



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

**REVISED
APPENDIX B ONLY
(including reference in motion to Appendix B)
July 20/21**

**Item No. 11.1.3
Halifax Regional Council
July 20, 2021**

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed

Kelly Denty, Acting Chief Administrative Officer

DATE: May 21, 2021

SUBJECT: Parks and Recreation Updated Fee Structure Review

ORIGIN

January 6, 2016 motion of Committee of the Whole: **MOTION PUT AND PASSED** THAT the Committee of the Whole direct staff to proceed to prepare the 2016/17 Parks & Recreation Budget and Business Plan* as proposed in the accompanying presentation, incorporating additional direction provided by motion of Committee of the Whole for inclusion in the proposed HRM 2016/17 Budget and Business Plan documents.

The 2016/2017 Business Plan included a deliverable to *Initiate a review and analysis on the fees associated within Parks & Recreation including arenas, sport fields, sport courts and gyms in order to provide proposed standardization for Council's consideration.*

March 6, 2018 motion of Halifax Regional Council Resolution: **MOTION AS AMENDED PUT AND PASSED.**

THAT Halifax Regional Council:

1. Maintain 2017/2018 ice and dry-floor rates for HRM operated arenas for the 2018/19 fiscal year; and
2. Set interim dry-floor rates for the BMO Centre and Dartmouth 4-Pad for the 2018/19 fiscal year at
 - a. \$65/hr. plus HST for youth groups; and
 - b. \$75/hr. plus HST for adult groups.
3. That the ice rental rates for the LeBrun Arena, be adjusted to be the same as St. Margaret's Centre and the Spryfield Lions Rink, for this season only, until the full Parks and Recreation *Fee Structure Review* returns to Regional Council next year.

February 26, 2019 Halifax Regional Council Resolution: **MOTION PUT AND PASSED**

THAT Halifax Regional Council direct staff to defer the implementation of any or all fee changes until 2020/21 fiscal year regardless of the 2019/20 budget deliberations to allow for the completion of new proposed recreation programming fees and fee by-law as well as consideration of the new fee structure in all partner facilities' budgets.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, R.S.N.S., 2008, c. 39

Section 59

- (3) In addition to matters specified in this Act or another Act of the Legislature, the Council may adopt policies on any matter that the Council considers conducive to the effective management of the Municipality.

Section 102

Subject to the approval of the Board for those services that are subject to the *Public Utilities Act*, the Council may, by by-law, prescribe charges for the provision of services for persons who use or benefit from the service, on a basis to be set out in the by-law

RECOMMENDATION

It is recommended that Halifax Regional Council:

1. Adopt Administrative Order 2019-010-ADM, *Respecting Recreation User Charges*, as set out in Appendix A;
2. Adopt By-law U-106, amending By-law U-100, the *User Charges By-law*, as set out in REVISED Appendix B, to be effective April 1, 2022; and
3. Adopt the amendments to Administrative Order 58, *Respecting the Delegation of Certain Authorities*, as set out in Appendix E to this report.

EXECUTIVE SUMMARY

In the 2016/17, the Budget Committee of the Whole instructed Parks & Recreation (P&R) to commence the process of a complete fee review of all P&R rental assets and programs. As part of that budget presentation, staff outlined that fees within the P&R portfolio in many cases, were still following pre-amalgamation processes resulting in inconsistencies and had not been adjusted since 2011. In order to ensure appropriate, fair, and consistent adjustments, a review of all fees was included in the 2016/17 P&R business plan. As well, the implementation of the recreation software Legend has highlighted the importance of a standardized structure for recreation user fees. The *Fee Strategy Review* was undertaken to provide a consistent approach to fees, establish appropriate baselines for subsidies, and provide a process to maintain/review the *Fee Strategy Review* on a five-year cycle.

In 2017, HRM contracted the consultant firm KPMG to complete a jurisdictional scan of best practices. From this scan, it was determined that HRM should implement a fee structure based on cost of providing a service. As a result, this report includes rental rates for a full range of facility types along with programming services and user fees. This includes arenas (indoor ice and dry floor), sport fields (natural turf and all weather), ball diamonds, sport courts, pools, tracks, parks, facility rooms and gymnasiums, registered programs, memberships, drop ins and vouchers.

In order to implement the *Fee Strategy Review*, a new administrative order is required. Administrative Order 2019-010-ADM, *Respecting Recreation User Charges* (Appendix A) will provide direction for staff to develop user charges, classify facilities and services, as well as to provide direction for the fees to be maintained/updated moving forward.

Amendments will also be required to By-law U-100, *User Charges By-law* (Appendix F) and Administrative Order 58, *Respecting the Delegation of Certain Authorities* (Appendix E).

BACKGROUND

Parks & Recreation delivers a wide variety of services comprising of parks, open spaces, indoor and outdoor facilities, and programs to meet the diverse community needs. Like most municipalities, HRM funds its service delivery through two primary sources: (1) the tax base (general rates and area rates) and (2) user charges (rental rates and programming/services fees).

Available funding resources for recreation services aims to balance the costs to deliver the service, fiscal responsibility to the taxpayer, and affordability for the end user. HRM also places a priority on social development and strives to develop approaches that reduce barriers to participation in recreation and leisure opportunities. This includes individuals and families with low incomes.

Recreation fees were historically inconsistent across previous municipal units. Those fees and the process for setting them were then maintained by HRM. In 2003, HRM implemented a servicing plan for sport fields and ball diamonds. That plan focused primarily on improving the condition of the field infrastructure, as well as maintaining the facilities to specified service standards. In order to achieve the standards, resources were aligned, staff were trained, grass cutting services were outsourced, specialized equipment was purchased, and turf rehabilitation programs were developed.

Subsequently, Regional Council approved an increase to P&R fees in January 2011, the first increase since 1999. In addition, in the 2012/13 business plan for the then Community & Recreation Services business unit, staff proposed that all recreation fees be frozen, with no increases. During the 2016/17 budget and business planning process, in preparation for future fee adjustments, P&R identified the need to conduct a review of all recreation fees to assess the existing fee structure and to develop fee optimization practices that would improve the consistency and sustainability of service delivery to HRM residents.

In February 2019, staff presented a recommendation report to Regional Council, [*Parks and Recreation Fee Structure Review*](#), which included a proposed rental rate structure based on the cost per utilized hour along with guiding principles for how it was to be implemented. The rental assets included in the proposed structure included arenas (dry floor and ice), playing fields (sport fields and ball diamonds), facility rental rooms, and facility gymnasiums.

Regional Council's subsequent direction was to defer rate changes and directed staff to conduct additional analysis on recreation programming/services user fees and consider impacts on partner facility budgets. Regional Council also directed staff to engage in consultation with groups impacted by the *Fee Structure Review*.

Rationale for the Fee Review

The rationale for the *Fee Structure Review* was to create a standardized recreation user fee structure that is based on the cost of providing a service with appropriate overall municipal subsidy and improves consistency and fairness for all users. As noted, the *Fee Structure Review* was identified as a priority, as there have not been adjustments made to the fees since 2011 and there is currently no consistency with recreation fees throughout HRM. The first step to streamline to a consistent fee structure was to outline the principles and criteria upon which to base the administration of fees. It is imperative that P&R is being transparent when setting user fees and this baseline helps achieve transparency. All assets must be managed in a financially responsible manner to allow for service excellence and continuous quality improvement. The recommended fee structure will ensure that user fees are priced in a fair manner and based on specific criteria that is consistent for all HRM rentals, programs and services.

In 2017, HRM contracted the consulting firm KPMG to assist with an analysis of current fees and included a jurisdictional scan of best practices. Based on its findings, it was recommended that HRM implement a fee structure based on cost per utilized hour for each rental type and cost per unit for programming, similar to other municipalities. The following is a summary of the key findings derived from KPMG's analysis:

- There have been no approved fee adjustments within HRM since 2011.
- Unlike other municipalities that were surveyed, HRM does not have a consistent approach to establishing fees based on standards or best practices.
- There are fee inequities and inconsistencies.
- Current fees do not reflect costs.
- Current fees are generally below other municipalities surveyed.
- There is no baseline from which to establish appropriate subsidies.

The standardized fee structure being presented to Regional Council (*Detailed Impact of User Fees - Appendix C*) will eliminate the inconsistencies and inequities that exist in P&R's current user fee structure. It will also ensure that fees for HRM programs and services are appropriate relative to other service providers. In particular, it is important that HRM's fees are not seen as competing with or undercutting not for profit organizations, which also provide valuable services to residents.

To that end, this report includes proposed rates for recreation bookings, including arenas, sport fields, sport courts, all-weather fields, ball diamonds, facility rooms, gymnasiums, registered programs, memberships, drop ins and vouchers.

DISCUSSION

As noted, through the analysis of current fees, it was determined that HRM currently does not have a consistent approach to the determination and administration of recreation fees. Many of the current fees are based on historical rates with some related to practices implemented prior to amalgamation. While there have been some consideration and review of specific fees over the years, there has not been a comprehensive review of all recreation fees and consideration of the overall principles upon which those fees are based.

This discussion provides a summary of the proposed fee structure as determined from the *Fee Structure Review* report. It also includes an overview of the new Administrative Order 2019-010-ADM, *Respecting Recreation User Charges* (Appendix A) and proposed amendments to By-law U-100, *the User Charges By-law* (Appendix B) and Administrative Order 58, *Respecting the Delegation of Certain Authorities* (Appendix E), which are required for implementation of the new fee structure.

Overview

The updated *Fee Structure Review* is a comprehensive examination of user fees in facilities which are owned and operated by HRM. It also includes indoor rentals offered through arenas operated by Nustadia Recreation on behalf of HRM.

Since Council's February 2019 direction, the second phase of the fee review has been completed to include rental rates for a full range of facility types along with programming/services user fees. As a result, the *Fee Structure Review* includes arenas (indoor ice and dry floor), sport fields (natural turf and all weather), ball diamonds, sport courts, pools, tracks, parks, facility rooms and gymnasiums, registered programs, memberships, drop ins and vouchers.

The proposed fee structure arising from the *Fee Structure Review* is one that uses consistent criteria for pricing user fees and has appropriate cost recovery levels. Specifically, the *Fee Structure Review* included:

- An understanding of utilization and equity of usage for different recreation asset rental types
- An understanding of the cost per hour for various recreation services and programs
- A recommended user fee structure that identifies the cost recovery for different user groups
- Impact to user groups and HRM's revenue by implementing recommended user fees
- A review of current user fee policies and practices

Partner Facilities and Halifax Regional Centre for Education (HRCE)

User fees related to partner facilities and the rates set by the Halifax Regional Centre for Education (HRCE) will not be set by the proposed Administrative Order and By-law. However, consideration of potential impacts of the fee structure on partner facilities budgets is discussed. Recreation services in HRM are delivered through a hybrid system, with some facilities directly operated by HRM and others operated by Volunteer Community Boards. As well, some recreation is provided in facilities owned by the province (HRCE) which has the sole responsibility of setting rates for school gyms.

Regional Council's motion directed staff to consider the new fee structure in partner facilities' budgets. These facilities are operated by volunteer community boards, which have management agreements with HRM outlining the partner facilities' authorities and responsibilities. These agreements include the authority to determine their respective user fees. Some partner facilities may choose to adopt similar user fees as proposed to be consistent with HRM operated facilities and programs, but they are not required to do so. Similarly, HRCE, under the Service Exchange Agreement sets its rental fees annually and provides HRM with any changes for implementation the following school year.

Budgetary impacts to HRM's partner facilities could occur over time due the natural forces of the marketplace, but this would be difficult to fully assess at this time. With the implementation of Legend recreation software, both HRM recreation programming and partner facility program offerings are available to residents. It is expected that partner facilities may also adjust some costs to align with proposed HRM fees, depending on marketplace demand. However, programs and services do vary across the facilities and as a result, service fees will continue to reflect those program variations.

While HRM could consider amendments to the management agreements to include requirements for implementation of the new fees, it would not be prudent to explore that at this time. Changes of that nature would vary from the current direction to enable the boards to hold authority over all operational matters. Therefore, discussion on fundamental governance changes would be more appropriate when renewal agreements are negotiated, and governance models continue to evolve. Further, that would also allow the impacts of the new HRM fees to be better understood by all parties prior to more widespread changes.

Staff have engaged with partner facilities to share information about the *Fee Structure Review* and will advise the volunteer community boards of Regional Council's direction. HRM will continue to work collaboratively with its partners to monitor any potential impacts.

Community Engagement

In the preparation of this report, staff engaged with a representative sample of user groups including Provincial Sport Organizations, rental groups, and partner facilities to share information about the *Fee Structure Review*. Input was gathered from these groups as well as community organizations that provide recreation opportunities to residents. These stakeholders were invited to share their thoughts at in-person discussion sessions. In addition to this, staff have regularly collected feedback from residents and organizations as part of their day to day operations, as well as through other developed strategies and plans. This feedback has helped provide information for this report and provide frequently asked questions (FAQs) to help the public and stakeholder groups understand the principles used in determining the user fees.

Legislative Requirements

In order to implement the proposed changes to the recreation rates outlined in this report, legislative amendments are required. Subsequently, this report introduces Administrative Order 2019-010-ADM, *Respecting Recreation User Charges* which governs those rates; By-law U-106, amending By-Law U-100, *the User Charges By-law* as well amendments to Administrative Order 58, *Respecting Delegation of Certain Authorities*.

