



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 15.3.1
Halifax Regional Council
May 17, 2022

TO: Mayor Savage Members of Halifax Regional Council

SUBMITTED BY: Original Signed

Councillor Waye Mason, Chair, Transportation Standing Committee

DATE: May 2, 2022

SUBJECT: **Appointment of Deputy Traffic Authority**

ORIGIN

April 28, 2022 meeting of Transportation Standing Committee, Item 15.1.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter

Section 21(2) of the Halifax Regional Municipality Charter provides that each committee shall perform duties conferred on it by this Act, any other Act of Legislature or the by-laws or policies of the Municipality.

Section 21(4) of the Halifax Regional Municipality Charter provides that A committee shall operate in accordance with the procedures provided in this Act and the procedural policy for the Council applies to committees unless the Council, by policy, decides otherwise.

Terms of Reference for the Transportation Standing Committee

Section 8(c) of the Terms of Reference for the Transportation Standing Committee provides that it is within the Committee mandate to recommend to Council, the Municipality's-appointments and review service agreements of agencies, boards and commissions under the mandate of the Standing Committee.

RECOMMENDATION

The Transportation Standing Committee recommends that Halifax Regional Council adopt the amendments to Administrative Order 12, the *Appointment of the Traffic Authority Administrative Order*, as set out in Attachment 2 of the staff report dated April 24, 2022 to repeal the appointment of Taso Koutroulakis as Deputy Traffic Authority and appoint Lucas Pitts, P.Eng., as a Deputy Traffic Authority.

BACKGROUND

Transportation Standing Committee received a staff recommendation report dated April 24, 2022 to consider the Appointment of Deputy Traffic Authority.

For further information refer to the attached staff report dated April 24, 2022.

DISCUSSION

Transportation Standing Committee considered the staff report dated April 24, 2022 and approved the recommendation to Halifax Regional Council as outlined in this report.

FINANCIAL IMPLICATIONS

Financial implications are outlined in the attached staff report dated April 24, 2022.

RISK CONSIDERATION

Risk consideration is outlined in the attached staff report dated April 24, 2022.

COMMUNITY ENGAGEMENT

Meetings of the Transportation Standing Committee are open to public attendance and members of the public are invited to address the Standing Committee for up to five (5) minutes during the Public Participation portion of the meeting. Meetings are live webcast on Halifax.ca. The agenda, reports, video, and minutes of the Standing Committee are posted on Halifax.ca.

For further information on Community Engagement refer to the attached staff report dated April 24, 2022.

ENVIRONMENTAL IMPLICATIONS

Environmental implications are outlined in the staff report dated April 24, 2022.

ALTERNATIVES

The Transportation Standing Committee did not provide any alternatives.

Alternatives are outlined in the attached staff report dated April 24, 2022.

ATTACHMENTS

Attachment 1 – Staff recommendation report dated April 24, 2022.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Catie Campbell, Legislative Assistant, Municipal Clerk's Office 782.641.0796.

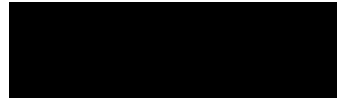


P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 15.1
Transportation Standing Committee
April 28, 2022

TO: Chair and Members of the Transportation Standing Committee

SUBMITTED BY:



Denise Schofield, Acting Chief Administrative Officer

DATE: April 24, 2022

SUBJECT: Appointment of Deputy Traffic Authority

ORIGIN

This report originates from the retirement of former Traffic Management Director and Deputy Traffic Authority, Taso Koutroulakis, as of December 31, 2021.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter

35(2)(b) The Chief Administrative Officer may ... appoint, suspend and remove all employees of the Municipality, with power to further delegate this authority;

321(2) The Council may, by policy, appoint a traffic authority for all or part of the Municipality.

Motor Vehicle Act

86(6) The council of a city or town may, from time to time, appoint the city or town manager, the chief of police, or some other official of the city or town, to be the traffic authority for the city or town.

86(7) The council of a city or town may, from time to time, appoint a member of the police force, or some other official of the city or town to be deputy traffic authority who, in the absence or incapacity of the traffic authority or in the event of his death or ceasing to hold the office, shall perform the duties and have all the authority of the traffic authority of the city or town.

86(10) If it is made to appear to the Minister that the traffic authority of a city or town is not carrying out his duties or performing his functions under this Act, the Minister, by letter to the mayor or clerk of the city or town, may cancel the appointment of the traffic authority.

RECOMMENDATION ON PAGE 2

Administrative Order 12 *Respecting the Appointment of the Traffic Authority*:

4. (1) The Chief Administrative Officer shall, within three (3) months of any vacancy in the position of Traffic Authority, nominate one (1) or more candidates for consideration by the Transportation Standing Committee.
- (2) The Transportation Standing Committee may review and/or have a discussion with the nominated candidate(s) and shall make a recommendation to Regional Council on the appointment of a nominee or the rejection of all nominees.
- (3) Regional Council may appoint a nominated candidate or reject all nominated candidates.
- (4) If Regional Council rejects all nominated candidates, the Chief Administrative Officer shall nominate one (1) or more additional candidates for consideration by the Transportation Standing Committee, and the process in subsections (1) to (3) shall be repeated.

