

PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

MEMORANDUM

TO: Chair and Members of the District Boundary Resident Review Panel
FROM: Iain MacLean, Municipal Clerk
Liam MacSween, Elections and Special Projects Manager
DATE: August 18, 2022
SUBJECT: **2022 District Boundary Review – Proposed Phase Two Public Engagement Schedule**

Chair and Members of the District Boundary Resident Review Panel,

The Office of the Municipal Clerk has retained the services of Narrative Research to facilitate the public engagement activities and data analysis for Phase Two of the District Boundary Resident Review. As part of the public engagement strategy for Phase Two and based on discussions in District Boundary Resident Review Panel meetings, staff have proposed the creation of an online survey to gain public feedback on proposed boundary adjustments within their communities. The survey will be combined with public engagement sessions to be hosted in communities across the municipality. These public engagement sessions will be held in person with a virtual integration option.

The data collected from the survey and public engagement sessions will be analyzed in a “what we heard report” prepared by the Narrative Research. This “what we heard report” will inform the final report and recommendation from the District Boundary Resident Review Panel to Executive Standing Committee on Phase Two.

Staff are proposing that five public engagement sessions be held in HRM's rural, urban, and suburban communities based on discussions held by the District Boundary Resident Review Panel. Additional public engagement sessions, hosted by HRM's Community Councils at their October meetings are also contemplated. The following table outlines the proposed Phase Two public engagement schedule which runs from **September 26 to October 17, 2022**. Members of the District Boundary Resident Review Panel are encouraged to attend as many of these public engagement sessions as possible and assist in the public presentation of proposed electoral boundary changes at the Community Council sessions:

Proposed Dates	Public Engagement Activity	Location/Time
Monday, September 26, 2022	Online Survey “go live” date.	Link to be posted on halifax.ca/boundaryreview
Monday, September 26, 2022	First Narrative in person public engagement session	Captain William Spry Community Centre, 16 Sussex St. Halifax – 6:00 p.m. to 8:00 p.m. Booking TBC
Wednesday, September 28, 2022	Second Narrative in person public engagement session	Sackville Public Library, 636 Sackville Drive, Lower Sackville – 6:00 p.m. to 8:00 p.m.
Thursday, October 6, 2022	Harbour East – Marine Drive Community Council in person public engagement session	Harbour-East Marine Drive Community Council Meeting Space, 60 Alderney Drive, Dartmouth – 6:00 p.m. to 8:00 p.m.
Tuesday, October 11, 2022	Halifax and West Community Council public engagement session	Council Chamber, 3 rd Floor City Hall, 1841 Argyle Street, Halifax – 6:00 p.m. to 8:00 p.m.
Tuesday, October 11, 2022	Third in person Narrative public engagement session	Musquodoboit Harbour Public Library and Recreation Centre, 7900 Trunk Musquodoboit Harbour – 6:00 p.m. to 8:00 p.m. – Booking TBC
Wednesday, October 12, 2022	Fourth Narrative in person public engagement session	Cole Harbour Public Library, 51 Forest Hills Pkwy, Dartmouth – 6:00 to 8:00 p.m.
Thursday, October 13, 2022	Fifth Narrative in person public engagement session	Tantallon Public Library, 3646 Hammonds Plains Road, Upper Tantallon – 6:00 p.m. to 8:00 p.m. Location TBC
Monday, October 17, 2022	North West Community Council in person public engagement session	Bedford-Hammonds Plains Community Centre, 6:00 p.m. to 8:00 p.m. – Booking TBC
Monday, October 17, 2022	Survey closes.	

Staff are seeking feedback from the District Boundary Resident Review Panel on the proposed locations and dates for the in person public engagement sessions. This will allow for the finalization of the communications plan and public engagement strategy for Phase Two. To achieve this timeline, Narrative

Office of the Municipal Clerk

Tel: 902.490.0000
Email: clerks@halifax.ca

Fax: 902.490.4210
halifax.ca

Research will require the mapping scenarios and proposed electoral boundary changes from the District Boundary Resident Review Panel by **September 5, 2022** to allow for the design and programming of the survey and engagement sessions. Staff will return to the District Boundary Resident Review Panel with a recommendation report, including the draft survey questions at its September 14, 2022 meeting for formal approval and adoption. It should be noted that based on this timeline, the last opportunity to make amendments to the content of the online survey prior to it going live is September 16, 2022.

Iain MacLean

Municipal Clerk

Office of the Municipal Clerk

Tel: 902.490.0000
Email: clerks@halifax.ca

Fax: 902.490.4210
halifax.ca