These documents are required through the *Halifax Regional Municipality Charter* to implement the overall Fee Structure Review. The Administrative Order and By-laws are the policy tools for the tools by which HRM will charge user fees. This strengthens HRM's existing practice of charging fees by ensuring appropriate regulatory authority supports the current practice.

Collectively, Administrative Order 2019-010-ADM, Administrative Order 58, and By-law U-100 will provide consistent application of the principles to all recreation fees, formally establish the P&R fees and provide residents with clear expectations and transparency in the process of setting the user fees.

The new Administrative Order 2019-010-ADM, *Respecting Recreation User Charges* (Appendix A) will set policy direction for staff to develop user charges, as well as classifying facilities and services. It also formalizes P&R's current *Affordable Access Program* by setting out the eligibility criteria and application process.

The proposed amendments set out in By-law U-106, (Appendix B) expand the By-law U-100 (Appendix F) by adding two new schedules: Schedule 3 for Recreation Services and Schedule 4 for Recreation Facilities. In adopting these new schedules, Regional Council is setting the user charges for these services, as well as the applicable discounts for recreation services. Any subsequent changes to fees will require Regional Council approval to amend the schedules in this By-law.

Included in By-law U-106 is also a proposed housekeeping amendment to By-law U-105 (which dealt with Transit charges) to correct a clerical error in By-law U-105 and does not relate to Parks and Recreation's proposed user charges.

Administrative Order 58, *Respecting the Delegation of Certain Authorities*, contains several provisions that deal with rentals that will now fall under By-law U-100, *the User Charges By-law*. When By-law U-106 comes into force the provisions in Administrative Order 58 that deal with rentals will be repealed, as shown in Appendix D. In addition, there are several proposed housekeeping amendments to Administrative Order 58 such as:

- updating reference names to other policies;
- removing the definition of "DCAO";
- updating the definition for "Director";
- adding a definition for "Executive Director"
- updating the approval and signing authority tables to reflect the title changes; and
- updating section titles.

A number of the amendments to Administrative Order 58 are tied to the coming into force of By-law U-106, and those amendments are proposed to come into force at the same time to ensure there is not gap in signing authorities. Other amendments to Administrative Order 58 will go into effect immediately upon the approval of the amendments by Council. The amendments to Administrative Order 58 that come into force immediately upon adoption, and the amendments that come into force on April 1, 2022, are set out in Appendix E.

A regulatory impact assessment was completed in accordance with the Administrative Order 2017-002-ADM, *Charter of Governing Principles for Regulation*. Based on the assessment it was determined that the addition of the new AO 2019-010-ADM, amendments to AO 58 and By-law U-100 are the appropriate policy response.

Approach to the Fee Structure – Highlights

The addition of Administrative Order 2019-010-ADM outlines overarching principles for how user charges within P&R will be determined. HRM recreation service delivery includes providing bookings for arenas, sport fields, sport courts, all-weather fields, ball diamonds, facility rooms, gymnasiums along with registered programs, memberships drop ins and vouchers. It was developed with the aim of promoting participation,

increasing transparency and consistency, while providing affordability for all participants. If adopted, it will allow P&R to establish:

- Fees which are more aligned with the marketplace
- Fees which are more consistent, transparent, and equitable for users
- A model which establishes a costing baseline to more effectively apply subsidies to reduce barriers to participation

Cost Recovery Model

The proposed user charges are based on a cost recovery model. This model works with the following methodologies:

- Facility rentals → the cost incurred by HRM for every hour that the facility rental is rented by the user (cost per utilized hour).
- Programming services → the cost incurred by HRM for every participant in a program, divided by the total hours or total visits for that program (cost per unit).

These methodologies are proposed for determining fees, based on the jurisdictional scan and best practice review as well as the impact to the user. This approach ensures that fees are based on appropriate and consistent costing and methodology. Cost recovery percentages have been calculated based on the financial impact to overall revenues and consideration of appropriate balance of ability to pay. The cost recovery percentages were also validated through the jurisdictional scan of similar cities.

Based on this methodology, the proposed fees are determined based on the following:

- Jurisdictional scans of the market and industry standards
 - As part of the KPMG analysis, a jurisdictional scan was completed and included cities such as: London, Hamilton, Ottawa, Mississauga and Fredericton. The cities were selected based on population size, urban characteristics and geography in order to have a good cross section for comparison.
- Cost to deliver the service (based on direct/indirect costs and lifecycle)
 - All direct and indirect costs were considered when determining the cost per utilized hour (asset rental), or cost per unit (programs/services).
- User categories (i.e. youth, seniors etc.)
 - User groups are organized based on age or type of organization. “Youth” includes those groups who are 18 years and younger as well as sports groups representing post-secondary educational institutions. “Corporate” user groups include those renting space on behalf of a for profit business or entity. The “Community” user group is defined as a non-profit co-operative, non-profit society, or a registered Canadian charitable organization that is renting a Recreation Facility room to assist with operational delivery of their organization.
- Rate Adjustments
 - The “cost per utilized hour” means the cost incurred by the Municipality every hour that the facility rental is rented by the user.
 - The “cost per unit” means the cost incurred by the Municipality for every registration in a program, divided by the total hours or total visits for that program.
 - When the cost per utilized hour (rental of assets) and cost per unit (programs and services) were determined to be significantly higher than current rates, an adjusted rental/program fee was determined in order to be able to ensure that an affordable pricing model could be provided to users.
 - These adjustments were applied to an asset/program if it met the following criteria:
 - Cost per utilized hour/per unit was higher than the recreational fee of all comparators from the jurisdictional scan, or;
 - Current recreation fees were substantially lower than the cost per utilized hour/cost per unit.

- Impact to users
 - Upon completion of the fee analysis, it was determined that phasing of the fees may be required to minimize the impact to users. For example, the proposed increase to the swimming lesson fees were deemed to have a significant impact to the users. Therefore, these fees are proposed to be phased in over a three-year period to lessen the impact. This will ensure that the fees are fair and equitable but that the adjustments are reasonable to the user to avoid the impact of a significant fee change. (See Appendix C)

How Fees Are Determined

As outlined in the background, HRM funds its service delivery through the tax base and user charges. As municipal recreation is a public service, the cost recovery model is not intended to recover 100% of the entire costs to deliver all services. Rather, the model helps Regional Council and staff to better understand and apply subsidy applications and recovery targets. Most of the proposed fees have been adjusted from full costs based on the model. For example, there are:

- adjusted facility rates for certain user groups (i.e. youth)
- adjusted rates for recreation programs for certain user groups
- exemptions to rates for open and free public events within parks
- adjusted rates for “Community” user group (a non-profit co-operative, non-profit society, or a registered Canadian charitable organization that is renting a Recreation Facility room to assist with operational delivery of their organization)

Subsidized Fees for Rental Fees and Programming

HRM's recreation fees historically have been significantly lower than the marketplace. This has resulted in two unintended consequences. The most obvious was potential undercutting of other community partners, namely not-for-profit (NFP) service providers. As a result, HRM may have indirectly created financial challenges for some NFP programs and organizations. The less obvious impact related to access to HRM programs for some residents. While the original intention of HRM's lower costs was to enable all residents to have the opportunity to participate in municipal recreation, the costs did not differentiate for the users. As a result, it is difficult to know if the municipality was meeting the needs of all residents it was trying to serve.

In some cases, the low fees provided opportunity for people with financial means, who had multiple recreation options available to them, to obtain very cost-effective recreation leaving limited opportunity for those with lower financial means. Historically spaces in HRM programs have filled quickly, often leaving families in financial need unable to participate as the spaces were filled by residents who had the financial means to participate in more recreational programs, including those offered by external recreation service providers.

Therefore, the proposed fee structure will set costs that are reasonable and reflective of both the cost of the service along with a subsidy program to support those residents for whom the costs are a barrier. The *Affordable Access Program* is a subsidy program that eliminates those barriers in order to provide recreation programs to children, youth, and adults who are in financial need. Under this proposed structure, HRM will be better able to provide recreation to all residents regardless of their income.

Although some fees are proposed to increase for rental fees and programming/services, the proposed user charges are still generally below comparable marketplaces. It is essential that the Municipality review and adjust fees, so they are reasonable, appropriate, relevant and to ensure that HRM does not undercut other organizations, especially the not-for-profit sector.

Full Cost Recovery

Under the *Halifax Regional Municipality Charter*, HRM is not permitted to provide financial support to a business. Therefore, all booking of HRM assets by businesses must achieve full cost recovery. As such “corporate” rates have been set at that full cost recovery level. Under section 12 of Administrative Order 58, *Delegation of Certain Authorities Administrative Order*, Regional Council has delegated to staff the authority to enter into market value rental agreements which would include the “corporate” rates approved by Regional Council.

Full cost recovery also applies to adult prime time ice rental rates for arenas and for all-weather sport fields. The rationale for this application is due to the following:

- The best practice jurisdictional scan indicated that adult use of recreational assets typically helps support subsidization of youth rates
- The ice arena adult prime time user fees were higher than the cost per utilized hour. Therefore, the recommended fees have been adjusted (lowered) to reflect the cost per utilized hour. So, users will realize a savings, even though the adult prime time user fees are full cost recovery.
- The cost recovery model helps to direct subsidies more effectively to areas where there is greater need or higher priority.
- Although the recommended fees for all weather turf fields for adults represents the cost per utilized hour, they are still below the comparable marketplace (i.e. university turf rates) so any reduction could undercut other community partners. The cost per utilized hour also includes lights with no additional charges, so the single user fee is now an all-in rate replacing the previous multiple categories and various additional fee add-ons.

Natural Turf (grass) Sport Fields and Ball Diamonds

These assets are currently more difficult to measure costs due to the large and diverse inventory (sizes, classifications, types and geographic locations). HRM is in the process of collecting costing data for these assets through CityWorks for natural grass sport fields, ball diamonds and parks. During the jurisdictional scan by KPMG, it was found that HRM’s current rates for grass fields and ball diamonds fall within the median for rates; there were three municipalities whose rates were higher than HRM and there were three municipalities with rates lower than HRM.

KPMG’s study noted that, although these assets are often heavily subsidized as per environmental scans and industry standards, the information currently available is not sufficient to provide the basis for a new user fee structure at this time. As a result, KPMG recommended continuing with the existing user fee structure for natural turf sports fields and ball diamonds and to adjust user fees annually for inflation while HRM improves its data collection for these assets. The recommended fee structure also continues to include a day rate for tournaments on ball diamonds.

The forthcoming *Playing Field Strategy* will be reviewing the service delivery model and asset classifications. Once P&R completes the data collection for natural turf, sport fields and ball diamonds and finalizes the *Playing Field Strategy*, the *Fee Review Strategy* report will be able to inform future fee considerations for those assets.

Recreation Affordable Access Program

A key aim of the proposed fee structure is to increase participation, reduce barriers, and provide affordability, especially for those who are marginalized, such as individuals and families with low incomes. To support that goal, the proposed Administrative Order 2019-010-ADM formalizes Parks & Recreation’s *Affordable Access Program* and sets a process that directs 50% or 100% coverage of recreation programs to children, youth, and adults who are in financial need.

Annual Inflationary Increase

Recreation fees have not been adjusted since 2011 and are not currently based on the cost to deliver the service. Nevertheless, HRM's costs to provide programs/services have increased by approximately 2% per year, due to inflation. This has resulted in a growing burden, which must be shared between the overall tax base and user fees. To maintain recreation rates which are consistent with cost recovery principles, it is recommended that all recreation rates include an annual 2% increase effective April 1, 2023. This is consistent with industry best practices and other municipalities as confirmed by the jurisdictional scan. By including nominal, annual increases, HRM will be providing predictability for sport organizations and user groups which will help with their budget planning. It also reduces the impact of unexpected and potentially significant rental fee increases which can be challenging for users to absorb. Applying an annual 2% increase would also maintain relativity for HRM fees in the marketplace thereby minimizing future risk of HRM undercutting the market.

Review Period

Aligned with the annual rate increases, the proposed Administrative Order 2019-010-ADM includes a requirement to undertake an updated analysis of all recreation rates on a five-year cycle. This review will include a jurisdictional scan, as well as an analysis to help ensure that user charges continue to be appropriate to the services and relative costs. By having a five-year review cycle, it allows for consideration of any indirect impacts in the marketplace as well further helps minimize the potential for unexpected, significant cost increases.

Flat Rates

The proposed By-law U-106 also outlines the ability to use flat rates for some services in certain situations. User charges for recreation services may be at a flat rate as set out in Appendix B, Schedule 3 of the proposed By-law 106 when one of the following conditions has been met;

- the recreation service has only become operational since the last review period;
- the recreation service is offered by a third-party service provider at a flat rate;
- the recreation service is unique to a specific recreation location;
- the recreation service is a unique program;
- the recreation service is offered as a single class and requires registration; or
- the recreation service in existence at the time of the coming into force of this Schedule was not otherwise included in proposed By-law 106.

Recreation Program Fees

It should be noted that the recreation program fees offered directly through HRM are generally lower than the market, including many of the partner facilities. HRM recreation program fees have historically been amongst the lowest compared to similar programs. The jurisdictional scan confirmed that HRM's rates are significantly lower than other municipalities. Further, of all HRM user fees, the fees for recreation programs have the most variation from both the cost to provide the service and comparable organizations.

