

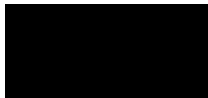
HALIFAX

P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No.12.1.2
Executive Standing Committee
October 24, 2022

TO: Mayor and Members of Executive Standing Committee

SUBMITTED BY:



Jacques Dubé, Chief Administrative Officer

DATE: August 31, 2022

SUBJECT: 2023 Halifax Regional Council Meeting Schedule

ORIGIN

Regional Council must adopt a schedule for meetings of Regional Council for the upcoming year.

LEGISLATIVE AUTHORITY

Administrative Order 1, *Respecting the Procedures of the Council*:

Regular Meeting of the Council

8. The Council shall meet on such Tuesdays determined by Council, and shall be held at such an hour as deemed appropriate by the Mayor and CAO jointly.

Schedule 6, Executive Standing Committee - Terms of Reference

General Governance of the Council

8. The Executive Standing Committee shall act as a review committee for matters related to the general self-governance and administration of the Council as directed by the Council.

RECOMMENDATION

It is recommended that Executive Standing Committee recommend that Halifax Regional Council approve the proposed 2023 Regional Council meeting schedule as outlined in Attachment 1 of this report.

BACKGROUND

In accordance with Administrative Order One, Section 8, regular Council sessions are held on those Tuesdays determined by Council at an hour deemed appropriate by the Mayor and Chief Administrative Officer (CAO) jointly. Regularly scheduled meetings of Regional Council may be cancelled with the agreement of the Mayor and CAO. Other meetings of Council may be added with appropriate notice provided it is done in accordance with the HRM Charter and Administrative Order One.

DISCUSSION

Since amalgamation Regional Council has adopted a meeting schedule for the coming year. This process allows members of Council, staff and the public to be notified and plan in advance for Regional Council meetings. The proposed modified bi-weekly schedule (Attachment 1) proposes 20 regular meetings, 4 if required meetings, and considers statutory holidays, March Break, Federation of Canadian Municipalities' Annual Conference, Nova Scotia Federation of Municipalities' Fall Conference, and the number of meetings provided for in 2022.

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

RISK CONSIDERATION

A delay in approval could result in additional delays for other meeting schedules, as consideration of the approved Council schedule is used when proposing other Committee meeting dates

COMMUNITY ENGAGEMENT

The 2023 meeting schedule once adopted, is posted online at Halifax.ca to enable members of the public and media to have access to the meeting schedule.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

Amendments to the proposed 2023 Regional Council meeting schedule may be made as required.

ATTACHMENTS

Attachment 1 – Proposed Modified bi-weekly 2023 Council Schedule

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Iain MacLean, Municipal Clerk – 902.490.4210

Attachment 1 – Proposed Modified bi-weekly 2023 Council Schedule

2023 HALIFAX REGIONAL COUNCIL SCHEDULE

Meetings of Regional Council are scheduled to commence at 10:00 a.m. with final meeting time to be confirmed at the approval of the agenda.

MONTH	DATE	MEETING	MONTH	DATE	MEETING
January	January 3	No scheduled meeting	July	July 4	No scheduled meeting
	January 10	Regional Council		July 11	Regional Council
	January 17	No scheduled meeting		July 18	No scheduled meeting
	January 24	Regional Council		July 25	No scheduled meeting
	January 31	No scheduled meeting	August	August 1	No scheduled meeting
February	February 7	Regional Council		August 8	Regional Council (If required)
	February 14	No scheduled meeting		August 15	No scheduled meeting
	February 21	Regional Council (If required)		August 22	Regional Council
	February 28	No scheduled meeting	August 29	No scheduled meeting	
March	March 7	Regional Council	September	September 5	No scheduled meeting (Labour Day)
	March 14	No scheduled meeting (March Break 13-17)		September 12	Regional Council
	March 21	Regional Council		September 19	No scheduled meeting
	March 28	No scheduled meeting		September 26	Regional Council
April	April 4	Regional Council	October	October 3	Regional Council
	April 11	No scheduled meeting (Easter)		October 10	No scheduled meeting (Thanksgiving)
	April 18	Regional Council (If required)		October 17	Regional Council
	April 25	Regional Council		October 24	No scheduled meeting
May	May 2	No scheduled meeting	October 31	Regional Council (If required)	
	May 9	Regional Council	November	November 7	No scheduled meeting (NSFM Nov 7-10)
	May 16	No scheduled meeting		November 14	Regional Council
	May 23	Regional Council		November 21	No scheduled meeting
	May 30	No scheduled meeting (FCM May 25-28)		November 28	Regional Council (Deputy Mayor Selection)
June	June 6	Regional Council	December	December 5	No scheduled meeting
	June 13	No scheduled meeting		December 12	Regional Council
	June 20	Regional Council		December 19	No scheduled meeting
	June 27	No scheduled meeting		December 26	No scheduled meeting

Other Dates:

- January 2 – New Years Day (Observed)
- February 20 – Heritage Day
- April 7 – Good Friday
- April 10 – Easter Monday
- May 22 – Victoria Day
- July 3 – Canada Day (Observed)
- August 7 – Natal Day
- September 4 – Labour Day
- October 2 – Truth & Reconciliation Day (Observed)
- October 9 – Thanksgiving
- November 13 – Remembrance Day (Observed)
- December 25 – Christmas
- December 26 – Boxing Day