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Item No. 16.1
Halifax and West Community Council
October 12, 2022

TO: Councillor Lindell Smith, Chair and Members of Halifax and West Community Council

SUBMITTED BY: *- Original Signed -*

Jacques Dubé, Chief Administrative Officer

DATE: October 12, 2022

SUBJECT: Community Council Nominations to Boards and Committees

ORIGIN

The requirement for Community Councils to nominate Councillors to serve on Boards, Committees and Commissions.

LEGISLATIVE AUTHORITY

Administrative Order One – *The Procedures of the Council Administrative Order:*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

120. (1) The motion for the election of Members by the Council to Standing Committees shall be made in November of every second year.

RECOMMENDATION

It is recommended that Halifax and West Community Council recommend that Halifax Regional Council:

1. Appoint the Councillors to Boards, Committees and Commissions for a term to November 2024, as outlined in Attachment 1; and
2. Appoint the Councillors to Boards, Committees and Commissions who are the successful candidates after a vote by secret ballot for a term to November 2024, as outlined in Attachment 2.

BACKGROUND

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. Current appointments expire on November 30, 2022, and new appointments are required to fill vacancies on Standing Committees as well as Boards, Committees and Commissions.

DISCUSSION

Halifax and West Community Council action required:

- Nominate two (2) members of Halifax and West Community Council to serve on the Appeals Standing Committee
- Nominate one (1) member of Halifax and West Community Council to serve on the Audit and Finance Standing Committee
- Nominate one (1) member of Halifax and West Community Council to serve on the Community Planning and Economic Development Standing Committee
- Nominate one (1) member of Halifax and West Community Council to serve on the Environment and Sustainability Standing Committee
- Nominate one (1) member of Halifax and West Community Council to serve on the Transportation Standing Committee
- Nominate one (1) member of Halifax and West Community Council to serve on the Grants Committee
- Nominate two (2) members of Halifax and West Community Council to serve on the Halifax Peninsula Planning Advisory Committee
- Nominate one (1) member of Halifax and West Community Council to serve on the Western Common Advisory Committee

An expression of interest was issued from the Office of the Municipal Clerk to all members of Halifax Regional Council regarding interest in serving on various Standing Committees, Boards, Committees and Commissions. The results of the survey have been compiled into two attachments. Attachment 1 outlines where there are sufficient vacancies to accommodate each Councillor, and Attachment 2 reflects where there are more applications from members of Council than vacancies.

FINANCIAL IMPLICATIONS

No financial implications at this time.

RISK CONSIDERATION

No risk considerations were identified.

COMMUNITY ENGAGEMENT

No community engagement is required.

ENVIRONMENTAL IMPLICATIONS

No Environmental implications were identified.

ALTERNATIVES

There are no recommended alternatives.

ATTACHMENTS

Attachment 1 – Committees with Sufficient Vacancies to accommodate each Councillor

Attachment 2 – Committees with More Applications than Vacancies

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: April Doucette, Office of the Municipal Clerk, Phone # 902-490-4210

Attachment 1
Committees with Sufficient Vacancies to Accommodate Each Councillor
(Based on Expression of Interest)

Board, Committee, or Commission	Current Members	Action Required	Very Interested 1st or 2nd Choice	Moderately Interested (3rd+ Choice)	Recommended Action
Appeals Standing Committee	Councillor Cuttell Councillor Stoddard	Appoint two (2) Councillors from Halifax and West Community Council	Councillor Stoddard	Councillor Smith	Appoint Councillors Stoddard, Smith
Halifax Peninsula Planning Advisory Committee	Councillor Mason Councillor Smith	Appoint two (2) Councillors from Halifax and West Community Council	Councillor Mason Councillor Smith		Appoint Councillors Mason, Smith

Attachment 2

**Committees with Insufficient Vacancies to Accommodate Each Councillor
(Based on Expression of Interest)**

Board, Committee or Commission	Current Members	Action Required	Very Interested 1st or 2nd Choice	Moderately Interested (3rd-10th Choice)	Recommended Action
Audit & Finance Standing Committee	Councillor Cleary Councillor Morse	Appoint one (1) Councillor from Halifax and West Community Council	Councillor Cleary	Councillor Morse Councillor Stoddard	Appoint one (1) Councillor from Halifax and West Community Council
Community Planning and Economic Development	Councillor Smith Councillor Cuttell	Appoint one (1) Councillor from Halifax and West Community Council	Councillor Smith Councillor Cuttell	Councillor Stoddard Councillor Morse	Appoint one (1) Councillor from Halifax and West Community Council
Environment and Sustainability Standing Committee	Councillor Cleary Councillor Morse	Appoint one (1) Councillor from Halifax and West Community Council	Councillor Morse Councillor Stoddard		Appoint one (1) Councillor from Halifax and West Community Council
Transportation Standing Committee	Councillor Stoddard Councillor Mason	Appoint one (1) Councillor from Halifax and West Community Council	Councillor Mason Councillor Cleary Councillor Smith Councillor Morse Councillor Cuttell		Appoint one (1) Councillor from Halifax and West Community Council
Grants Committee	Councillor Smith	Appoint one (1) Councillor from Halifax and West Community Council	Councillor Smith	Councillor Stoddard Councillor Morse	Appoint one (1) Councillor from Halifax and West Community Council
Western Common Advisory Committee	Councillor Cuttell	Appoint one (1) Councillor from Halifax and West Community Council	No identified interest		Appoint one (1) Councillor from Halifax and West Community Council