By not utilizing a cost recovery model based on industry standards, HRM's recreation programming fees would remain inconsistent with both the cost of service and overall marketplace. More detrimentally, HRM would inadvertently undercut the market impacting other public sector recreation providers who offer similar services. To mitigate these risks, the proposed fee structure would begin to move fees toward improved consistency with the market as well as across the recreation services.

Implementation

The proposed implementation of the new fee schedule is recommended for April 1, 2022, to allow for user predictability and communication to user groups and the public. The implementation schedule is proposed to be at the beginning of the fiscal year, which will allow for:

- a notice period for groups to ensure there is time for organizations to set their fees and plan their programs;
- alignment with sport/program registrations / seasons; and
- the time required to configure the recreation software system with any fee changes.

With the impact of COVID-19, program and rental offerings have had to be modified to abide by the Public Health Authority directions. It is unknown when the demand for P&R offerings will be able to return to pre-COVID-19 operations, so this timing hopefully also allows for the pandemic to be over prior to implementation.

Conclusion

As noted through the analysis, it was determined that HRM currently does not have a consistent approach to the determination and administration of recreation fees. With the implementation of the recreation software Legend, adoption of By-law U-106 and the implementation of the new administrative order AO 2019-010-ADM, *Respecting Recreation User Charges*, P&R will be able to provide a consistent approach to fees, classify facilities and services, establish appropriate baselines for subsidies, and provide a process to maintain/review the *Fee Strategy Review* on a five-year cycle. By completing a comprehensive review of all recreation fees and giving consideration to the overall principles upon which those fees are based, the proposed By-law and Administrative Order will ensure there is equity and transparency for recreation fees.

FINANCIAL IMPLICATIONS

The recommendations outlined in this report are estimated to result in a revenue increase to the 2022 - 2023 P&R operating budget of \$328,879 (Table 1). The financial information stated in Table 1 was calculated before the beginning of the COVID-19 pandemic; therefore, was based on usage data from 2019.

Table 1 outlines the estimated revenue changes to each category based on the proposed fees. As noted, some fees were determined to be higher than cost recovery and as such, HRM revenue is expected to be reduced for arenas and artificial turf fields.

The most significant overall estimated revenue increase is from registered programs. While the estimated revenue increase is significant, the increase is not solely due to increased individual user fees. Increased program offerings and capacities as well as improved equity in fee application is also expected to provide additional revenue.

Table 1 – Financial Impact	
Indoor Facilities and Programming	Change in Revenue 2022-2023
Facility Rentals	
Arenas (Ice)	(\$390,000)
Arenas (Dry Floor)	(\$50,000)
All-Weather Fields	(\$64,000)
Sport Fields & Ball Diamonds	\$30,000
Sport Courts	\$6,000
Aquatics	\$20,000

Rental Rooms & Gymnasias	\$40,000
Running Tracks	0
Parks	0
Total Change in Rental Revenue	(\$408,000)
Programming	
Registered Programs	\$700,000
Memberships	\$16,879
Drop-Ins/Vouchers	\$20,000
Total Change in Programming Revenue	\$736,879
Net Change in Overall Revenue	\$328,879

RISK CONSIDERATION

The risks associated with the recommendations in this report rate moderate. The following risks have been identified:

- There are risks to not adopting the proposed cost recovery model, which would result in continued fee inequities for users as well as an increasing gap between costs, fees and the market. Over time, this will continue to increase the burden on the tax base as well as potentially undercut the market impacting other public sector recreation providers.
- There are risks associated with not having appropriate legislative authority to support the current practices related to the application of fees. The recommendations outlined in this report would mitigate these risks.
- With the impact of COVID-19, program and rental offerings have had to be modified to abide by the Public Health Authority directions. It is unknown when the demand for P&R offerings, as well as when the Municipality will be able to offer the programs/services as it was before the pandemic. This causes uncertainty in the financial implications of the recommendations of the fee review.

COMMUNITY ENGAGEMENT

Information meetings were conducted with a representative sample of users including sport organizations, facility rental groups and facility partners in the preparation of this report.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

1. Regional Council may refuse to adopt the proposed Administrative Order 2019-010-ADM, *Respecting Recreation Rates*, as set out in Appendix A, or the proposed By-law U-106, as set out in Appendix B. This will result in recreation rates remaining at status quo.
2. Regional Council may refuse to adopt the proposed amendments to Administrative Order 58, the *Delegation of Certain Authorities Administrative Order*, as set out in Attachment E to this report. This will result in delegation authorities remaining at status quo that may be inconsistent or conflict with other policies of Council
3. Regional Council may request amendments to either the proposed Administrative Order 2019-010-ADM, *Respecting Recreation Rates*, as set out in Appendix A, the proposed By-law U-106, as set out in Appendix B, or the proposed amendments to Administrative Order 58, as set out in

Appendix E. Depending on the nature and extent of the amendments, a supplemental staff report would be required.

4. Regional Council may direct changes to the proposed implementation schedule. This is not recommended due to lead times required for user facility contracts as well as system configuration. Significant advanced planning is required for implementation, therefore an earlier date for implementation may be challenging and may impact registration timelines for user groups.

ATTACHMENTS

Appendix A – Administrative Order 2019-010-ADM, *Respecting Recreation User Charges*

Appendix B – By-law U-106, amending By-law U-100, *the User Charges By-law*

Appendix C – Detailed Impact of User Fees

Appendix D – Showing Proposed Changes to Administrative Order 58, *the Delegation of Certain Authorities Administrative Order*

Appendix E – Amendments to Administrative Order 58

Appendix F – By-law U-100, *Respecting User Charges*

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Angela Green, Director, Recreation Programming 902.490.3883
Philip Hammond, Recreation Planning Specialist 902.223.0593

**Halifax Regional Municipality
Administrative Order Number 2019-010-ADM
Respecting Recreation User Charges**

WHEREAS section 102 of the *Halifax Regional Municipality Charter* permits the Council of the Municipality to prescribe charges for the provision of services for persons who use or benefit from the service;

AND WHEREAS the Council wishes to establish guiding principles for establishing recreations user charges for recreation facilities owned and operated directly by the Halifax Regional Municipality;

BE IT RESOLVED AS AN ADMINISTRATIVE ORDER of the Council of the Halifax Regional Municipality under the authority of the *Halifax Regional Municipality Charter*, as follows:

Short Title

1. This Administrative Order may be known as Administrative Order No. 2019-010-ADM, the *Recreation User Charges Administrative Order*.

Purpose

2. The purposes of this Administrative Order are to:

(a) outline the guiding principles upon which the Halifax Regional Municipality establishes user charges for its recreation rentals and recreation services, including programming, memberships, drop-ins;

(b) provide guidance to Department staff when developing user charges for Council's consideration and approval;

(c) establish a five-year cycle for Council to review and adopt changes to user charges; and

(d) establish a program that permits the full or partial waiver of user charges for individuals demonstrating financial need.

Interpretation

3. In this Administrative Order,

(a) "Access Discount" means a discount that applies to individuals who meet the qualifications for the Recreation Access Program;

(b) "Access Program" means the Recreation Access Program established in Part III of this Administrative Order to which an individual may apply for a full or partial waiver of recreation programming user charges based on financial need;

(c) “cost per utilized hour” means the cost incurred by the Municipality every hour that the facility rental is rented by the user;

(d) “cost per unit” means the cost incurred by the Municipality for every registration in a program, divided by the total hours or total visits for that program;

(e) “Council” means the Regional Council of the Municipality;

(f) “Department” means the department assigned responsibility for recreation by the Chief Administrative Officer;

(g) “drop in” means a single visit to a recreation facility for which registration is not required;

(h) “Executive Director” means the position determined by the CAO to be the head of a department of the Municipality, and who is accountable to the CAO under section 36 of the *Halifax Regional Municipality Charter*;

(i) “household” means one adult or two adults who are cohabitating, and any children under 19 years of age residing in the same residence;

(j) “membership” means access to an HRM recreation facility purchased by an individual or group of individuals in advance that is valid for a specified time period;

(k) “Municipality” means the Halifax Regional Municipality;

(l) “HRM recreation facilities” means

(i) any arenas, all-weather fields, sport courts, outdoor pads, ball diamonds, sport fields, Recreation Facility rental rooms, Recreation Facility gymnasiums, pools, parks and tracks operated directly by the Halifax Regional Municipality, or

(ii) arena rentals at a facility owned by the Halifax Regional Municipality and operated on behalf of the Municipality under a third-party agreement

and for greater certainty, subclause (ii) does not apply to an HRM recreation facility operated under a Partnership facility agreement;

(m) “recreation user charge” includes facility rentals and recreation services user charges as established in Schedules 3 and 4 of By-law U-100;

(n) “voucher” means a package containing multiple single visits to an HRM recreation facility for which registration is not required.

Application

4. This Administrative Order applies to HRM recreation facilities.

5. For greater certainty, nothing in this Administrative Order applies to rooms and gymnasias owned and operated by the Halifax Regional Centre for Education and booked by the Municipality and for which the Halifax Regional Centre for Education sets the rental rates.

Approval

6. All user charges developed in accordance with this Administrative Order shall be submitted to Council for approval under By-law U-100, the User Charges By-law.

PART I – Recreation Facility Rentals

Overarching Principles

7. For greater certainty, the definitions set out in Schedule 4 of By-law U-100 are applicable to Part I of this Administrative Order.

8. The following are the principles that Council may consider in establishing facility rental user charges:

(a) facility rentals are to be based on cost recovery, including assessment of operating and full life cycle costs;

(b) facility rentals will consider industry best practices;

(c) subsidization of facility rental user charges will only be considered for:

(i) youth users, and

(ii) community users;

(d) corporate users shall pay full cost recovery;

(e) facility rental user charges should be consistent and standardized across all rates, hours and categorization of assets to the extent possible.

9. Where Council is establishing facility rental user charges:

(a) facility rental user charges may reflect prime and non-prime time charges; and

(b) categorization of assets will be based on size, service standard classification and resulting applicable use.

10. (1) Facility rental user charges apply to the following asset classes:

(a) arenas (Ice),

(b) arenas (Dry-floor),

(c) all-weather Fields,

- (d) sport courts,
- (e) outdoor pads,
- (f) ball diamonds,
- (g) sport fields,
- (h) Recreation Facility Rental Rooms,
- (i) Recreation Facility Gymnasiums,
- (j) Pools,
- (k) Tracks, and
- (l) Parks.

(2) Subject to sections 19 and 20, classification within the asset classes is based on the size of the asset and the maintenance service standard as it impacts the usage of the asset.

11. Facility rental user charges are determined by taking the following into account:

- (a) cost per utilized hour;
- (b) asset class;
- (c) user group;
- (d) time type;
- (e) rental use; and
- (f) percentage cost recovery.

User Groups

12. User group categories shall be applied consistently across asset classes.

13. User groups are as set out in Schedule 4 of By-law U-100.

Development of Recreation Facility Rental User Charges

14. (1) Department staff shall develop proposed user charges based on the cost per utilized hour.

(2) Proposed user charges developed by Department staff shall be presented to Council for consideration under By-Law U-100, the User Charges By-law.

(3) Department staff shall review the user charges every five (5) years in accordance with this Administrative Order to ensure the user charges are appropriate to services and relative costs and submit any proposed amendments to Council for approval.

(4) Notwithstanding subsection (1), cost per utilized hour shall not be used to develop user charges for ball diamonds and natural turf fields.

Cost Per Utilized Hour

15. (1) Cost per utilized hour is calculated by dividing the annual costs by the total booked hours for the asset class.

(2) Department staff shall calculate the cost per utilized hour.

(3) The annual costs include the life cycle, corporate overhead and operating expenditures.

16. Where the cost per utilized hour is significantly higher than the current user charge, Department staff may adjust the user charge for Council’s consideration to maintain an affordable pricing model by considering:

- (a) the rate of comparators in the jurisdictional scan;
- (b) the Municipality’s current user charge; and
- (c) impact to the user.

Asset Class Cost Recovery Percentages

17. The percentage of cost recovery shall be determined based on impact analysis and jurisdictional scans of similar municipalities.

18. Facility rental user charges for each asset class developed by Department staff for Council’s consideration shall be based on the applicable percentage of the cost per utilized hour, as adjusted in accordance with section 16, as outlined in the following table:

Asset Class	Cost Recovery				
	Community	Adult Prime	Adult Non-Prime	Youth Prime	Youth Non-Prime
Arenas (Ice)	N/A	100%	60%	80%	40%
Arenas (Dry-floor)	N/A	100%	100%	80%	80%
All-weather Fields	N/A	100%	60%	60%	40%
Sport Courts	N/A	100%	100%	80%	80%
Sport Fields and Ball Diamonds	N/A	100%	100%	50%	50%
REC Facility Rental Rooms	50%	100%	100%	50%	50%

REC Facility Gymnasiums (A & B)	N/A	100%	100%	80%	80%
REC Facility Gymnasiums (C & D)	N/A	100%	100%	55%	55%
Aquatics Rentals	N/A	90%	75%	75%	60%
Tracks	N/A	100%	100%	80%	80%

Sub-Classifications

19. (1) Department staff shall sub-classify Ball Diamonds and Sport Fields, taking into account the following criteria:

- (a) dimensions;
- (b) bleachers;
- (c) players' benches and dug outs;
- (d) washrooms;
- (e) lighting;
- (f) fencing; and
- (g) presence of dedicated staff on site.

(2) The sub-classifications for Ball Diamonds and Sport Fields shall range from AAA (highest) to D (lowest).