RECOMMENDATION

It is recommended that the Transportation Standing Committee recommend that Halifax Regional Council adopt the amendments to Administrative Order 12, the *Appointment of the Traffic Authority Administrative Order*, as set out in Attachment 2 of this report to repeal the appointment of Taso Koutroulakis as Deputy Traffic Authority and appoint Lucas Pitts, P.Eng., as a Deputy Traffic Authority.

BACKGROUND

Subsection 86(7) of the *Motor Vehicle Act* provides that, in the absence or incapacity of the Traffic Authority or in the event of his death or ceasing to hold the office, a Deputy Traffic Authority shall perform the duties and have all the authority of the Traffic Authority. Under Administrative Order 12, *Respecting the Appointment of the Traffic Authority*, Regional Council has appointed:

Traffic Authority: Brad Anguish, Executive Director, Transportation & Public Works and Chief Engineer
Deputy Traffic Authority: Taso Koutroulakis, Director, Traffic Management
Deputy Traffic Authority: Roddy MacIntyre, Manager, Traffic Services and Road Safety

Taso Koutroulakis is no longer employed with Halifax Regional Municipality; therefore, staff is recommending that Mr. Koutroulakis appointment as Deputy Traffic authority be repealed and Lucas Pitts, Director, Traffic Management be appointed to fill the vacant position of Deputy Traffic Authority.

DISCUSSION

The duties of the Traffic Authority are typically combined with other employment responsibilities assigned under the ultimate oversight of the CAO. The functions of the Traffic Authority are closely intertwined with the functions of the Municipality's Traffic Management group, which is responsible for implementing the directions of Council and the CAO (in accordance with applicable legislative standards and best practices). It is therefore important that both Council and the CAO support the appointment of a second Deputy Traffic Authority to ensure that the approximate 2,000 regulations that are generated and approved annually continue without unnecessary delay due to vacation or unforeseen absences.

As nominee for Deputy Traffic Authority, Lucas Pitts completed rigorous interview process and was offered the position of Director, Traffic Management (effective April 11, 2022). Throughout the national search process, Lucas demonstrated excellent people leadership, visioning, strategic thinking, and innovation

capabilities accompanied by a strong communications and relationship development acumen. He possesses over 17+ years' experience in civil/traffic engineering from a range of small to large municipalities such as: Metro Vancouver, Victoria, Duncan and Castlegar, British Columbia. He demonstrated strong technical knowledge of traffic management operations as well as current trends in the sector to support his ability to successfully serve as the Deputy Traffic Authority for Halifax Regional Municipality. Lucas is a Licensed Professional Engineer (P.Eng) and Project Management Professional (PMP). He possesses Bachelor of Engineering Science in Civil Engineering; Masters of Engineering Science in Civil Engineering; Masters of Public Administration; and has advanced training as a Lean Six Sigma Greenbelt. Based upon the level of qualifications, skills, and competencies, demonstrated by Mr. Pitts, it is recommended that Regional Council appoint Lucas Pitts as a Deputy Traffic Authority for the Halifax Regional Municipality.

FINANCIAL IMPLICATIONS

No financial implications at this time.

RISK CONSIDERATION

No risk considerations were identified.

COMMUNITY ENGAGEMENT

Community engagement was not required.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

Transportation Standing Committee could refuse to accept the nomination of Lucas Pitts, Director, Traffic Management as Deputy Traffic Authority. Should this alternative be chosen, the Chief Administrative Officer may choose to bring forward another nominee or continue to operate with only one Deputy Traffic Authority as currently appointed by Regional Council.

ATTACHMENTS

Attachment 1 Showing Proposed Changes to Administrative Order 12

Attachment 2 Amending Administrative Order

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Brad Anguish, Executive Director, TPW, 902.490.4855

ATTACHMENT 1

(Showing Proposed Changes to Administrative Order 12)

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 12**
Respecting the Appointment of the Traffic Authority

DEPUTY TRAFFIC AUTHORITY

3. (1) Mr. ~~Taso Koutroulakis~~ Lucas Pitts, P.Eng., is hereby appointed as the Deputy Traffic Authority who shall, in the absence or incapacity of the traffic authority or in the event of his death or ceasing to hold the office, perform the duties and have all the authority of the traffic authority.

ATTACHMENT 2
(Amending Administrative Order)

HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 12
Respecting the Appointment of the Traffic Authority

BE IT RESOLVED as an Administrative Order of the Council of the Halifax Regional Municipality that Administrative Order 12, the *Appointment of the Traffic Authority Administrative Order*, is amended as follows:

1. Subsection 3(1) is amended by:
 - (a) striking out the name “Taso Koutroulakis” after the abbreviation “Mr.” and before the first comma and abbreviation “P.Eng”; and
 - (b) adding the name “Lucas Pitts” after the abbreviation “Mr.” and before the first comma and abbreviation “P.Eng”.

Done and passed this day of , 202 ,

Mayor

Municipal Clerk