

<b>Request for Board of Police Commissioners Consideration</b>		
<input checked="" type="checkbox"/> <b>Agenda Item</b> (Submitted to Municipal Clerk's Office by Noon at least 5 working days prior to the meeting)	<input type="checkbox"/> <b>Added Item</b> (Submitted to Municipal Clerk's Office by Noon at least one working day prior to meeting)	<input type="checkbox"/> <b>Request from the Floor</b>
<b>Date of Meeting: May 16, 2022</b>		
<b>Subject: Call for Nominations to Canadian Association of Police Governance Board of Directors</b>		
<b>Motion for Board of Police Commissioners to Consider:</b>		
<p>That the Chair of the Board of Police Commissioners canvass Commissioners to determine Commissioner interest in volunteering to place themselves forward as a nominee to serve on the Canadian Association of Police Governance Board of Directors for the term 2022-2024.</p>		
<b>Reason:</b>		
<p>The Canadian Association of Police Governance (CAPG) sent the Board of Police Commissioners a Call for Nominations inviting nominations from the CAPG's members to fill vacancies on the CAPG Board of Directors for the term 2022-2024. See Attachment 1.</p>		
<p>The deadline for submission of nominations to the CAPG is Friday July 15, 2022.</p>		
<p>A summary of CAPG board member commitments can be found in Attachment 2. This summary is provided to assist Commissioners in determining whether they wish to volunteer as a nominee to serve on the CAPG Board of Directors.</p>		
<b>Outcome Sought:</b>		
<p>That the BoPC Chair will contact Commissioners to determine their interest in volunteering to place themselves forward as a nominee to serve on the CAPG Board of Directors and to provide Commissioners with a summary of CAPG board member commitments via the attachments to this Request. When a Commissioner volunteers to place themselves forward as a nominee to the CAPG Board of Directors it will be confirmed by motion at a future BoPC meeting.</p>		
<b>Attachment 1</b> – Canadian Association of Police Governance Call for Nominations 2022 <b>Attachment 2</b> – Canadian Association of Police Governance Board Member Commitments		
<i>Commissioner Carole McDougall</i>		

**CALL FOR NOMINATIONS  
2022**

April 27, 2022

On behalf of the CAPG Nominations Committee, we are pleased to invite nominations to the Canadian Association of Police Governance (CAPG)'s Board of Directors for the term 2022-2024.

The CAPG Annual General Meeting will be held at 2:00 pm Eastern on Thursday, September 1, 2022 via Zoom.

The following chart lists the upcoming vacancies on the CAPG Board of Directors. The terms of the current directors listed expires before the beginning of the AGM.

There are 12 vacancies listed below:

<b>Province</b>	<b>Vacancies</b>	<b>Current Director</b>	<b>Term ends</b>
British Columbia	2 Vacancies	<i>Firth Bateman (Delta Police Board)</i>	AGM 2022
		<i>Amed Naqvi (Nelson Police Board)</i>	AGM 2022
Alberta	1 Vacancy	<i>Amtul Siddiqui (Calgary Police Commission)</i>	AGM 2022
Saskatchewan	1 Vacancy	<i>Jyotsna (Jo) Custead (Saskatoon Board of Police Commissioners)</i>	AGM 2022
Manitoba	2 Vacancies	<i>Sherri Thomas (Manitoba First Nations Police Commission)</i>	AGM 2022
		<b>Vacant</b>	

Ontario	2 Vacancies	<i>Ann Morgan (Toronto Police Services Board)</i>  <i>Karl Kiefer (Waterloo Regional Police Services Board)</i>	AGM 2022  AGM 2022
New Brunswick	1 Vacancy	<i>Charles Leger (Codiac Regional Policing Authority)</i>	AGM 2022
Nova Scotia	1 Vacancy	<i>Carole McDougall (Halifax Board of Police Commissioners)</i>	AGM 2022
First Nations	2 Vacancies	<i>Dan Bellegarde (File Hills First Nations Police Board of Police Commissioners)</i>  <b>Vacant</b>	AGM 2022
Non-Police Board	1 Vacancy	<i>Andrew Minor</i>	AGM 2022

All directors whose terms expire in 2022 are eligible to run for election for an additional one or two-year term, **BUT this provision does not preclude any other eligible and interested candidates from submitting their own nomination for the vacancy in their province.**

If more than one eligible nomination is received for **ANY** vacancy, the nominees will have an opportunity to speak to the members present at the AGM and a vote by the members present will be conducted by electronic voting.

Nominations are an important responsibility of our members. The effectiveness and success of our Association depends on the strength and quality of your volunteer Board. It is up to you to propose nominees who will bring the necessary competencies including diversity, education, experience and a commitment to the success of the Canadian Association of Police Governance.

**CAPG By-Laws state:**

### **5.1 Number of Directors**

The Board shall consist of the number of Directors specified in the Articles. If the Articles provide for a minimum and maximum number of Directors, the Board shall be comprised of the fixed number of Directors as determined from time to time by the Members by Ordinary Resolution or, if the Ordinary Resolution empowers the Directors to determine the number, by resolution of the Board. At least two (2) Directors shall not be Officers or employees of the Corporation or its affiliates.

### **5.2 Composition of the Board**

The Board shall be comprised of representatives of the geographic regions of Canada represented by its Members. The Nominations Committee shall be responsible for preparing a slate of nominees for election by the Members which complies with these By-laws and the operating policies of the Corporation. In addition, if permitted by the Articles, the directors may appoint one or more additional directors who shall hold office for a term expiring not later than the close of the next annual meeting of Members, but the total number of directors so appointed may not exceed one-third (1/3) of the number of directors elected at the previous annual meeting of Members.