20. (1) Department staff shall sub-classify REC Facility Rental Rooms and Gymnasiums based on the size of the space and any other factors that impact the applicable use of the space.

(2) The sub-classifications shall range from A (largest) to D (smallest).

(3) Sub-classifications for REC Facility Rental Rooms and Gymnasiums shall be based on the following square metres:

Rental Rooms

Classification	Square Metres
A	139.4 +
B	46.5 – 139.3
C	18.7 – 46.4
D	<18.6

Gymnasia

Classification	Square Metres
A	743.1 +
B	557.4 – 743.1
C	278.8 – 557.4
D	Multipurpose Room Gym

General Rental Conditions

21. Standard Municipal contracts will be used for rentals of all asset classes.
22. All refunds for any facility rental user charges will adhere to the terms and conditions outlined in the standard Municipal contract.
23. No application fees, lighting fees, or electrical fees will be applied to any rental contract.

PART II –Recreation Services User Charges

Overarching Principles

24. For greater certainty, the definitions set out in Schedule 3 of By-law U-100 are applicable to Part II of this Administrative Order.
25. The following are the principles that Council may consider in establishing recreation services user charges:

- (a) recreation services user charges are to be based on cost recovery, including assessment of operating and full life cycle costs;
- (b) recreation services user charges will consider industry best practices;
- (c) different user charges may only be considered for the following user types:
 - (i) child & youth,
 - (ii) adult, and
 - (iii) senior; and
- (d) recreation services user charges should be consistent and standardized across all rates, hours and categorization of services to the extent possible.

Development of Recreation Service User Charges

26. (1) Department staff shall develop proposed user charges based on the cost per unit.
- (2) Proposed user charges developed by Department staff shall be presented to Council for consideration under By-Law U-100, the User Charges By-law.

(3) Department staff shall review the user charges every five (5) years in accordance with this Administrative Order to ensure the user charges are appropriate to services and relative costs and submit any proposed amendments to Council for approval.

Cost per Unit

27. The cost per unit is calculated by dividing the cost incurred by the Municipality for registration in a program by the total hours or total visits for that program as follows:

(a) for registered programs, the cost per unit shall be the cost per hour as calculated by the cost incurred by the Municipality for every registration in the program for every hour that the program is delivered, assuming that the minimum enrollment is achieved;

(b) for drop ins and vouchers, the cost per unit shall be the cost per visit as calculated by the cost incurred by the Municipality for every visit per user, based on the previous year's total drop ins or vouchers;

(c) for memberships, the cost per unit shall be the cost per month as calculated by the cost incurred by the Municipality for every month worth of visits allotted to a user, based on the previous year's total annual membership.

28. Department staff shall calculate the cost per unit.

29. Where the cost per unit is significantly higher than the current user charge, Department staff may determine an adjusted user charge for Council's consideration after considering:

(a) the rate of comparators in the jurisdictional scan;

(b) the Municipality's current user charge; and

(c) impact to the user.

30. The adjusted cost per unit may differ between user types.

Discounts

31. Discounts shall be applied in accordance with Schedule 3 of By-law U-100, the User Charges By-law.

General Recreation Services Conditions

32. Where applicable, standard Municipal contracts will be used for recreation services.

33. All refunds shall adhere to the terms and conditions outlined in the standard Municipal contract.

PART III – Recreation Access Program

Application

34. The Access Program applies to recreation services user charges at recreation facilities.

35. For greater certainty, the Access Program does not apply to:

- (a) private swim lessons;
- (b) birthday parties;
- (c) programs offer by a third-party service provider;
- (d) drop-in programs;
- (e) vouchers; and
- (f) facility rentals.

36. Applications to the Access Program must be approved prior to registration for recreation services for the Access Discount to apply.

Eligible Participants

37. To be eligible to receive an Access Discount, an applicant must:

- (a) be a resident of the Municipality; and
- (b) demonstrate financial need as set out in section 43.

38. An applicant may apply for an Access Discount on their own behalf or on behalf of a minor child in their household.

Application Requirements

39. An application must include:

- (a) an Affordable Access Application form; and
- (b) proof of financial need.

40. Applications are accepted on a rolling basis. Applicants may apply at any time during the year.

41. Applications may be submitted to HRM recreation facilities as listed on the Recreation Funding Access Program website.

42. The Access Discount applies for one full year beginning in the month the applicant receives approval for the Program and continuing for the subsequent eleven months. Applicants must reapply on an annual basis if they continue to meet the requirements of the program.

Proof of Financial Need

43. Proof of financial need shall consist of one of the following:

- (a) the applicant's most recent Notice of Assessment from Canada Revenue Agency;
- (b) a letter or stamp from the Nova Scotia Department of Community Services; or
- (c) a referral from a community professional who is qualified to assess financial need and is associated with a recognized community-based agency.

44. Where an applicant for an Access Discount is the parent or guardian of a minor child, proof of financial need shall include the applicant's most recent Canada Child Benefit Notice from Canada Revenue Agency.

45. Proof of financial need shall be based on the number of individuals per household, and therefore an application must include the number of parents and number of children in the household.

Discounts Available

46. The Access Discount may be either:

- (a) a waiver of fifty per cent (50%) of the recreation services user charge as authorized in Schedule 3 of By-Law U-100 where the combined gross household income is less than the most recent Statistics Canada Low Income Cut-off, based on the number of people in the household and community size;

- (b) a waiver of one hundred per cent (100%) of the recreation services user charge as authorized in Schedule 3 of By-Law U-100 where the combined gross household income is less than half of the most recent Statistics Canada Low Income Cut-off, based on the number of people in the household and community size.

47. (1) Under the Recreation Access Program, the Executive Director or designate may limit:

- (a) the number of Access Discounts available; or
- (b) the amount of recreation services allowed for each program participant.

(2) The Executive Director or designate may remove a person from a recreation service if:

- (a) the person does not attend a recreation service after registering; or
- (b) the person is registered in a recreation service without having the required prerequisite.

PART IV – General

48. Recreation user charges shall be adopted by Council by by-law, and posted by staff on the www.halifax.ca website.

49. Recreation user charges shall increase two percent (2%) to the nearest cent each fiscal year to address inflationary pressures, or to achieve a cost recovery rate at the end of five years.

50. When considering adoption of proposed user charges developed in accordance with this Administrative Order, Council may consider further adjustments to recreation user charges as a method to mitigate significant increases or decreases from current user charges in the following circumstances:

- (a) Adjusted user rate is higher than all comparators from jurisdictional scan; or
- (b) Current user charges are substantially lower than the adjusted user rate.

51. This Administrative Order shall be in force upon its adoption by Council, but shall only apply to recreation user charges implemented under Schedules 3 and 4 of By-law U-100, the User Charges By-law.

Done and passed in Council this _____ day of _____, A.D. 2021.

Mayor

Municipal Clerk

REVISED – July 20, 2021

**HALIFAX REGIONAL MUNICIPALITY
BY-LAW NUMBER U-106
RESPECTING THE AMENDMENT OF BY-LAW U-100
RESPECTING USER CHARGES**

BE IT ENACTED by the Council of the Halifax Regional Municipality, under the authority of Section 102 of the *Halifax Regional Municipality Charter, 2008 S.N.S. c. 39*, as amended, that the following By-laws are amended:

By-law U-100

1. By-law U-100, *Respecting User Charges*, is amended as follows:

(a) adding Schedule A of this by-law as “Schedule 3, Recreation Services User Charges” immediately after Schedule 2; and

(b) adding Schedule B of this by-law as “Schedule 4, Recreation Facility User Charges” immediately after the newly added Schedule 3;

By-law U-105

2. By-law U-105, amending By-law U-100, *Respecting User Charges*, is amended by:

(a) striking the number “2” after the word “section” and before the word “by” in section 1; and

(b) adding the number “1” after the word “section” and before the word “by” in section 1.

Done and passed by Council this ____ day of _____, 2021.

Mayor

Municipal Clerk

I, Iain MacLean, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above noted by-law was passed at a meeting of the Halifax Regional Council held on _____, 2021.

Iain MacLean, Municipal Clerk

SCHEDULE A

Schedule 3

Recreation Services User Charges

Interpretation

1. In this Schedule,

- (a) “adult” means a person aged nineteen years to fifty-nine years old;
- (b) “Affordable Access discount” means a full or partial waiver of user charges that applies to individuals who meet the qualifications for the Recreation Access Program;
- (c) “child & youth” means a person up to and including eighteen years old;
- (d) “community recreation membership” means a category of membership at a municipal recreation facility that is up to and including 4,699 square meters;
- (e) “employee” includes:
 - (i) an individual employed by the Municipality, and
 - (ii) individuals employed on a personal service contract or sub-contract;
- (f) “Executive Director” means the position determined by the CAO to be the head of a department of the Municipality, and who is accountable to the CAO under section 36 of the *Halifax Regional Municipality Charter*;
- (g) “household” means one adult or two adults who are cohabitating, and any children under 19 years of age residing in the same residence;
- (h) “major facility membership” means a category of membership at municipal recreation facility that is 4,700 square meters or larger;
- (i) “recreation services” means:
 - (i) An instructional class or series of classes for which a person must register with the Municipality,
 - (ii) a municipal recreation facility membership, or
 - (iii) a single visit to a recreation facility;
- (j) “refugee” means a person identified as a refugee pursuant to the *Immigration and Refugee Protection Act*;

(k) “refugee claimant” means a person

(i) who has been granted Protected Person status by the Immigration and Refugees Board of Canada,

(ii) who has been issued a Refugee Protection Claimant Document by the Government of Canada,

(iii) who has applied to the Government of Canada for a Pre-Removal Risk Assessment,

(iv) who cannot return to their home country because the Government of Canada has suspended or deferred removal to that country, or

(v) without temporary status, has applied to the Government of Canada to stay in Canada permanently on humanitarian and compassionate grounds;

(l) “senior” means a person sixty years of age or older;

(m) “student” means a person currently enrolled in high school or a post-secondary institution with a valid student identification;

Application

2. The user charges established by this Schedule shall apply to all recreation services offered at all recreation facilities owned and operated directly by the Municipality.

3. No person shall participate in recreation services in a facility to which this Schedule applies unless the applicable user charge as set out in this Schedule has been paid to the Municipality for the recreation services in which they are participating.

User Charges

4. The user charges for recreation services shall be as set out in Appendix A of Schedule 3 of this By-law.

Flat Rates

5. User charges for recreation services may be at a flat rate as set out in Appendix A of Schedule 3 of this By-law when one of the following conditions has been met:

(a) the recreation service has become operational since the last review period;

(b) the recreation service is offered by a third-party service provider at a flat rate;

(c) the recreation service is unique to a specific recreation location;

(d) the recreation service is a unique program;

- (e) the recreation service is offered as a single class and requires registration; or
- (f) the recreation service in existence at the time of the coming into force of this Schedule was not otherwise included in Appendix A of this Schedule.

6. The Executive Director or their designate may assign a flat rate user charge to recreation services where one of the conditions set out in section 5 has been met, and when setting such user charge, shall consider the following:

- (a) cost-recovery for the recreation services;
- (b) the market rate of similar services offered by comparator providers; and
- (c) the current rate, if any, offered by the Municipality for similar recreation services.

Free Recreation Services

7. Notwithstanding sections 3 and 4, and subject to annual budgetary approval, the Executive Director or their designate may approve the offering of recreation services with no user charge to advance the objectives of reducing barriers toward participation in healthy, active lifestyles.

Affordable Access

8. A person who meets the eligibility requirements of the Recreation Access Program as adopted by Council by Administrative Order 2019-010-ADM may apply to the program.

9. The following user charges are not eligible for the Recreation Access Program:

- (a) private swimming lessons;
- (b) birthday parties;
- (c) programs operated by a third-party service provider;
- (d) drop-in programs;
- (e) vouchers; and
- (f) facility rentals.

10. Affordable Access discounts may be applied to eligible user charges set out in this Schedule in accordance with the criteria established in Administrative Order 2019-010-ADM.

11. All participants shall reapply on an annual basis in the month they first applied to the Recreation Access Program if they continue to meet the requirements of the program.

Discounts and Waiver of User Charges

12. Council, by resolution, or the CAO, may waive any user charge under this Schedule for up to one year for a refugee under the settlement support program or for a refugee claimant.

13. (1) Council, by resolution, or the CAO, may apply a full or partial waiver of any user charge for any user or class of users under this schedule where, in the opinion of Council or the CAO, such full or partial waiver would be beneficial to the Municipality.

(2) The CAO may delegate the authority under subsection 1 of this section to the Executive Director.

14. Notwithstanding section 3, the following full or partial waivers of user charges shall be applied to the user charges as set out in this Schedule:

Discount Description	Criteria	Discount applied % of User Fee	Discount applied to registered recreation programming	Discount applied to membership rates
Senior	Sixty years of age and older	25%	Yes	No
Student	currently enrolled in high school or a post-secondary institution with a valid student identification	25%	No	Yes
Employee	Full-time permanent and term employees of the Municipality and members of their immediate family living in the same household Part-time, seasonal, temporary, student and casual employees during the course of their employment	25%	Yes	Yes
Volunteer	Volunteer firefighters and Halifax Regional Police volunteers	25%	Yes	Yes
Affordable Access	Based on most recent Low-Income Cut-off Table.	50%	Yes	Yes
Affordable Access	Based on most recent Low Income Cut-of Table.	100%	Yes	Yes
Youth Advocate	Participants currently enrolled in the Youth Advocate Program	100%	Yes	Yes

15. Only one discount may be applied per transaction. The discount of greatest value to which the user is entitled shall be applied.

