

Community Outdoor Rinks Program. Permission and Grants Application Form

APPLICATION DEADLINE: FRIDAY, OCTOBER 13, 2023

1. Name of Applicant Organization: _____

2. NS Registered Joint Stock Number or Federal Charity Number: _____

3. Mailing Address: _____

4. Contact Person: _____

Email: _____ Telephone: _____

5. Proposed Location of Rink _____
(must be Municipal Property)

6. Please attach a site plan to the application which shows property features such as parking, paths, benches, lighting, landscape features, approximate property lines and nearby buildings. Include the proposed location of the rink, dimensions, water supply and other proposed details.

7. Applying for a grant for the required insurance?

No. Attach proof of \$2 Million General Liability Insurance Coverage

Yes. Attach 2 quotes from General Liability Insurance Provider.
Amount of grant requested (Maximum \$5,000): _____

8. **Demonstrated Community Support.** Please describe how the community was informed about the proposed rink. Did you inform neighbours within the immediate area of the proposed rink? What methods were used to inform the community? How many people responded to you? Describe the feedback from the community? Were any concerns raised about this proposal?

9. How will your group address concerns raised by community?

10. Proposed Outdoor Rink Operating Budget

Estimated Project Funding		Estimated Project Costs	
Source of Funding	Amount (\$)	Type of Project Expense	Amount (\$)
Municipal Grant Requests <i>(if applicable)</i>	\$		\$
Other Municipal Assistance	\$		\$
From Applicant	\$		\$
Provincial Assistance <i>(if applicable)</i>	\$		\$
Fundraising	\$		\$
Other	\$		\$
Other	\$		\$
Total Estimated Income	\$	Total Estimated Cost	\$

SITE CONSTRUCTION, MAINTENANCE AND SAFETY

11. Do you have access to water? Describe your water source.

12. Describe the types of materials used to construct the rink:

13. Describe the maintenance plan:

14. How many volunteers are required and how many to you have available to assist.

Please list volunteers that have signed up:

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

15. How will the group promote public safety?

16. How will the group separate public skating from hockey while ensuring equitable time for both?

17. How will the community be informed of the rink operations (hour of use, ice conditions, etc)?

18. Each year, applications will be scored and your group may not receive funding assistance. Can you group continue without funding assistance? What actions will your group take to be sustainable?

19. Information For Website

The municipality receives requests from members of the public looking to get involved in Outdoor Rinks. What e-mail address can we give out for others to contact you to get involved? This information will also be posted on our website (Halifax.ca/rec).

E-mail: (please print clearly) _____

In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this application will only be used by municipal staff and, if necessary, individuals under service contract with the municipality, for purposes relating to the administration of your Community Outdoor Rink application. If you have any questions about the collection and use of this information, please contact the Access and Privacy Office at 902-490-4390 or accessandprivacy@halifax.ca

CONDITIONS OF APPROVAL

If a Community Outdoor Rink is approved by the Municipality, the Community Rink Group will be required to enter into a Community Outdoor Rink Agreement with the Municipality setting out the terms under which the Community Outdoor Rink may operate and the responsibilities of the Community Rink Group with respect to the Community Outdoor Rink. If a Community Rink Group receives grant support to pay for General Liability Insurance, the grant is subject to the following conditions:

- 1. The funds are to be used for the purchase of insurance by the Community Rink Group for the Community Outdoor Rink.**
- 2. The Community Rink Group will be required to submit the actual receipt showing proof and amount of payment.**
- 3. Any funds not spent by the Community Rink Group for insurance are to be returned to the Municipality.**

Failure to comply with the conditions of the grant may result in ineligibility for any such grant in the following year.

I submit this application for approval of a community outdoor rink on municipally-owned property with the full knowledge and authorization of the applicant organization as identified on this form and have read and understood this form and agree to the conditions of approval.

Signature: _____

Date: _____