

# Heritage Conservation Districts Incentives Program

## Application Form for Grants within the Schmitville HCD and Old South Suburb HCD

### Program Aim

The aim of this incentives program is to provide financial assistance to property owners, within the boundaries of the Schmitville HCD and Old South Suburb HCD, to support the conservation of contributing heritage resources and the revitalization of all existing buildings in the districts. The program provides matching conservation grants of up to \$50,000 for exterior conservation work and functional improvement grants to cover 15% of costs associated with installation or repair of integral building systems.

For more information, visit the program web page at [www.halifax.ca/home-property/heritage-properties/heritage-conservation-districts/heritage-conservation-districts](http://www.halifax.ca/home-property/heritage-properties/heritage-conservation-districts/heritage-conservation-districts)

### Application Requirements

Applications will be accepted between January 1<sup>st</sup> and March 1<sup>st</sup> and may be submitted:

By email:      bouchep@halifax.ca

By mail:        HRM Heritage Property Program  
                    PO Box 1749  
                    Halifax, NS B3A 3J5

In person:     Heritage Property Program  
                    HRM Planning & Development Services  
                    40 Alderney Drive, 2<sup>nd</sup> Floor  
                    Dartmouth, Nova Scotia

*Note: Late or incomplete applications will not be reviewed. Additionally, work that has been undertaken prior to the application being made will be deemed ineligible.*

### Applications must include:

Please include the following documents with your application and check each of the following boxes:

A completed and signed application form;

Recent photographs of all sides of the building, illustrating the areas of work for which

- the grant is applied;
- Two contractor cost estimates for each of the proposed work types; and
- Buildings governed by a Condominium bylaw must also provide a copy of the Board of Directors minutes approving the submission of the application.

## **Priority Criteria:**

Preference is given to the following criteria:

1. Properties identified as contributing heritage resources.
2. First-time applicants.
3. Preservation and restoration of historic structural and weather-proofing elements.
4. Restoration of publicly visible features.
5. Applications supported by a Building Conservation Plan prepared by an architect, building inspector, engineer, or other qualified restoration professional.
6. Rehabilitation and restoration projects that improve the integrity of a building.
7. Applications submitted by neighbouring property owners of attached buildings on abutting properties.
8. Properties in poor condition and at risk of deterioration or loss.

*Note: Properties currently under investigation or prosecution for Land-use, Building or Fire Code, or Heritage Property Act violations, or subject to an Order to Comply, or has liens/ taxes outstanding are not eligible.*

## **Heritage Alteration Approval**

Within the Schmitville HCD and Old South Suburb HCD approval is required for any exterior alteration. This approval is a necessary pre-requisite for a Grant application to ensure that HRM's Standards and Guidelines for Heritage Properties have been met prior to the granting of funds. Additionally, Building Permits may be required. Grant applications cannot be approved without building permit approval, where required.

## **Application Deadline**

- The Application Form must be completed and returned to the Heritage Property Program Office before March 1, 2022.
- Applications will not be considered complete unless all required supporting documentation has been submitted. Incomplete application forms will be returned and will be ineligible for grants.

Office Use Only	Date Received:	Date Completed:	Application No.
Civic Address of Property:		Is the property identified as a contributing heritage resource on the attached Map 1* or Map 2*?	<input type="checkbox"/> Yes
			<input type="checkbox"/> No
Name of Applicant:			
Applicant Mailing Address:			
Home Phone:		Email:	
Work Phone:			
Name of Property Owner (if different from Applicant):			
Property Owner Mailing Address (if different from Applicant):			
Describe the Proposed Work (use extra pages if necessary):			
Building Permit Application # (where applicable):			
<b>Quotes (required) – Company Name, Address &amp; Phone #:</b>			
1. Name: Contact:			
2. Name: Contact:			
Conservation Grant Request: (50% of most exterior work*)		Functional Improvement Grant Request: (15% of most interior work*)	
Applicant Signature:		Date:	
Property Owner Signature:		Date:	

\*The Administrative Order for the program and Map 1 and Map 2 can be reviewed online at [www.halifax.ca/home-property/heritage-properties/heritage-conservation-districts/heritage-conservation-districts](http://www.halifax.ca/home-property/heritage-properties/heritage-conservation-districts/heritage-conservation-districts)