16. For greater certainty, discounts do not apply for drop-ins, vouchers, facility rentals, birthday parties, private swimming lessons or programs operated by third-party service providers.

General

17. Nothing in this By-Law affects the legacy rates under contract for memberships at the Sackville Sports Stadium.

18. If no user charge is listed for recreation services for a subsequent year, a two percent (2%) increase shall be applied to the user charge for the previous year, rounded to the nearest cent.

19. The user charges established in this Schedule shall come into effect for recreation services beginning on or after April 1, 2022.

Schedule 3 – Appendix A

Unit	Fee Description	2022/23	2023/24	2024/25	2025/26	2026/27
\$/hour	P Adult Archery	\$ 10.00	\$ 10.20	\$ 10.40	\$ 10.61	\$ 10.82
\$/hour	P Adult Arts & Crafts	\$ 8.00	\$ 8.16	\$ 8.32	\$ 8.49	\$ 8.66
\$/hour	P Adult Boating	\$ 12.00	\$ 12.24	\$ 12.48	\$ 12.73	\$ 12.99
\$/hour	P Adult Dance	\$ 7.00	\$ 7.14	\$ 7.28	\$ 7.43	\$ 7.58
\$/hour	P Adult Fitness	\$ 6.30	\$ 6.43	\$ 6.55	\$ 6.69	\$ 6.82
\$/hour	P Adult General Interest	\$ 8.00	\$ 8.16	\$ 8.32	\$ 8.49	\$ 8.66
\$/hour	P Adult Instructional Sport	\$ 7.00	\$ 7.14	\$ 7.28	\$ 7.43	\$ 7.58
\$/hour	P Adult Masters Swim Team	\$ 1.60	\$ 1.63	\$ 1.66	\$ 1.70	\$ 1.73
\$/hour	P Adult Music/Drama	\$ 7.00	\$ 7.14	\$ 7.28	\$ 7.43	\$ 7.58
\$/hour	P Adult Non-Instructional Sport	\$ 5.50	\$ 5.61	\$ 5.72	\$ 5.84	\$ 5.95
\$/hour	P Adult Premiere Sport	\$ 10.50	\$ 12.55	\$ 15.00	\$ 15.30	\$ 15.61
\$/hour	P Adult Skating	\$ 11.50	\$ 11.73	\$ 11.96	\$ 12.20	\$ 12.45
\$/hour	P Adult Swim Lessons	\$ 10.10	\$ 12.55	\$ 15.00	\$ 15.30	\$ 15.61
\$/hour	P Adult Private Swim Lessons	\$ 38.00	\$ 38.76	\$ 39.54	\$ 40.33	\$ 41.13
\$/hour	P Adult Semi-Private Swim Lessons	\$ 30.00	\$ 30.60	\$ 31.21	\$ 31.84	\$ 32.47
\$/hour	P Child/Youth Activity Night	\$ 4.50	\$ 4.59	\$ 4.68	\$ 4.78	\$ 4.87
\$/hour	P Child/Youth Archery	\$ 9.00	\$ 9.18	\$ 9.36	\$ 9.55	\$ 9.74
\$/hour	P Child/Youth Arts & Crafts	\$ 7.00	\$ 7.14	\$ 7.28	\$ 7.43	\$ 7.58
\$/hour	P Child/Youth Babysitting Course	\$ 7.50	\$ 7.65	\$ 7.80	\$ 7.96	\$ 8.12
\$/hour	P Child/Youth Boating	\$ 10.00	\$ 10.20	\$ 10.40	\$ 10.61	\$ 10.82
\$/hour	P Child/Youth Bronze Medallion	\$ 6.50	\$ 6.63	\$ 6.76	\$ 6.90	\$ 7.04
\$/hour	P Child/Youth Bronze Star	\$ 6.50	\$ 6.63	\$ 6.76	\$ 6.90	\$ 7.04
\$/hour	P Child/Youth Camp	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/hour	P Child/Youth Canoe/Kayak Camp	\$ 6.00	\$ 6.12	\$ 6.24	\$ 6.37	\$ 6.49
\$/hour	P Child/Youth Dance	\$ 6.00	\$ 6.12	\$ 6.24	\$ 6.37	\$ 6.49
\$/hour	P Child/Youth Drama	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/hour	P Child/Youth Fitness	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/hour	P Child/Youth General Interest	\$ 7.00	\$ 7.14	\$ 7.28	\$ 7.43	\$ 7.58
\$/hour	P Child/Youth Gymnastics	\$ 6.00	\$ 6.12	\$ 6.24	\$ 6.37	\$ 6.49
\$/hour	P Child/Youth Instructional Sport	\$ 6.00	\$ 6.12	\$ 6.24	\$ 6.37	\$ 6.49
\$/hour	P Child/Youth Jr Lifeguard	\$ 7.50	\$ 7.65	\$ 7.80	\$ 7.96	\$ 8.12
\$/hour	P Child/Youth Jr NBA	\$ 6.00	\$ 6.12	\$ 6.24	\$ 6.37	\$ 6.49
\$/hour	P Child/Youth Music	\$ 9.00	\$ 9.18	\$ 9.36	\$ 9.55	\$ 9.74
\$/hour	P Child/Youth National Lifeguard	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/hour	P Child/Youth National Lifeguard Recert	\$ 8.50	\$ 8.67	\$ 8.84	\$ 9.02	\$ 9.20
\$/hour	P Child/Youth Non-Instructional Sport	\$ 4.50	\$ 4.59	\$ 4.68	\$ 4.78	\$ 4.87
\$/hour	P Child/Youth Play	\$ 4.50	\$ 12.55	\$ 15.00	\$ 15.30	\$ 15.61
\$/hour	P Child/Youth Play & Swim	\$ 5.50	\$ 5.61	\$ 5.72	\$ 5.84	\$ 5.95
\$/hour	P Child/Youth Premiere Sport	\$ 9.50	\$ 9.69	\$ 9.88	\$ 10.08	\$ 10.28
\$/hour	P Child/Youth Semi-Private Swim Lessons	\$ 30.00	\$ 30.60	\$ 31.21	\$ 31.84	\$ 32.47
\$/hour	P Child/Youth Skating	\$ 8.50	\$ 8.67	\$ 8.84	\$ 9.02	\$ 9.20
\$/hour	P Child/Youth Specialty Camp	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/hour	P Child/Youth Swim Lessons	\$ 10.10	\$ 12.25	\$ 15.00	\$ 15.30	\$ 15.61
\$/hour	P Child/Youth Water Safety Instructor	\$ 6.50	\$ 6.63	\$ 6.76	\$ 6.90	\$ 7.04
\$/hour	P HOUSE Adult Arts & Crafts	\$ 7.00	\$ 7.14	\$ 7.28	\$ 7.43	\$ 7.58
\$/hour	P HOUSE Child/Youth Arts & Crafts	\$ 3.00	\$ 3.06	\$ 3.12	\$ 3.18	\$ 3.25

\$/hour	P HOUSE Adult Fitness	\$ 6.50	\$ 6.63	\$ 6.76	\$ 6.90	\$ 7.04
\$/hour	P HOUSE Child/Youth Fitness	\$ 2.00	\$ 2.04	\$ 2.08	\$ 2.12	\$ 2.16
\$/hour	P HOUSE Adult Sport	\$ 6.00	\$ 6.12	\$ 6.24	\$ 6.37	\$ 6.49
\$/hour	P HOUSE Child/Youth Sport	\$ 2.00	\$ 2.04	\$ 2.08	\$ 2.12	\$ 2.16
\$/visit	D Aqua Loonie Swim	\$ 0.87	\$ 0.89	\$ 0.91	\$ 0.92	\$ 0.94
\$/visit	D Aqua Shower Use	\$ 2.50	\$ 2.55	\$ 2.60	\$ 2.65	\$ 2.71
\$/visit	D Aqua Toonie Swim	\$ 1.74	\$ 1.77	\$ 1.81	\$ 1.85	\$ 1.88
\$/visit	D Grp Kayak/Canoe 12pl - 2 hours	\$120.00	\$ 122.40	\$ 124.85	\$ 127.34	\$ 129.89
	D Grp Kayak/Canoe 12pl - 3 hours	\$180.00	\$ 183.60	\$ 187.27	\$ 191.02	\$ 194.84
\$/visit	D Grp Kayak/Canoe 18pl - 2 hours	\$180.00	\$ 183.60	\$ 187.27	\$ 191.02	\$ 194.84
	D Grp Kayak/Canoe 18pl - 3 hours	\$220.00	\$ 224.40	\$ 228.89	\$ 233.47	\$ 238.14
\$/Month	D Play Care	\$ 17.00	\$ 17.34	\$ 17.69	\$ 18.04	\$ 18.40
\$/visit	D 1 Visit Adult - Small	\$ 2.50	\$ 2.55	\$ 2.60	\$ 2.65	\$ 2.71
\$/Package	V 10 Visit Adult - Small	\$ 25.00	\$ 25.50	\$ 26.01	\$ 26.53	\$ 27.06
\$/Package	V 10 Visit SNR/YTH - Small	\$ 18.75	\$ 19.13	\$ 19.51	\$ 19.90	\$ 20.30
\$/visit	D 1 Visit Adult - Medium	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/Package	V 10 Visit Adult - Medium	\$ 50.00	\$ 51.00	\$ 52.02	\$ 53.06	\$ 54.12
\$/Package	V 10 Visit SNR/YTH - Medium	\$ 37.50	\$ 38.25	\$ 39.02	\$ 39.80	\$ 40.59
\$/visit	D 1 Visit Adult - Large	\$ 7.50	\$ 7.65	\$ 7.80	\$ 7.96	\$ 8.12
\$/Package	V 10 Visit Adult - Large	\$ 75.00	\$ 76.50	\$ 78.03	\$ 79.59	\$ 81.18
\$/Package	V 10 Visit SNR/YTH - Large	\$ 56.25	\$ 57.38	\$ 58.52	\$ 59.69	\$ 60.89
\$/visit	D 1 Visit Adult - Major	\$ 10.00	\$ 10.20	\$ 10.40	\$ 10.61	\$ 10.82
\$/Package	V 10 Visit Adult - Major	\$100.00	\$ 102.00	\$ 104.04	\$ 106.12	\$ 108.24
\$/Package	V 10 Visit SNR/YTH - Major	\$ 75.00	\$ 76.50	\$ 78.03	\$ 79.59	\$ 81.18
\$/Package	V Personal Train 1 30m	\$ 16.50	\$ 16.83	\$ 17.17	\$ 17.51	\$ 17.86
\$/Package	V Personal Train 1 60m	\$ 33.00	\$ 33.66	\$ 34.33	\$ 35.02	\$ 35.72
\$/Package	V Personal Train 12 30m	\$198.00	\$ 201.96	\$ 206.00	\$ 210.12	\$ 214.32
\$/Package	V Personal Train 12 60m	\$396.00	\$ 403.92	\$ 412.00	\$ 420.24	\$ 428.64
\$/Package	V Personal Train 3 30m	\$ 49.50	\$ 50.49	\$ 51.50	\$ 52.53	\$ 53.58
\$/Package	V Personal Train 3 60m	\$ 99.00	\$ 100.98	\$ 103.00	\$ 105.06	\$ 107.16
\$/Package	V Personal Train 6 30m	\$ 99.00	\$ 100.98	\$ 103.00	\$ 105.06	\$ 107.16
\$/Package	V Personal Train 6 60m	\$198.00	\$ 201.96	\$ 206.00	\$ 210.12	\$ 214.32
\$/Package	V Personal Training 30m	\$ 16.50	\$ 16.83	\$ 17.17	\$ 17.51	\$ 17.86
\$/Package	V Personal Training 60m	\$ 33.00	\$ 33.66	\$ 34.33	\$ 35.02	\$ 35.72
\$/Season Paid in full	M ADLT AquaOutdr Season	\$ 70.00	\$ 71.40	\$ 72.83	\$ 74.28	\$ 75.77
\$/Month Paid in full	M ADLT Community Recreation - Small	\$ 25.00	\$ 25.50	\$ 26.01	\$ 26.53	\$ 27.06
\$/Month roll over	M ADLT Community Recreation - Small	\$ 25.00	\$ 25.50	\$ 26.01	\$ 26.53	\$ 27.06
\$/Year Paid in full	M ADLT Community Recreation - Small	\$275.00	\$ 280.50	\$ 286.11	\$ 291.83	\$ 297.67
\$/Month Paid in full	M ADLT Community Recreation - Medium	\$ 30.00	\$ 30.60	\$ 31.21	\$ 31.84	\$ 32.47
\$/Month roll over	M ADLT Community Recreation - Medium	\$ 30.00	\$ 30.60	\$ 31.21	\$ 31.84	\$ 32.47
\$/Year Paid in full	M ADLT Community Recreation - Medium	\$330.00	\$ 336.60	\$ 343.33	\$ 350.20	\$ 357.20
\$/Month Paid in full	M ADLT Community Recreation - Large	\$ 35.00	\$ 35.70	\$ 36.41	\$ 37.14	\$ 37.89
\$/Month roll over	M ADLT Community Recreation - Large	\$ 35.00	\$ 35.70	\$ 36.41	\$ 37.14	\$ 37.89
\$/Year Paid in full	M ADLT Community Recreation - Large	\$385.00	\$ 392.70	\$ 400.55	\$ 408.57	\$ 416.74
\$/Month Paid in full	M ADLT Major Facility	\$ 40.00	\$ 40.80	\$ 41.62	\$ 42.45	\$ 43.30

