate of the Standing Committee including the Bridge Commission, Transit Advisory Committee, Canadian Urban Transit Association (CUTA) and other municipal, provincial or federal bodies involved in Transportation related initiatives.

8. The Transportation Standing Committee shall:

(a) promote and encourage the development of integrated programs, policies and initiatives in the municipality that support the Municipality's transportation goals and outcomes;

(b) take an active interest in the agencies, boards and commissions funded by the Municipality's in the areas of Transportation to ensure they continue to meet community needs and expectations; and

(c) recommend to the Council, the Municipality's appointments and review service agreements of the agencies, boards and commissions under the mandate of the Standing Committee.

Administrative Order One – The Procedures of the Council Administrative Order:

Schedule 5, Section 6, Water Resource Management:

6. The Environment and Sustainability Committee shall:

(a) be involved in policy development and oversight of policies appropriate to promote and protect water resources in the Municipality;

(b) liaison with Halifax Water including the nomination to the Council of one (1) Member of the Standing Committee as one (1) of the Council appointments to the Board of Halifax Water and the nominee shall act as a liaison between the Standing Committee and Halifax Water; and

(c) perform other related activities in the area of Water Resource management as identified by the Standing Committee and approved by the Council.

The Halifax Water Regional Commission Administrative Order:

12 (4) The Executive Committee, in accordance with its Terms of Reference as found in Schedule 6 of Administrative Order One, shall review the expression of interests and shall make a report and recommendation to Council respecting which member or members of Council to appoint to the Commission Board.

RECOMMENDATION

It is recommended that Halifax Regional Council:

1. Suspend the rules of procedures requiring the Executive Standing Committee to review the nominations outlined in this report and make a recommendation to Regional Council;
2. Appoint Councillor Lovelace, as the representative from Transportation Standing Committee, to serve on the Canadian Urban Transit Association, for a term to the end of the Council term;
3. Appoint Councillor Deagle Gammon, as the representative from Environment and Sustainability Standing Committee, to serve on the Halifax Regional Water Commission, for a term to the end of the Council term; and
4. Appoint one (1) Member to the Halifax Regional Water Commission, for a term to the end of the Council term.

BACKGROUND

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. Current appointments expired on November 30, 2022, and new appointments are required to fill vacancies.

DISCUSSION

It is customary for the appointments of Members of Council to be presented to the Executive Standing Committee for review, however, staff have recommended that Council Suspend section 4, Membership Selection of Schedule 6 of Administrative Order One (AO 1), Executive Standing Committee Terms of Reference, to avoid delays in the appointment process. Section 4 states:

4. The Executive Standing Committee shall act as the Membership Selection Committee of the Council with a mandate to function as the nomination committee for appointment to Boards and Committees, including at large nomination to Standing Committees, except as delegated to other Standing Committees by the Council.

Regional Council is required by motion, to confirm the appointment of Members of Council to these bodies.

Canadian Urban Transit Association

At the November 24, 2022, meeting of Transportation Standing Committee, Councillor Lovelace was nominated to serve on Canadian Urban Transit Association, for a term to the end of the Council term.

It is recommended that Halifax Regional Council:

- Appoint Councillor Lovelace to Canadian Urban Transit Association for a term to the end of the Council term.

Halifax Regional Water Commission Appointments

Halifax representation on the Halifax Regional Water Commission is comprised of the Mayor, three (3) Members of Council, one (1) representative from Environment & Sustainability Standing Committee, three (3) citizens and the CAO or designate.

Councillor representation on the Halifax Regional Water Commission is as follows:

Councillor Deagle Gammon	Term expiry	30-Nov-22	1st Term	ESSC Appointee
Councillor Kent	Term expiry	30-Nov-22	1st Term	
Councillor Cuttell	Term expiry	30-Nov-23	1st Term	
Councillor Lovelace	Term expiry	30-Nov-23	1st Term	

As set out in Schedule 5 of AO1 and section 12 of the *Halifax Regional Water Commission Administrative*, one of the four Councillors appointed to the Halifax Regional Water Commission Board of Directors is to be nominated by the Environment and Sustainability Standing Committee (ESSC), and the remaining three appointments are nominated by the Executive Standing Committee. To follow the same approach for other appointments, only the requirement for a nomination by the Executive Standing Committee is being suspended.

The *Halifax Regional Water Commission Act* states:

- 4(4) Each commissioner appointed pursuant to clause (1)(a) holds office for a term of two or three years at the discretion of council.

At the November 8, 2022, meeting of Regional Council, the appointment of a member of Regional Council to serve on Halifax Regional Water Commission was deferred until a member from Environment and Sustainability Standing Committee is nominated.

At the December 1, 2022, meeting of Environment and Sustainability Standing Committee, Councillor Deagle Gammon was nominated to serve on the Halifax Regional Water Commission for a term to the end of the Council term.

An expression of interest was issued from the Office of the Municipal Clerk to all Members of Council regarding serving on this committee. The following Councillors have expressed interest in serving on this committee:

- Councillor Hendsbee
- Councillor Kent
- Councillor Purdy

It is recommended that Halifax Regional Council:

- appoint Councillor Deagle Gammon, as the representative from Environment and Sustainability Standing Committee, to serve on the Halifax Regional Water Commission, for a term to the end of the Council term; and
- appoint one (1) Councillor to the Halifax Regional Water Commission, for a term to the end of the Council term.

Women's Advisory Committee

The nominating body for membership on the Committee shall be the Executive Standing Committee, which shall make recommendations to Regional Council. The Committee shall be comprised of eleven (11) members:

- (a) two (2) Members of Council, at least one of whom shall be a member of Executive Standing Committee; and
- (b) nine (9) women, appointed in accordance with section 11, and with at least one woman from each of the rural, suburban, and urban areas of the municipality.

The nomination for members to serve on Women's Advisory Committee was deferred at the November 8, 2022, meeting of Halifax Regional Council, until a member from Executive Standing Committee is nominated. Nominations for a representative of Executive Standing Committee to serve on Women's Advisory Committee will occur at a future meeting of Executive Standing Committee, in early 2023.

Nova Scotia Federation of Municipalities

At the November 8, 2022, meeting of Halifax Regional Council, a recommendation was put forth to nominate two (2) Members of Regional Council to serve on Nova Scotia Federation of Municipalities. It was determined that appointments were made by Nova Scotia Federation of Municipalities and no further action is required.

FINANCIAL IMPLICATIONS

No financial implications at this time.

RISK CONSIDERATION

A delay in considering and making appointments could result in additional delays for other meeting schedules and business of Committees as they would be formed at a later date.

COMMUNITY ENGAGEMENT

No community engagement is required.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

There are no recommended alternatives.

ATTACHMENTS

There are no attachments.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Iain MacLean, Office of the Municipal Clerk, Phone # 902-490-4210
