

HALIFAX

P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 15.1.5
Halifax Regional Council
August 23, 2022

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY:

Original Signed by 

Jacques Dubé, Chief Administrative Officer

DATE: July 28, 2022

SUBJECT: **Increase to Contract – PO 2070812846 Consulting Services for Alderney Gate Recapitalization, Phase 2**

ORIGIN

This report originates from a need to increase PO, Consulting Services for Alderney Gate Recapitalization Phase 2, beyond 20% of its original award.

LEGISLATIVE AUTHORITY

The Municipality may spend money for municipal purposes in accordance with section 79A of the HRM Charter. The recommended contract award complies with all of the pre-requisites for awarding contracts as set out in section 26 of Administrative Order 2020-004-ADM, the *Procurement Administrative Order*.

In accordance with Administrative Order 2020-004-ADM, The Procurement Administrative Order, Appendix B, Contract Amendment Guidelines, Council can approve cumulative contract amendments of any amount; Director is limited to 15% or \$15,000, CAO is limited (a) \$20,000 or (b) a 20% increase to the originally approved, contract amount, whichever is greater.

RECOMMENDATION

It is recommended that Halifax Regional Council approve an increase to the Purchase Order No. 2070812846 for changes to the contracted scope of work in the amount of \$16,028.76. (net HST included), with funding from Project No. CB190007 – Alderney Gate Recapitalization as outlined in the Financial Implications section of this report.

BACKGROUND

The Alderney Gate complex was originally built in the mid-1980's and has had several areas upgraded over the past few years. Renovation of the main lobby and entrance to the library will complete Phase 2 of a three-phase project that will see the main lobby and library space expanded for more inclusive and accessible public space. Phase 3 will complete the planned upgrades at a later date.

In March 2019, Abbott Brown was hired to design the Alderney Gate Recapitalization Phase 2 project. Multiple changes in the scope of work and delays in material delivery have resulted in an extended timeline and increased fees to Abbott Brown to complete the design and construction administration activities.

Additional scope of work included fire rating reviews, additional safety and accessibility components. In addition, the project schedule has been extended due to delivery and installation of the generator which will require the consultant to return to the project to oversee the work.

Regional Council approved an increase in fees in September 2021, which covered delays and scope changes.

DISCUSSION

Staff has recommended an increase to Abbott Brown Architects PO #2070812846 for changes to the contracted scope of work in the amount of \$16,028.76 (net HST included).

A summary of the changes are as follows:

Budget Summary: PO Award (net HST included)	\$ 63,832
CO increases approved to date (net HST included)	\$ 60,969
Request for Increase (net HST included)	<u>\$ 16,029</u>
New Contract Value (net HST included)	\$140,830

The total amount of changes (approved and pending) is \$76,998 (net HST included), which represents a cumulative increase of 121%.

FINANCIAL IMPLICATIONS

Funding in the amount of \$16,028.76 (net HST included) is available from Project Account No. CB190007 Alderney Gate Recapitalization. The budget availability has been confirmed by Finance.

Budget Summary:	<u>Project Account No. CB190007 – Alderney Gate Recapitalization</u>	
	Cumulative Uncommitted Budget	\$ 870,748
	Less: Increase to PO 2070802671	<u>\$ 16,029</u>
	Balance	\$ 854,719

The balance of funds will be used for recapitalization work.

RISK CONSIDERATION

No risk considerations were identified.

COMMUNITY ENGAGEMENT

No community engagement was required.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

SOCIAL VALUE

No social value was identified.

ALTERNATIVES

Regional Council could choose not to approve the recommendation.

ATTACHMENTS

None.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Shauna Blundon, Project Manager, 902.292.4080
