

HALIFAX

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Item No. 15.1.6
Halifax Regional Council
April 5, 2022

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by 
Jacques Dubé, Chief Administrative Officer

DATE: March 7, 2022

SUBJECT: **Housekeeping Amendments to AO48, Respecting the Creation of Community Council, and AO2019-011-GOV, the Design Advisory Committee**

ORIGIN

Staff-initiated housekeeping amendment to Administrative Order 48, *Respecting the Creation of Community Council*, and Administrative Order 2019-011-GOV, *Design Advisory Committee*, to correct discrepancies in reference numbers.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, subsections 21(1), and 32 (1), and clause 32(1)(a) as follows:

- 21 (1) The Council may establish standing, special and advisory committees.
- 32 (1) The Council may establish, by policy, a community committee for an area.
 - (2) A policy establishing a community committee must
 - (a) define the boundaries of the area for which the committee

RECOMMENDATION

It is recommended that Halifax Regional Council adopt the amendments to the amending Administrative Orders for Administrative Order Number 48, *Respecting the Creation of Community Council Administrative Order*, and Administrative Order Number 2019-011-GOV, *Design Advisory Committee Administrative Order*, as set out in Attachment B to this report.

BACKGROUND

On October 26th, 2021, Regional Council approved the Regional Centre Secondary Municipal Planning Strategy (Plan) and the Regional Centre Land Use By-law (LUB). As part of the adoption process of the Regional Centre Plan (Package B), Council directed amendments to a number of Administrative Orders, including AO48 and AO 2019-011-GOV, as detailed in the [Regional Council Staff Report \(Item 15.1.2, dated November 16, 2022\)](#). The amendments were adopted by Council on January 11, 2022.

Through the implementation process of the amendments, staff became aware of two discrepancies in the numbering and plan area references in the amending document for AO48 and AO 2019-011-GOV. This report includes proposed amendments to correct these reference errors.

DISCUSSION

Following Council's approval of the Administrative Orders amendments on January 11, 2022, and during the implementation of the amendments package, staff became aware of two drafting errors relating to the numbering in the amendments of AO 48 and AO 2019-011-GOV, detailed in Attachments B and D of the November 16th, 2021 staff report. The errors resulted in discrepancies in the provision numbers referenced in the amending document. The proposed amendments replace the reference to "5(1)(c)" with "5(b)" in AO 2019-011 GOV, and subclause "(iiii)" with "(iii)" in AO 48. They also amend AO 48 for consistency, so all references are to the Downtown Halifax Plan Area rather than the Downtown Halifax area. These amendments are housekeeping in nature and are necessary to implement the intent of the Council approved amendments to the Administrative Orders.

FINANCIAL IMPLICATIONS

There are no immediate financial implications resulting from the recommendations contained in this report. The housekeeping amendments in this report can be made with approved operating budgets and with existing resources.

RISK CONSIDERATION

No risk considerations were identified.

COMMUNITY ENGAGEMENT

An extensive public engagement program was undertaken in preparing the Regional Centre Plan (Package B). A detailed summary of engagement activities and feedback is included in the [staff report, dated May 7, 2021](#).

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

Halifax Regional Council may choose to:

1. Adopt the amending Administrative Order with modifications. This may require a subsequent report for Council's consideration depending on the extent of changes Council directs.
2. Refuse the proposed amendments to the Administrative Order 48 and Administrative Order 2019-011-GOV. This is not the recommended approach as the proposed amendments implement Council's previous decision to amend the Administrative Orders.

ATTACHMENTS

Attachment A: Showing Proposed Changes to Attachment B of Administrative Order 48 and Attachment D of Administrative Order 2019-011-GOV of the November 16, 2021 Staff Report

Attachment B: Amending Administrative Order for Administrative Order 48 and Administrative Order 2019-011-GOV, included in Attachments B and D of the November 16, 2021 Staff Report

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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ATTACHMENT A

(Showing Proposed Changes to Attachment B of Administrative Order 48 and Attachment D of Administrative Order 2019-011-GOV of the November 16, 2021 Staff Report)

ATTACHMENT B OF THE NOVEMBER 16, 2021 STAFF REPORT ADMINISTRATIVE ORDER NUMBER 48 RESPECTING THE CREATION OF COMMUNITY COUNCILS

1. Clause 2(c) is amended by:
 - (a) deleting the words “shaded **area**” after the words “the exception of the” and before the words “~~area~~ of the Halifax Regional Municipality”;
 - (b) ~~adding the words “Downtown Halifax” after the words and before the words “area of the Halifax Regional Municipality; and~~ adding the words “Downtown Halifax Plan Area” after the newly struck words “shaded area” and before the words “of the Halifax Regional Municipality”; and
 - (c) deleting the number “1” after the word “Schedule” and replacing it with the number and letter “1A”.
2. Subclauses 2d(i),(ii),~~(iii)~~(iii), (iv), and (v) are amended by deleting number “4” after the word “Schedule” and replacing it with the number and letter “4A”.
5. Schedule 1 Area to be Excluded from Western Community Council is repealed, and replaced with Schedule A1: Downtown Halifax **Plan** Area to be Excluded from the Halifax and West Community Council.

ATTACHMENT D OF THE NOVEMBER 16, 2021 STAFF REPORT ADMINISTRATIVE ORDER 2019-011-GOV DESIGN ADVISORY COMMITTEE

6. Clause ~~5(1)(c)~~ **5(b)** is amended by deleting the words and numbers “Level II and Level III” after the word “for” and before the word “site”.