### **5.3 Qualifications**

In addition to the qualifications for directors set out in the Act, Only those individuals who are appointees of a Police Board which is a Member of the Corporation or a representative of a Non-Police Board Organization which is a Member of the Corporation, are eligible to be elected as directors of the Corporation; and Candidates nominated for election to the Board must reside in the province or territory in which the Police Board or Non-Police Board Organization is located.

### **5.4 Election and Term of Directors**

The Directors shall be elected by the Members at each annual meeting of Members for which an election of Directors is required. Each Director shall be elected to hold office for a term expiring not later than the close of the second annual meeting of Members following the election, at which time each such Director shall retire as a Director, but, if qualified, shall be eligible for re-election.

### **Nominations Process**

When more than one qualified nomination is received for the same vacancy the Nominations Committee will advise that this will require an election to be held by ballot at the Annual General Meeting. Each candidate will be given time to address the members to support their election.

Following the receipt of nominations and identification of eligible candidates, including interviews conducted by the Nominations Committee, a slate will be presented for election at the virtual Annual General Meeting on September 1, 2022.

Attached to this document is the form to be used by all nominees, including those who

currently are directors on the CAPG seeking another term.

Please submit your nomination forms electronically to the attention of [REDACTED], Chair, Nominations Committee at the following address: [REDACTED] or [REDACTED] before Friday, July 15, 2022.

In order to be eligible for nomination you must send:

1. The form must be signed by your board/commission chair or vice-chair and
2. A brief bio (maximum 1 page)
3. A short letter outlining why you would like to join the CAPG Board of Directors.

The members of the Nominations Committee are:

- [REDACTED]

If you have any questions, please feel free to send them to me via [REDACTED] or via [REDACTED] email.

Sincerely

[REDACTED]

*- Original Signed -*

Jennifer Malloy, Executive Director

## Nomination Form

TO BE SIGNED BY BOARD/COMMISSION CHAIR/VICE CHAIR AND NOMINEE:

We \_\_\_\_\_, being members of the  
Canadian Association of Police Governance (CAPG), nominate  
\_\_\_\_\_ for the position of director on the  
Canadian Association of Police Governance.

We also confirm that:

- We are members in good standing of the Association and have paid our annual membership dues;
- The nominee resides in the province where their Police Board or Commission is located;
- The nominee is willing to commit to the Association for a two-year term;
- The nominee and their Police Board or Commission commits the financial support of their nominee to attend the annual conference of CAPG;
- The nominee has the financial support of their Police Board or Commission to attend an annual strategy and advocacy meeting in Ottawa;
- The nominee is able to participate in a two-hour bi-monthly teleconference board meeting;
- The nominee is willing to sit on at least one CAPG committee;
- The nominee commits to participate in a one-hour bi-monthly teleconference committee meeting; and
- The nominee agrees to actively participate in the work of the committee.

### NOMINEE

I \_\_\_\_\_ being a member of, \_\_\_\_\_ consent to this  
nomination. I am currently a \_\_\_\_\_ (provincial, municipal, citizen  
appointment)

representative on my police board/commission and I have \_\_\_\_\_ years left to serve. I am  
eligible for another reappointment for \_\_\_\_\_ years.

Address: \_\_\_\_\_

\_\_\_\_\_ Telephone:  
\_\_\_\_\_

Email: \_\_\_\_\_ Date \_\_\_\_\_

Signature:

Name: (please print)

Signature:

Name: (please print)  
Chair or Vice Chair of  
Board/Commission

**DECLARATION OF INTEREST TO SERVE ON THE EXECUTIVE COMMITTEE**

I am interested in putting my name forward for the following position(s) for the 2022-2023 term:

<b>POSITION</b>	<b>NAME</b>
President	
Vice President	
Treasurer	
Secretary	

### **Canadian Association of Police Governance Board Member Commitments**

The Canadian Association of Police Governance is a national organization dedicated to excellence in police governance. Founded in 1989, it is the national voice of civilian governance of police services. CAPG serves its members with training and networking opportunities, collaborates with police service leaders and associations as well as federal, provincial and municipal governments. The Board of Directors of CAPG is made up of two members from seven provinces (three from Ontario) focused on governance of police services in their province. The national board also includes three First Nations members focused on the role of governance for Self-Administered Police Services on reserve. Each province proposes members who are elected for two-year terms at the annual general meeting held in the fall of the year.

Quebec, Prince Edward Island and Newfoundland and Labrador are not represented because police board governance is not mandated in the provincial police acts.

The NSAPG has a practice of recommending members to the national board. Generally, one member represents Halifax or Sydney (the two largest commissions) and the other is from a smaller municipal commission. Currently, Sydney is not a member of CAPG.

The following outlines commitments when joining the board of the Canadian Association of Police Governance:

- The member must represent a commission or advisory board that has a paid membership in CAPG.
- The member must commit to attend board meetings every other month (minimum of 6 per year).
- The member also commits to join one of the standing committees of CAPG (Research and Policy, Governance, Advocacy, First Nations) that meet every other month (minimum 6 times per year).
- The member agrees to participate in a board orientation session.
- The member agrees to participate in three face to face meetings each year: two meetings generally in Ottawa for a strategy session and a chance to meet with Members of Parliament and Senators to discuss police governance concerns (expenses covered by NSAPG) and the annual conference with expenses covered by the member's local commission.
- The Chair of the commission the member represents must sign a form agreeing to cover expenses up to \$5000 for the member to participate nationally.
- Meetings are held virtually except for the face-to-face sessions that are resuming as in person events are being scheduled again.