\$/Month roll over	M ADLT Major Facility	\$ 40.00	\$ 40.80	\$ 41.62	\$ 42.45	\$ 43.30
\$/Year Paid in full	M ADLT Major Facility	\$440.00	\$ 448.80	\$ 457.78	\$ 466.93	\$ 476.27
\$/Season Paid in full	M YTH/SNR AquaOutdr Season	\$ 52.50	\$ 53.55	\$ 54.62	\$ 55.71	\$ 56.83
\$/Month Paid in full	M YTH/SNR Community Recreation - Small	\$ 18.75	\$ 19.13	\$ 19.51	\$ 19.90	\$ 20.30
\$/Month roll over	M YTH/SNR Community Recreation - Small	\$ 18.75	\$ 19.13	\$ 19.51	\$ 19.90	\$ 20.30
\$/Year Paid in full	M YTH/SNR Community Recreation - Small	\$206.00	\$ 210.12	\$ 214.32	\$ 218.61	\$ 222.98
\$/Month Paid in full	M YTH/SNR Community Recreation - Medium	\$ 22.50	\$ 22.95	\$ 23.41	\$ 23.88	\$ 24.35
\$/Month roll over	M YTH/SNR Community Recreation - Medium	\$ 22.50	\$ 22.95	\$ 23.41	\$ 23.88	\$ 24.35
\$/Year Paid in full	M YTH/SNR Community Recreation - Medium	\$247.50	\$ 252.45	\$ 257.50	\$ 262.65	\$ 267.90
\$/Month Paid in full	M YTH/SNR Community Recreation - Large	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86	\$ 28.41
\$/Month roll over	M YTH/SNR Community Recreation - Large	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86	\$ 28.41
\$/Year Paid in full	M YTH/SNR Community Recreation - Large	\$288.75	\$ 294.53	\$ 300.42	\$ 306.42	\$ 312.55
\$/Month Paid in full	M YTH/SNR Major Facility	\$ 30.00	\$ 30.60	\$ 31.21	\$ 31.84	\$ 32.47
\$/Month roll over	M YTH/SNR Major Facility	\$ 30.00	\$ 30.60	\$ 31.21	\$ 31.84	\$ 32.47
\$/Year Paid in full	MYTH/SNR Major Facility	\$330.00	\$ 336.60	\$ 343.33	\$ 350.20	\$ 357.20
\$/Season Paid in full	M HOUSE AquaOutdr Season	\$140.00	\$ 142.80	\$ 145.66	\$ 148.57	\$ 151.54
\$/Month Paid in full	M HOUSE Community Recreation - Small	\$ 45.00	\$ 45.90	\$ 46.82	\$ 47.75	\$ 48.71
\$/Month roll over	M HOUSE Community Recreation - Small	\$ 45.00	\$ 45.90	\$ 46.82	\$ 47.75	\$ 48.71
\$/Year Paid in full	M HOUSE Community Recreation - Small	\$495.00	\$ 504.90	\$ 515.00	\$ 525.30	\$ 535.80
\$/Month Paid in full	M HOUSE Community Recreation - Medium	\$ 50.00	\$ 51.00	\$ 52.02	\$ 53.06	\$ 54.12
\$/Month roll over	M HOUSE Community Recreation - Medium	\$ 50.00	\$ 51.00	\$ 52.02	\$ 53.06	\$ 54.12
\$/Year Paid in full	M HOUSE Community Recreation - Medium	\$550.00	\$ 561.00	\$ 572.22	\$ 583.66	\$ 595.34
\$/Month Paid in full	M HOUSE Community Recreation - Large	\$ 55.00	\$ 56.10	\$ 57.22	\$ 58.37	\$ 59.53
\$/Month roll over	M HOUSE Community Recreation - Large	\$ 55.00	\$ 56.10	\$ 57.22	\$ 58.37	\$ 59.53
\$/Year Paid in full	M HOUSE Community Recreation - Large	\$605.00	\$ 617.10	\$ 629.44	\$ 642.03	\$ 654.87
\$/Month Paid in full	M HOUSE Major Facility	\$ 60.00	\$ 61.20	\$ 62.42	\$ 63.67	\$ 64.95
\$/Month roll over	M HOUSE Major Facility	\$ 60.00	\$ 61.20	\$ 62.42	\$ 63.67	\$ 64.95
\$/Year Paid in full	M HOUSE Major Facility	\$660.00	\$ 673.20	\$ 686.66	\$ 700.40	\$ 714.41
\$/Program or Item	P Adult Flat Rate \$5	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
\$/Program or Item	P Adult Flat Rate \$10	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
\$/Program or Item	P Adult Flat Rate \$15	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
\$/Program or Item	P Adult Flat Rate \$20	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
\$/Program or Item	P Adult Flat Rate \$25	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
\$/Program or Item	P Adult Flat Rate \$30	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
\$/Program or Item	P Adult Flat Rate \$35	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00

\$/Program or Item	P Adult Flat Rate \$40	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
\$/Program or Item	P Adult Flat Rate \$45	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
\$/Program or Item	P Adult Flat Rate \$50	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
\$/Program or Item	P Adult Flat Rate \$55	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
\$/Program or Item	P Adult Flat Rate \$60	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
\$/Program or Item	P Adult Flat Rate \$65	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00
\$/Program or Item	P Adult Flat Rate \$70	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
\$/Program or Item	P Adult Flat Rate \$75	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
\$/Program or Item	P Adult Flat Rate \$80	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
\$/Program or Item	P Adult Flat Rate \$85	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
\$/Program or Item	P Adult Flat Rate \$90	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00
\$/Program or Item	P Adult Flat Rate \$95	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00
\$/Program or Item	P Adult Flat Rate \$100	\$100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
\$/Program or Item	P Adult Flat Rate \$105	\$105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
\$/Program or Item	P Adult Flat Rate \$110	\$110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
\$/Program or Item	P Adult Flat Rate \$115	\$115.00	\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00
\$/Program or Item	P Adult Flat Rate \$120	\$120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00
\$/Program or Item	P Child/Youth Flat Rate \$5	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
\$/Program or Item	P Child/Youth Flat Rate \$10	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
\$/Program or Item	P Child/Youth Flat Rate \$15	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
\$/Program or Item	P Child/Youth Flat Rate \$20	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
\$/Program or Item	P Child/Youth Flat Rate \$25	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
\$/Program or Item	P Child/Youth Flat Rate \$30	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
\$/Program or Item	P Child/Youth Flat Rate \$35	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
\$/Program or Item	P Child/Youth Flat Rate \$40	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
\$/Program or Item	P Child/Youth Flat Rate \$45	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
\$/Program or Item	P Child/Youth Flat Rate \$50	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
\$/Program or Item	P Child/Youth Flat Rate \$55	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
\$/Program or Item	P Child/Youth Flat Rate \$60	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
\$/Program or Item	P Child/Youth Flat Rate \$65	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00
\$/Program or Item	P Child/Youth Flat Rate \$70	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
\$/Program or Item	P Child/Youth Flat Rate \$75	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
\$/Program or Item	P Child/Youth Flat Rate \$80	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00

SCHEDULE B

Schedule 4 Recreational Facility User Charges

Interpretation

1. In this Schedule,

(a) “adult” means a person who is 19 years of age or older;

(b) “affiliated sports team” means a University or College sports team registered under U Sports or the Canadian Collegiate Athletic Association or an intermural sports team registered with a post-secondary educational institution in the Halifax Regional Municipality;

(c) “community” means a non-profit co-operative, non-profit society, or a registered Canadian charitable organization that is renting a Recreation Facility room to assist with operational delivery of their organization;

(d) “corporate” means a user who is renting on behalf of a for-profit business or entity;

(e) “Executive Director” means the position determined by the CAO to be the head of a department of the Municipality, and who is accountable to the CAO under section 36 of the *Halifax Regional Municipality Charter*;

(f) “facility rental” means any rentable space at an HRM recreational facility;

(g) “HRM recreational facilities” means

(i) any arenas, all-weather fields, sport courts, outdoor pads, ball diamonds, sport fields, Recreation Facility rental rooms, Recreation Facility gymnasias, pools, parks and tracks operated directly by the Halifax Regional Municipality, or

(ii) arena rentals at a facility owned by the Halifax Regional Municipality and operated on behalf of the Municipality under a third-party agreement,

and for greater certainty, subclause (ii) does not apply to a recreation facility operated under a Partnership facility agreement;

(h) “youth” means

(i) a person up to and including 18 years of age,

(ii) an affiliated sports team, or

(iii) a sports team, 90% of whose players are 18 years of age or younger.

Application

2. (1) Subject to section 4, a person wanting a facility rental from an HRM recreational facility shall pay the appropriate user charge as set out in Appendix A of this Schedule.

(2) A person who refuses to pay the user charge set out in Appendix A of this Schedule shall be refused a facility rental.

(3) Notwithstanding subsection (1), no user charge shall apply to a room rental:

(a) of two hours or less to an agency or department of the federal or provincial government; or

(b) of three hours or less to a Business Unit of the Municipality.

3. For greater certainty, nothing in this Schedule applies to:

(a) rooms and gymnasias owned by the Halifax Regional Centre for Education and for which the Halifax Regional Centre for Education sets the rental rates;

(b) rooms when booked by branches of Halifax Public Libraries located in HRM recreational facilities for the delivery of Halifax Public Library programs;

(c) access to HRM recreational facilities pursuant to a Service Exchange Agreement entered into between the Municipality and the Halifax Regional Centre for Education;

(d) AAA Sport Fields when booked for Canadian Premier League soccer games by contract with the Municipality;

(e) AAA Sport Fields when booked for a paid ticketed event by contract with the Municipality;

(f) rooms when booked by Elections Canada and Elections Nova Scotia for the running of elections or referendums by contract with the Municipality; or

(g) licencing fees set by third parties.

Public Events

4. There shall be no user charge for parks rented for public events that are:

(a) open to the public;

(b) non-exclusive; and

(c) free of charge.

Flat Rates

5. User charges for a recreation facility may be at a flat rate as set out in Appendix A of Schedule 4 of this By-law when one of the following conditions has been met:

- (a) the recreation facility has become operational since the last review period;
- (b) the recreation facility is unique; or
- (c) the recreation facility in existence at the time of the coming into force of this Schedule was not otherwise included in Appendix A of this Schedule.

6. The Executive Director or their designate may assign a flat rate user charge to a recreation facility where one of the conditions set out in section 5 has been met, and when setting such user charge, shall consider the following:

- (a) cost-recovery for the recreation facility;
- (b) the market rate of similar facilities offered by comparator providers; and
- (c) the current rate, if any, offered by the Municipality for similar recreation facilities.

Waiver of User Charges

7. (1) Council, by resolution, or the CAO, may apply a full or partial waiver of any user charge under this schedule where, in the opinion of Council or the CAO, such full or partial waiver would be beneficial to the Municipality.

(2) The CAO may delegate the authority under subsection 1 of this section to the Executive Director.

Prime and Non-Prime Time

8. Prime and Non-Prime Time Rates shall be determined by the following:

Recreation Facility Type	Time Type	Weekdays (M-F)	Weekends (Sat & Sun)
Arenas Ice	Prime	4:00pm to 10:00pm	6:00am to 10:00pm
	Non-Prime	7:00am to 4:00pm & 10:00pm to 12:00am	10:00pm to 12:00am
Indoor Aquatic Pools	Prime	6:00am to 8:00am & 5:00pm to 8:00pm	6:00am to 8pm
	Non-Prime	8:00am to 5:00pm & 8:00pm to 12:00am	8:00pm to 12:00am
	July and August Non-Prime	6:00am to 12:00am	6:00am to 12:00am

Outdoor Aquatic Pools	July and August Prime	8:00am to 12:00am	8:00am to 12:00am
All-Weather Turf Fields	Prime	5:00pm to 10:00pm	8:00am to 10:00pm
	Non-Prime	7:00am to 5:00pm & 10:00pm to 12:00am	7:00am to 8:00am & 10:00pm to 12:00am

General

9. The category of facility rental shall be determined in accordance with Administrative Order 2019-010-ADM.

10. If no user charge is listed for a rental for a subsequent year, a two percent (2%) increase shall be applied to the user charge for the previous year, rounded to the nearest cent.

