

Terms of Reference
Area Planning Committee
Margeson Drive Master Plan Committee

1. Membership

- (a) Notwithstanding the Public Appointment Policy, membership shall consist of 8 members from the existing members of the North West Planning Advisory Committee (NWPAC) and if necessary, members of the public from Districts 13, 14 and 15 who are not members of the NWPAC may make up the balance of the membership should 8 members of North West Planning Advisory Committee not express an interest participating.

2. Appointments

- (a) Term of Appointment:

The Margeson Drive Master Plan Committee shall be dissolved once their report(s) has been tabled with the North West Planning Advisory Committee and a decision has been made by the Regional Council on the proposed amendments to the applicable Municipal Planning Strategies and Land Use By-laws;

- (b) Appointments shall be made by the North West Community Council, and the term of such appointment may extend beyond the term remaining on a member's appointment to the NWPAC; and

- (c) The Committee shall elect a Chair and Vice Chair.

3. Re-appointment of Members

Not applicable.

4. Legislated Duties

- (a) To advise the NWPAC by preparing a report/summary with respect to the development proposal for the Margeson Drive Master Plan Project, as set out in Attachment A of the August 17, 2021 staff report to Regional Council, and highlight the proposed amendments to the applicable Municipal Planning Strategy and Land Use By-law for Areas 1,2,3,4,5, and 6 shown on Map 1 attached by

- (i) gathering feedback from residents, stakeholders and potential community groups about possible amendments to the planning documents to the Municipal Planning Strategies for Sackville and Beaver Bank, Hammonds Plains and Upper Sackville; and
(ii) creating a set of planning policies and land use regulations for the Study Area lands, which will become known as the Margeson Drive Master Plan Project.

- (b) The Committee shall provide a forum in which the landowner/developer, HRM staff, and appointed citizens collaborate to comment and review the proposal Master Plan Project.

5. Additional Duties

None.

6. Meetings

- (a) The Margeson Drive Master Plan Committee shall meet monthly or as required to conduct the business of the Committee. Additional meetings may be scheduled at the discretion of the Chair in consultation with staff.

- (b) Members shall advise the HRM Current Planning staff by 12 noon on the day of the meeting if they are unable to attend any scheduled meeting.
- (c) The quorum for regular meetings shall be four (4) members of the Committee in accordance with Section 132 of Administrative Order One, the Procedure of Council Administrative Order, Quorum of Committee.
- (d) Any member of the Committee who fails to attend three (3) consecutive meetings, without having been excused by the Committee shall vacate the member's seat in accordance with subsection 3 of section 86 of AO1 and subsection 22 of the *Halifax Charter*.
- (e) All Margeson Drive Master Plan Committee meetings shall be open to the public, or as allowed under Part VII Section 218 (1) of the *Halifax Charter*.

7. Procedure

Meeting procedures shall be governed by the HRM Administrative Order One, the Procedure of Council Administrative Order, as it relates to Committee Procedures.

8. Remuneration

Remuneration shall be paid related to travel for attendance at meetings at rates established by Halifax Regional Municipality.

9. Resignation

A member may resign from the Committee at any time in accordance with Section 68 of Administrative Order One, the Procedure of Council Administrative Order, Vacating of Position on Committee.

Adopted by North West Community Council

Date: September 13, 2021



Map 1: Proposed Margeson Drive and Highway 101 Master Plan Study Area

HALIFAX

■ Subject Area

- ① Halifax Regional Municipality
- ② Amco Capital Inc.
- ③ Amco Capital Inc.
- ④ Amco Capital Inc.

- ⑤ Halifax Regional Municipality
- ⑥ Amco Capital Inc.
- ⑦ Amco Capital Inc. Indigo Shores
(Potential Removal of Interim
Growth Control on all Lands
Subject to Policies)

- ▨ Urban Service Area
- ▤ Water Service Area
- ▩ Serviced (Sewer Only)



The accuracy of any representation on this plan is not guaranteed.