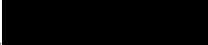




P.O. Box 1749
Halifax, Nova Scotia
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Item No. 12.1.1
Executive Standing Committee
October 25, 2021

TO: Mayor and Members of Executive Standing Committee

SUBMITTED BY:  **(Original Signed)**

John Traves, Q. C., Executive Director, Legal & Legislative Services

 **(Original Signed)**

Jacques Dubé, Chief Administrative Officer

DATE: July 21, 2021

SUBJECT: **2022 Halifax Regional Council Meeting Schedule**

ORIGIN

It is the practice for Regional Council to adopt a schedule for meetings of Regional Council for the upcoming year.

LEGISLATIVE AUTHORITY

Administrative Order 1, *the Procedures of the Council Administrative Order*:

Regular Meeting of the Council

8. The Council shall meet on such Tuesdays determined by Council, and shall be held at such an hour as deemed appropriate by the Mayor and CAO jointly.

Schedule 6, Executive Standing Committee - Terms of Reference

General Governance of the Council

8. The Executive Standing Committee shall act as a review committee for matters related to the general self-governance and administration of the Council as directed by the Council.

RECOMMENDATION

It is recommended that Executive Standing Committee recommend that Halifax Regional Council approve the proposed 2022 Regional Council meeting schedule as outlined in Attachment 1 of this report.

BACKGROUND

In accordance with Administrative Order One, Section 8, regular Council sessions are held on Tuesdays at an hour deemed appropriate by the Mayor and Chief Administrative Officer (CAO) jointly. Regularly scheduled meetings of Regional Council may be cancelled with the agreement of the Mayor and CAO or may be added with appropriate notice provided it is done in accordance with the HRM Charter and Administrative Order One.

DISCUSSION

Since amalgamation Regional Council has adopted a meeting schedule for the coming year. This process allows members of Council, staff and the public to be notified and plan in advance for Regional Council meetings.

Since 2014, Regional Council has adopted a modified bi-weekly meeting schedule for Regional Council meetings. The proposed modified bi-weekly schedule provided as Attachment 1 of this report, proposes 21 regular meetings, 5 if required meetings, and considers statutory holidays, March Break, Federation of Canadian Municipalities' Annual Conference, Nova Scotia Federation of Municipalities (NSFM)'s Fall Conference, and the number of meetings provided for in 2021.

FINANCIAL IMPLICATIONS

No financial implications at this time

RISK CONSIDERATION

A delay in approval could result in additional delays for other meeting schedules, as consideration of the approved Council schedule is used when proposing other Committee meeting dates

COMMUNITY ENGAGEMENT

The 2022 meeting schedule for Halifax Regional Council, once adopted, is posted online at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports the Friday prior to the Regional Council meeting.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified

ALTERNATIVES

Council may adjust the proposed 2022 Regional Council meeting schedule as required.

ATTACHMENTS

Attachment 1 – Proposed Modified bi-weekly 2022 Council Schedule

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Iain MacLean, Municipal Clerk – 902.490.4210

Attachment 1 – Proposed Modified bi-weekly 2022 Council Schedule

2022 HALIFAX REGIONAL COUNCIL SCHEDULE

Meetings of Regional Council are scheduled to commence at 10:00 a.m. with final meeting time to be confirmed at the approval of the agenda.

| MONTH | DATE | MEETING | MONTH | DATE | MEETING |
|-----------------|-------------|---|------------------|--------------|--|
| January | January 4 | No scheduled meeting | July | July 5 | No scheduled meeting |
| | January 11 | Regional Council | | July 12 | Regional Council |
| | January 18 | No scheduled meeting | | July 19 | No scheduled meeting |
| | January 25 | Regional Council | | July 26 | No scheduled meeting |
| February | February 1 | No scheduled meeting | August | August 2 | No scheduled meeting |
| | February 8 | Regional Council | | August 9 | Regional Council (If required) |
| | February 15 | Regional Council (If required) | | August 16 | No scheduled meeting |
| | February 22 | No scheduled meeting | | August 23 | Regional Council |
| | | | | August 30 | No scheduled meeting |
| March | March 1 | Regional Council | September | September 6 | No scheduled meeting (Labour Day) |
| | March 8 | No scheduled meeting | | September 13 | Regional Council |
| | March 15 | No scheduled meeting (March Break 14-18) | | September 20 | No scheduled meeting |
| | March 22 | Regional Council | | September 27 | Regional Council |
| | March 29 | No scheduled meeting | | | |
| April | April 5 | Regional Council | October | October 4 | Regional Council |
| | April 12 | Regional Council | | October 11 | No scheduled meeting (Thanksgiving) |
| | April 19 | No scheduled meeting (Easter) | | October 18 | Regional Council |
| | April 26 | Regional Council (If required) | | October 25 | Regional Council (If required) |
| May | May 3 | Regional Council | November | November 1 | No scheduled meeting (NSFM Nov 1-4) |
| | May 10 | No scheduled meeting | | November 8 | Regional Council |
| | May 17 | Regional Council | | November 15 | No scheduled meeting |
| | May 24 | No scheduled meeting | | November 22 | Regional Council |
| | May 31 | Regional Council | | November 29 | Regional Council (If required) |
| June | June 7 | No scheduled meeting (FCM June 2-5) | December | December 6 | No scheduled meeting |
| | June 14 | Regional Council | | December 13 | Regional Council |
| | June 21 | No scheduled meeting | | December 20 | No scheduled meeting |
| | June 28 | Regional Council | | December 27 | No scheduled meeting |

Other Dates:

- January 1 – New Years Day
- February 21 – Heritage Day
- April 15 – Good Friday
- April 18 – Easter Monday
- May 23 – Victoria Day
- July 1 – Canada Day
- August 1 – Natal Day
- September 5 – Labour Day
- September 30 – Truth & Reconciliation Day
- October 10 – Thanksgiving
- November 11 – Remembrance Day
- December 25 – Christmas
- December 26 – Boxing D