Effective Date

11. The user charges established in Appendix A of this Schedule shall come into effect on April 1, 2022.

Schedule 4 – Appendix A

Unit	Fee Description	2022/23	2023/24	2024/25	2025/26	2026/27
\$/Hour	All-Weather Field Adult Prime	\$ 76.00	\$ 77.52	\$ 79.07	\$ 80.65	\$ 82.26
\$/Hour	All-Weather Field Adult Non-Prime	\$ 45.60	\$ 46.51	\$ 47.44	\$ 48.39	\$ 49.36
\$/Hour	All-Weather Field Youth Prime	\$ 45.60	\$ 46.51	\$ 47.44	\$ 48.39	\$ 49.36
\$/Hour	All-Weather Field Youth Non-Prime	\$ 30.40	\$ 31.01	\$ 31.63	\$ 32.26	\$ 32.91
\$/Hour	All-Weather Field Corporate Prime	\$ 76.00	\$ 77.52	\$ 79.07	\$ 80.65	\$ 82.26
\$/Hour	All-Weather Field Corporate Non-Prime	\$ 76.00	\$ 77.52	\$ 79.07	\$ 80.65	\$ 82.26
\$/Hour	Arenas Ice Adult Prime	\$ 225.00	\$ 229.50	\$ 234.09	\$ 238.77	\$ 243.55
\$/Hour	Arenas Ice Adult Non-Prime	\$ 135.00	\$ 137.70	\$ 140.45	\$ 143.26	\$ 146.13
\$/Hour	Arenas Ice Youth Prime	\$ 180.00	\$ 183.60	\$ 187.27	\$ 191.02	\$ 194.84
\$/Hour	Arenas Ice Youth Non-Prime	\$ 90.00	\$ 91.80	\$ 93.64	\$ 95.51	\$ 97.42
\$/Hour	Arenas Ice Corporate Prime	\$ 225.00	\$ 229.50	\$ 234.09	\$ 238.77	\$ 243.55
\$/Hour	Arenas Ice Corporate Non-Prime	\$ 225.00	\$ 229.50	\$ 234.09	\$ 238.77	\$ 243.55
\$/Hour	Arenas Ice Spring & Summer	\$ 225.00	\$ 229.50	\$ 234.09	\$ 238.77	\$ 243.55
\$/Hour	Arenas Ice Ticket Ice Figure Skating Youth Non-Prime	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24
\$/Hour	Arenas Ice Ticket Ice Goaltending Youth Non-Prime	\$ 20.00	\$ 20.40	\$ 20.81	\$ 21.22	\$ 21.65
\$/Hour	Arenas Dry-Floor Adult	\$ 76.00	\$ 77.52	\$ 79.07	\$ 80.65	\$ 82.26
\$/Hour	Arenas Dry-Floor Youth	\$ 60.80	\$ 62.02	\$ 63.26	\$ 64.52	\$ 65.81
\$/Hour	Arenas Dry-Floor Corporate	\$ 76.00	\$ 77.52	\$ 79.07	\$ 80.65	\$ 82.26
\$/Hour	Ball Diamonds AA Adult	\$ 18.25	\$ 18.62	\$ 18.99	\$ 19.37	\$ 19.75
\$/Hour	Ball Diamonds AA Youth	\$ 9.12	\$ 9.30	\$ 9.49	\$ 9.68	\$ 9.87
\$/Hour	Ball Diamonds AA Corporate	\$ 21.90	\$ 22.34	\$ 22.78	\$ 23.24	\$ 23.71
\$/Hour	Ball Diamonds A Adult	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78
\$/Hour	Ball Diamonds A Youth	\$ 8.67	\$ 8.84	\$ 9.02	\$ 9.20	\$ 9.38
\$/Hour	Ball Diamonds A Corporate	\$ 20.82	\$ 21.24	\$ 21.66	\$ 22.09	\$ 22.54
\$/Hour	Ball Diamonds B Adult	\$ 16.43	\$ 16.76	\$ 17.09	\$ 17.44	\$ 17.78
\$/Hour	Ball Diamonds B Youth	\$ 8.22	\$ 8.38	\$ 8.55	\$ 8.72	\$ 8.90
\$/Hour	Ball Diamonds B Corporate	\$ 19.71	\$ 20.10	\$ 20.51	\$ 20.92	\$ 21.33
\$/Hour	Ball Diamonds C Adult	\$ 15.52	\$ 15.83	\$ 16.15	\$ 16.47	\$ 16.80
\$/Hour	Ball Diamonds C Youth	\$ 7.76	\$ 7.92	\$ 8.07	\$ 8.23	\$ 8.40
\$/Hour	Ball Diamonds C Corporate	\$ 18.62	\$ 18.99	\$ 19.37	\$ 19.76	\$ 20.15
\$/Hour	Ball Diamonds D Adult	\$ 9.13	\$ 9.31	\$ 9.50	\$ 9.69	\$ 9.88
\$/Hour	Ball Diamonds D Youth	\$ 4.57	\$ 4.66	\$ 4.75	\$ 4.85	\$ 4.95
\$/Hour	Ball Diamonds D Corporate	\$ 10.96	\$ 11.18	\$ 11.40	\$ 11.63	\$ 11.86
\$/Day	Ball Diamonds Tournament Adult	\$ 131.48	\$ 134.11	\$ 136.79	\$ 139.53	\$ 142.32
\$/Day	Ball Diamonds Tournament Youth	\$ 65.74	\$ 67.05	\$ 68.40	\$ 69.76	\$ 71.16
\$/Hour	Sport Fields AAA Adult	\$ 76.00	\$ 77.52	\$ 79.07	\$ 80.65	\$ 82.26
\$/Hour	Sport Fields AAA Youth	\$ 45.60	\$ 46.51	\$ 47.44	\$ 48.39	\$ 49.36
\$/Hour	Sport Fields AAA Corporate	\$ 167.00	\$ 170.34	\$ 173.75	\$ 177.22	\$ 180.77
\$/Hour	Sport Fields AA Adult	\$ 18.25	\$ 18.62	\$ 18.99	\$ 19.37	\$ 19.75
\$/Hour	Sport Fields AA Youth	\$ 9.12	\$ 9.30	\$ 9.49	\$ 9.68	\$ 9.87

REVISED

\$/Hour	Sport Fields AA Corporate	\$ 21.90	\$ 22.34	\$ 22.78	\$ 23.24	\$ 23.71
\$/Hour	Sport Fields A Adult	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78
\$/Hour	Sport Fields A Youth	\$ 8.67	\$ 8.84	\$ 9.02	\$ 9.20	\$ 9.38
\$/Hour	Sport Fields A Corporate	\$ 20.82	\$ 21.24	\$ 21.66	\$ 22.09	\$ 22.54
\$/Hour	Sport Fields B Adult	\$ 16.43	\$ 16.76	\$ 17.09	\$ 17.44	\$ 17.78
\$/Hour	Sport Fields B Youth	\$ 8.22	\$ 8.38	\$ 8.55	\$ 8.72	\$ 8.90
\$/Hour	Sport Fields B Corporate	\$ 19.71	\$ 20.10	\$ 20.51	\$ 20.92	\$ 21.33
\$/Hour	Sport Fields C Adult	\$ 15.52	\$ 15.83	\$ 16.15	\$ 16.47	\$ 16.80
\$/Hour	Sport Fields C Youth	\$ 7.76	\$ 7.92	\$ 8.07	\$ 8.23	\$ 8.40
\$/Hour	Sport Fields C Corporate	\$ 18.62	\$ 18.99	\$ 19.37	\$ 19.76	\$ 20.15
\$/Hour	Sport Fields D Adult	\$ 9.13	\$ 9.31	\$ 9.50	\$ 9.69	\$ 9.88
\$/Hour	Sport Fields D Youth	\$ 4.57	\$ 4.66	\$ 4.75	\$ 4.85	\$ 4.95
\$/Hour	Sport Fields D Corporate	\$ 10.96	\$ 11.18	\$ 11.40	\$ 11.63	\$ 11.86
\$/Hour	Sport Courts Adult	\$ 13.00	\$ 13.26	\$ 13.53	\$ 13.80	\$ 14.07
\$/Hour	Sport Courts Youth	\$ 10.40	\$ 10.61	\$ 10.82	\$ 11.04	\$ 11.26
\$/Hour	Sport Courts Corporate	\$ 13.00	\$ 13.26	\$ 13.53	\$ 13.80	\$ 14.07
\$/Hour	Outdoor Pads Adult	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17	\$ 21.59
\$/Hour	Outdoor Pads Youth	\$ 15.96	\$ 16.28	\$ 16.60	\$ 16.94	\$ 17.28
→ \$/Hour	Outdoor Pads Corporate	\$ 19.00 19.95	\$ 19.38 20.35	\$ 19.77 20.76	\$ 20.16 21.17	\$ 20.57 21.59
\$/Hour	Track Adult	\$ 13.69	\$ 13.96	\$ 14.24	\$ 14.53	\$ 14.82
\$/Hour	Track Youth	\$ 10.95	\$ 11.17	\$ 11.39	\$ 11.62	\$ 11.85
\$/Hour	Track Corporate	\$ 13.69	\$ 13.96	\$ 14.24	\$ 14.53	\$ 14.82
\$/Day	Regular Park Rental <4 hours	\$ 39.47	\$ 40.26	\$ 41.06	\$ 41.89	\$ 42.72
\$/Day	Regular Park Rental >4 hours	\$ 85.15	\$ 86.85	\$ 88.59	\$ 90.36	\$ 92.17
\$/Event	Wedding	\$ 85.15	\$ 86.85	\$ 88.59	\$ 90.36	\$ 92.17
\$/Day	Special Event Site	\$ 85.15	\$ 86.85	\$ 88.59	\$ 90.36	\$ 92.17
\$/Day	Filming Corporate	\$ 133.04	\$ 135.70	\$ 138.41	\$ 141.18	\$ 144.01
\$/Day	Filming Not-for Profit	\$ 66.52	\$ 67.85	\$ 69.21	\$ 70.59	\$ 72.00
\$/Event	Emera Oval	\$ 85.15	\$ 86.85	\$ 88.59	\$ 90.36	\$ 92.17
\$/Event	Emera Oval Pavilion	\$ 133.03	\$ 135.69	\$ 138.40	\$ 141.17	\$ 144.00
\$/Hour	Emera Oval Additional onsite staff	\$ 15.08	\$ 15.38	\$ 15.69	\$ 16.00	\$ 16.32
\$/Admin Fee	R Fee Key Sign Out \$25	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
\$/Admin Fee	R Fee Special Event Tent	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
\$/Deposit	R Arena \$1000 Deposit Special Event	\$ 869.56	\$ 869.56	\$ 869.56	\$ 869.56	\$ 869.56
\$/Hour	REC Facility Rental Room A Adult	\$ 30.00	\$ 30.60	\$ 31.21	\$ 31.84	\$ 32.47
\$/Hour	REC Facility Rental Room A Youth	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24
\$/Hour	REC Facility Rental Room A Community	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24
\$/Hour	REC Facility Rental Room B Adult	\$ 25.00	\$ 25.50	\$ 26.01	\$ 26.53	\$ 27.06
\$/Hour	REC Facility Rental Room B Youth	\$ 12.50	\$ 12.75	\$ 13.01	\$ 13.27	\$ 13.53
\$/Hour	REC Facility Rental Room B Community	\$ 12.50	\$ 12.75	\$ 13.01	\$ 13.27	\$ 13.53
\$/Hour	REC Facility Rental Room C Adult	\$ 20.00	\$ 20.40	\$ 20.81	\$ 21.22	\$ 21.65
\$/Hour	REC Facility Rental Room C Youth	\$ 10.00	\$ 10.20	\$ 10.40	\$ 10.61	\$ 10.82

