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Item No. 15.1.1
Halifax Regional Council
October 19, 2021

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by 
Jacques Dubé, Chief Administrative Officer

DATE: August 25, 2021

SUBJECT: Increase to Contract - Consulting Services for the Spryfield Lions Rink and Recreation Centre Roof Reinforcement

ORIGIN

This report originates from a need to increase the contract beyond 20% or \$20,000 of its original value.

LEGISLATIVE AUTHORITY

The Municipality may spend money for municipal purposes in accordance with section 79A of the HRM Charter. The recommended contract award complies with all of the pre-requisites for awarding contracts as set out in section 26 of Administrative Order 2020-004-ADM, the *Procurement Administrative Order*.

In accordance with Administrative Order 2020-004-ADM, The Procurement Administrative Order, Appendix B, Contract Amendment Guidelines, Council can approve cumulative contract amendments of any amount; Director is limited to 15% or \$15,000, CAO is limited (a) \$20,000 or (b) a 20% increase to the originally approved, contract amount, whichever is greater.

RECOMMENDATION

It is recommended that Halifax Regional Council approve an increase to the contract with M&R Engineering Limited (PO 2070782241) in the amount of \$10,585.00 (net HST included) with funding from Project No. CB200001 Multi-District Facilities Upgrades as outlined in the Financial implications section of this report.

BACKGROUND

M&R Engineering was hired for consulting services for the mechanical and electrical work associated with the roof reinforcement work. Their scope of work included architectural work to patch repair finishes as necessary to support the main roof work.

This increase request covers additional consultant fees for work to administer the construction contract during the rectification of construction deficiencies.

The work was planned for after lacrosse season at the end of July 2020 and before the ice gets put back into the rink in mid-September 2020.

Previous change orders were issued for \$19,800 (net HST included) for additional consulting services required to support construction schedule extension and for deficiency rectification work completed in the summer of 2019.

DISCUSSION

Staff has recommended an increase to M&R Engineering Limited PO 2070782241 for changes to the contracted scope of work in the amount of \$10,585.00 (net HST included). A summary of the changes are as follows:

PO Award (net HST included)	\$34,029
CO increases approved to date	\$19,800
Request for increase (net HST included)	<u>\$10,585</u>
New Contract Value (net HST included)	\$64,414

The total amount of changes (approved and pending) is \$30,385 (net HST included), which represents a cumulative increase of 89% to the original contract value of \$34,029 (net HST included).

FINANCIAL IMPLICATIONS

Based on the quoted price of \$10,585 (net HST included) funding is available from Project No. CB200001 Multi-District Facilities Upgrades. The budget availability has been confirmed by Finance.

Budget Summary:	<u>Project Account No. CB200001 Multi-District Facilities Upgrades</u>	
	Cumulative Uncommitted Budget	\$2,796,355
	Less: Increase to PO 2070782241	<u>\$ 10,585</u>
	Balance	\$2,785,770

The balance of funds will be used for recapitalization of Multi-District Facilities.

RISK CONSIDERATION

There are no significant risks associated with the recommendation in this report.

ENVIRONMENTAL IMPLICATIONS

There are no known environmental implications associated with the recommendation in this Report.

ALTERNATIVES

Council could choose not to increase the amount for this contract. This is not recommended by staff as the work is required to support the deficiency rectification work of the general contractor.

ATTACHMENTS

No attachments.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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