



P.O. Box 1749
Halifax, Nova Scotia
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Item No. 12.2.1
Audit and Finance Standing Committee
December 14, 2022

TO: Members of Audit and Finance Standing Committee

SUBMITTED BY: **- Original Signed -**

Caroline Blair-Smith, Acting Chief Administrative Officer

DATE: December 7, 2022

SUBJECT: **Councillor Appointments to the Special Events Advisory Committee**

ORIGIN

The requirement for Standing Committees to appoint Councillors to serve on Boards, Committees and Commissions.

LEGISLATIVE AUTHORITY

Administrative Order One – *The Procedures of the Council Administrative Order:*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

Administrative Order One – Schedule 2 Audit and Finance Standing Committee Terms of Reference Section 14.

| COMMITTEE | TYPE | APPOINTMENT |
|----------------|----------|---|
| Special Events | Advisory | The Chair shall be appointed by the Audit and Finance Standing Committee from the three councillors appointed as members. One (1) Member shall be appointed from each Community Council, except the Regional Centre Community Council The Citizen/Sector Members shall be appointed at large. |

Administrative Order Number 2014-020-GOV *Respecting Marketing Levy Special Event Reserve Grants*
Schedule 1, Special Events Advisory Committee Terms of Reference, Section 1,
Composition of Committee:

1.2. The Chair shall be appointed by the Audit and Finance Standing Committee from the three (3) elected members of Halifax Regional Council appointed to the Special Events Advisory Committee;

1.3. The Vice Chair shall be appointed by the Audit and Finance Standing Committee from the Community Council membership;

RECOMMENDATION

It is recommended that Audit and Finance Standing Committee:

1. Appoint one (1) Councillor to serve as the Chair of the Special Events Advisory Committee from the three (3) elected members of Halifax Regional Council appointed to the Special Events Advisory Committee, for a term to the end of the Council term; and
2. Appoint one (1) Councillor to serve as the Vice Chair of the Special Events Advisory Committee from the Community Council membership, for a term to the end of the Council term.

BACKGROUND

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. Current appointments expire on November 30, 2022, and new appointments are required to fill vacancies on Boards, Committees and Commissions.

The composition of the Special Events Advisory Committee is as follows:

- 1.1. The HRM Special Events Advisory Committee shall comprise a voting membership of up to nine (9) as follows: Three (3) elected members of Halifax Regional Council appointed by the Audit and Finance Standing Committee;
 - 1.1.1. The three (3) elected members are to be appointed from Community Councils, with one (1) elected member appointed from each Community Council except the Regional Centre Community Council;
 - 1.1.2. One (1) elected member is also to be a member of the Audit & Finance Standing Committee;
- 1.2. The Chair shall be appointed by the Audit and Finance Standing Committee from the three (3) elected members of Halifax Regional Council appointed to the Special Events Advisory Committee;
- 1.3. The Vice Chair shall be appointed by the Audit and Finance Standing Committee from the Community Council membership;
- 1.4. The members-at-large from professional agencies shall be appointed by the Audit and Finance Standing to include:
 - 1.4.1. One (1) member from the Hotel Association of Nova Scotia;
 - 1.4.2. One (1) member from Destination Halifax;
 - 1.4.3. One (1) member from the Halifax Partnership;
 - 1.4.4. One (1) member from the Restaurant Association of Nova Scotia;
 - 1.4.5. One (1) member from the Business Improvement Districts (BIDS); and
 - 1.4.6. One (1) member from a business tourism organization

DISCUSSION

Councillor representation on the Special Events Advisory Committee is as follows:

- Councillor Lovelace, Audit and Finance Standing Committee and North West Community Council appointee
- Councillor Morse, Halifax and West Community Council appointee
- Councillor Mancini, Harbour East Marine Drive Community Council appointee

Audit and Finance Standing Committee action required:

- Appoint one (1) Councillor to serve as the Chair of Special Events Advisory Committee, from the

three (3) elected members of Halifax Regional Council appointed to the Special Events Advisory Committee, for a term to the end of the Council term.

- Appoint one (1) Councillor to serve as Vice Chair of Special Events Advisory Committee, from the Community Council membership, for a term to the end of the Council term.

FINANCIAL IMPLICATIONS

No financial implications at this time.

RISK CONSIDERATION

A delay in making appointments could result in delays for meeting schedules and business of the Special Events Advisory Committee.

COMMUNITY ENGAGEMENT

No community engagement is required.

ENVIRONMENTAL IMPLICATIONS

No Environmental implications were identified.

ALTERNATIVES

There are no recommended alternatives.

ATTACHMENTS

There are no attachments.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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