\$/Hour	REC Facility Rental Room C Community	\$ 10.00	\$ 10.20	\$ 10.40	\$ 10.61	\$ 10.82
\$/Hour	REC Facility Rental Room D Adult	\$ 10.00	\$ 10.20	\$ 10.40	\$ 10.61	\$ 10.82
\$/Hour	REC Facility Rental Room D Youth	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/Hour	REC Facility Rental Room D Community	\$ 5.00	\$ 5.10	\$ 5.20	\$ 5.31	\$ 5.41
\$/Hour	REC Facility Gymnasium A Adult	\$ 43.75	\$ 44.63	\$ 45.52	\$ 46.43	\$ 47.36
\$/Hour	REC Facility Gymnasium A Youth	\$ 35.00	\$ 35.70	\$ 36.41	\$ 37.14	\$ 37.89
\$/Hour	REC Facility Gymnasium A Corporate	\$ 120.00	\$ 122.40	\$ 124.85	\$ 127.34	\$ 129.89
\$/Hour	REC Facility Gymnasium B Adult	\$ 33.75	\$ 34.43	\$ 35.11	\$ 35.82	\$ 36.53
\$/Hour	REC Facility Gymnasium B Youth	\$ 27.00	\$ 27.54	\$ 28.09	\$ 28.65	\$ 29.23
\$/Hour	REC Facility Gymnasium B Corporate	\$ 90.00	\$ 91.80	\$ 93.64	\$ 95.51	\$ 97.42
\$/Hour	REC Facility Gymnasium C Adult	\$ 35.00	\$ 35.70	\$ 36.41	\$ 37.14	\$ 37.89
\$/Hour	REC Facility Gymnasium C Youth	\$ 20.00	\$ 20.40	\$ 20.81	\$ 21.22	\$ 21.65
\$/Hour	REC Facility Gymnasium D Adult	\$ 32.50	\$ 33.15	\$ 33.81	\$ 34.49	\$ 35.18
\$/Hour	REC Facility Gymnasium D Youth	\$ 17.00	\$ 17.34	\$ 17.69	\$ 18.04	\$ 18.40
\$/Party	REC Facility Gymnasium A & B Party	\$ 72.00	\$ 73.44	\$ 74.91	\$ 76.41	\$ 77.94
\$/Party	REC Facility Gymnasium C & D Party	\$ 62.50	\$ 63.75	\$ 65.03	\$ 66.33	\$ 67.65
\$/Party	REC Facility Party Room	\$ 60.00	\$ 61.20	\$ 62.42	\$ 63.67	\$ 64.95
\$/Hour	Aquatics - Major Lane Rental - Adult Non-Prime	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24
\$/Hour	Aquatics - Major Lane Rental - Youth Non-Prime	\$ 12.00	\$ 12.24	\$ 12.48	\$ 12.73	\$ 12.99
\$/Hour	Aquatics - Major Lane Rental - Adult Prime	\$ 18.00	\$ 18.36	\$ 18.73	\$ 19.10	\$ 19.48
\$/Hour	Aquatics - Major Lane Rental - Youth Prime	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24
\$/Hour	Aquatics - Major Lane Rental - Corporate	\$ 20.00	\$ 20.40	\$ 20.81	\$ 21.22	\$ 21.65
\$/Hour	Aquatics - Large Lane Rental - Adult Non-Prime	\$ 13.13	\$ 13.39	\$ 13.66	\$ 13.93	\$ 14.21
\$/Hour	Aquatics - Large Lane Rental - Youth Non-Prime	\$ 10.50	\$ 10.71	\$ 10.92	\$ 11.14	\$ 11.37
\$/Hour	Aquatics - Large Lane Rental - Adult Prime	\$ 15.75	\$ 16.07	\$ 16.39	\$ 16.71	\$ 17.05
\$/Hour	Aquatics - Large Lane Rental - Youth Prime	\$ 13.13	\$ 13.39	\$ 13.66	\$ 13.93	\$ 14.21
\$/Hour	Aquatics - Large Lane Rental - Corporate	\$ 17.50	\$ 17.85	\$ 18.21	\$ 18.57	\$ 18.94
\$/Hour	Aquatics - Small Lane Rental - Youth Prime	\$ 11.25	\$ 11.48	\$ 11.70	\$ 11.94	\$ 12.18
\$/Hour	Aquatics - Small Lane Rental - Youth Non-Prime	\$ 9.00	\$ 9.18	\$ 9.36	\$ 9.55	\$ 9.74
\$/Hour	Aquatics - Small Lane Rental - Adult Prime	\$ 13.50	\$ 13.77	\$ 14.05	\$ 14.33	\$ 14.61
\$/Hour	Aquatics - Small Lane Rental - Adult Non-Prime	\$ 11.25	\$ 11.48	\$ 11.70	\$ 11.94	\$ 12.18
\$/Hour	Aquatics - Small Lane Rental - Corporate	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24
\$/Party	Aquatics - Birthday Party Large Pool + Waves & Room	\$ 205.00	\$ 209.10	\$ 213.28	\$ 217.55	\$ 221.90
\$/Hour	Aquatics - Large Pool - Small Group <40	\$ 170.00	\$ 173.40	\$ 176.87	\$ 180.41	\$ 184.01
\$/Hour	Aquatics - Large Pool - Medium Group <80	\$ 205.00	\$ 209.10	\$ 213.28	\$ 217.55	\$ 221.90
\$/Hour	Aquatics - Large Pool - Large <120	\$ 250.00	\$ 255.00	\$ 260.10	\$ 265.30	\$ 270.61
\$/Hour	Aquatics - Major - Large Pool	\$ 140.00	\$ 142.80	\$ 145.66	\$ 148.57	\$ 151.54
\$/Hour	Aquatics - Major - Small Pool	\$ 100.00	\$ 102.00	\$ 104.04	\$ 106.12	\$ 108.24

\$/Hour	Aquatics - Major - Both Pools	\$ 230.00	\$ 234.60	\$ 239.29	\$ 244.08	\$ 248.96
\$/Hour	Aquatics - Large - Pool Rental	\$ 140.00	\$ 142.80	\$ 145.66	\$ 148.57	\$ 151.54
\$/Hour	Aquatics - Small - Pool Rental	\$ 100.00	\$ 102.00	\$ 104.04	\$ 106.12	\$ 108.24
\$/Hour	Aquatics - Additional lifeguard fee	\$ 25.00	\$ 25.50	\$ 26.01	\$ 26.53	\$ 27.06
\$/Party	Aquatics - Birthday Party Large Pool + REC Zone	\$ 170.00	\$ 173.40	\$ 176.87	\$ 180.41	\$ 184.01
\$/Party	Aquatics - Birthday Party Small Pool + REC ZONE	\$ 130.00	\$ 132.60	\$ 135.25	\$ 137.96	\$ 140.72
\$/Party	Aquatics - Birthday Party Large Pool + Lounge	\$ 165.00	\$ 168.30	\$ 171.67	\$ 175.10	\$ 178.60
\$/Party	Aquatics - Birthday Party Small Pool + Small Room	\$ 125.00	\$ 127.50	\$ 130.05	\$ 132.65	\$ 135.30
\$/Party	Aquatics - Birthday Party Both Pools + REC Zone	\$ 230.00	\$ 234.60	\$ 239.29	\$ 244.08	\$ 248.96
\$/Package - day	Lebrun Lions Den/North Preston Event/Wedding	\$ 375.00	\$ 382.50	\$ 390.15	\$ 397.95	\$ 405.91
\$/Package - half day	Lebrun Lions Den/North Preston Event/Wedding	\$ 172.50	\$ 175.95	\$ 179.47	\$ 183.06	\$ 186.72
\$/hour	Lebrun Lions Den - not for profit	\$ 26.00	\$ 26.52	\$ 27.05	\$ 27.59	\$ 28.14
\$/hour	Lebrun Lions Den - Corporate	\$ 63.00	\$ 64.26	\$ 65.55	\$ 66.86	\$ 68.19
\$/Package (Fri., Sat, Sun)	St. Mary's Boat Club Event/Wedding	\$ 725.00	\$ 739.50	\$ 754.29	\$ 769.38	\$ 784.76
\$/Hour	St. Mary's Boat Club	\$ 100.00	\$ 102.00	\$ 104.04	\$ 106.12	\$ 108.24
\$/Hour (evenings and weekends)	St. Mary's Boat Club	\$ 140.00	\$ 142.80	\$ 145.66	\$ 148.57	\$ 151.54
\$/Deposit	Wedding/Event Deposit	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
\$/hour	R Adult Flat Rate \$5	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
\$/hour	R Adult Flat Rate \$10	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
\$/hour	R Adult Flat Rate \$15	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
\$/hour	R Adult Flat Rate \$20	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
\$/hour	R Adult Flat Rate \$25	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
\$/hour	R Adult Flat Rate \$30	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
\$/hour	R Adult Flat Rate \$35	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
\$/hour	R Adult Flat Rate \$40	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
\$/hour	R Adult Flat Rate \$45	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
\$/hour	R Adult Flat Rate \$50	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
\$/hour	R Adult Flat Rate \$55	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
\$/hour	R Adult Flat Rate \$60	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
\$/hour	R Adult Flat Rate \$65	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00
\$/hour	R Adult Flat Rate \$70	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
\$/hour	R Adult Flat Rate \$75	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
\$/hour	R Adult Flat Rate \$80	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
\$/hour	R Adult Flat Rate \$85	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00

\$/hour	R Adult Flat Rate \$90	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00
\$/hour	R Adult Flat Rate \$95	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00
\$/hour	R Adult Flat Rate \$100	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
\$/hour	R Adult Flat Rate \$110	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00
\$/hour	R Adult Flat Rate \$120	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00
\$/hour	R Adult Flat Rate \$130	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00
\$/hour	R Adult Flat Rate \$140	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00
\$/hour	R Adult Flat Rate \$150	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
\$/hour	R Adult Flat Rate \$160	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00
\$/hour	R Adult Flat Rate \$170	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00
\$/hour	R Adult Flat Rate \$180	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00
\$/hour	R Adult Flat Rate \$190	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00
\$/hour	R Adult Flat Rate \$200	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
\$/hour	R Adult Flat Rate \$210	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00
\$/hour	R Adult Flat Rate \$220	\$220.00	\$220.00	\$220.00	\$220.00	\$220.00
\$/hour	R Adult Flat Rate \$230	\$230.00	\$230.00	\$230.00	\$230.00	\$230.00
\$/hour	R Adult Flat Rate \$240	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00
\$/hour	R Adult Flat Rate \$250	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
\$/hour	R Corporate Flat Rate \$5	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
\$/hour	R Corporate Flat Rate \$10	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
\$/hour	R Corporate Flat Rate \$15	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
\$/hour	R Corporate Flat Rate \$20	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
\$/hour	R Corporate Flat Rate \$25	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
\$/hour	R Corporate Flat Rate \$30	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
\$/hour	R Corporate Flat Rate \$35	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
\$/hour	R Corporate Flat Rate \$40	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
\$/hour	R Corporate Flat Rate \$45	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
\$/hour	R Corporate Flat Rate \$50	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
\$/hour	R Corporate Flat Rate \$55	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
\$/hour	R Corporate Flat Rate \$60	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
\$/hour	R Corporate Flat Rate \$65	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00
\$/hour	R Corporate Flat Rate \$70	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
\$/hour	R Corporate Flat Rate \$75	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
\$/hour	R Corporate Flat Rate \$80	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
\$/hour	R Corporate Flat Rate \$85	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
\$/hour	R Corporate Flat Rate \$90	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00
\$/hour	R Corporate Flat Rate \$95	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00
\$/hour	R Corporate Flat Rate \$100	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
\$/hour	R Corporate Flat Rate \$110	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00
\$/hour	R Corporate Flat Rate \$120	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00
\$/hour	R Corporate Flat Rate \$130	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00
\$/hour	R Corporate Flat Rate \$140	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00
\$/hour	R Corporate Flat Rate \$150	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00

\$/hour	R Corporate Flat Rate \$160	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00
\$/hour	R Corporate Flat Rate \$170	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00
\$/hour	R Corporate Flat Rate \$180	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00
\$/hour	R Corporate Flat Rate \$190	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00
\$/hour	R Corporate Flat Rate \$200	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
\$/hour	R Corporate Flat Rate \$210	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00
\$/hour	R Corporate Flat Rate \$220	\$220.00	\$220.00	\$220.00	\$220.00	\$220.00
\$/hour	R Corporate Flat Rate \$230	\$230.00	\$230.00	\$230.00	\$230.00	\$230.00
\$/hour	R Corporate Flat Rate \$240	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00
\$/hour	R Corporate Flat Rate \$250	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
\$/hour	R Youth Flat Rate \$5	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
\$/hour	R Youth Flat Rate \$10	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
\$/hour	R Youth Flat Rate \$15	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
\$/hour	R Youth Flat Rate \$20	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
\$/hour	R Youth Flat Rate \$25	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
\$/hour	R Youth Flat Rate \$30	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
\$/hour	R Youth Flat Rate \$35	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
\$/hour	R Youth Flat Rate \$40	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
\$/hour	R Youth Flat Rate \$45	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
\$/hour	R Youth Flat Rate \$50	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
\$/hour	R Youth Flat Rate \$55	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
\$/hour	R Youth Flat Rate \$60	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
\$/hour	R Youth Flat Rate \$65	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00
\$/hour	R Youth Flat Rate \$70	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
\$/hour	R Youth Flat Rate \$75	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
\$/hour	R Youth Flat Rate \$80	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
\$/hour	R Youth Flat Rate \$85	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
\$/hour	R Youth Flat Rate \$90	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00
\$/hour	R Youth Flat Rate \$95	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00
\$/hour	R Youth Flat Rate \$100	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
\$/hour	R Youth Flat Rate \$110	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00
\$/hour	R Youth Flat Rate \$120	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00
\$/hour	R Youth Flat Rate \$130	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00
\$/hour	R Youth Flat Rate \$140	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00
\$/hour	R Youth Flat Rate \$150	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
\$/hour	R Youth Flat Rate \$160	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00
\$/hour	R Youth Flat Rate \$170	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00
\$/hour	R Youth Flat Rate \$180	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00
\$/hour	R Youth Flat Rate \$190	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00	\$ 190.00
\$/hour	R Youth Flat Rate \$200	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
\$/hour	R Youth Flat Rate \$210	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00
\$/hour	R Youth Flat Rate \$220	\$220.00	\$220.00	\$220.00	\$220.00	\$220.00
\$/hour	R Youth Flat Rate \$230	\$230.00	\$230.00	\$230.00	\$230.00	\$230.00

\$/hour	R Youth Flat Rate \$240	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00
\$/hour	R Youth Flat Rate \$250	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00

Appendix C - Detailed Impact of User Fees - Recreation Programming

Unit	Fee Description	Current rate/hr	Proposed 2022-23 fees	Change in fee/hour	Comments
\$/hour	P Adult Archery	\$ 7.60	\$ 10.00	\$ 2.40	
\$/hour	P Adult Arts & Crafts	\$ 4.08	\$ 8.00	\$ 3.92	
\$/hour	P Adult Boating	\$ 10.45	\$ 12.00	\$ 1.55	
\$/hour	P Adult Dance	\$ 4.94	\$ 7.00	\$ 2.06	
\$/hour	P Adult Fitness	\$ 4.09	\$ 6.30	\$ 2.21	Current fee is an average including the following: Aerobics (\$3.70), Strength (\$4.32), Tai Chi (\$3.70), Yoga (\$4.32), Zumba (\$4.32), Boot Camp (\$4.32), Boxing (\$4.32)
\$/hour	P Adult General Interest	\$ 4.11	\$ 8.00	\$ 3.89	Current fee is an average including the following: Bridge (\$2.47), Computer skills (\$3.70), Cooking (\$4.97), Gardening (\$6.17), Hobbies (\$3.70), Photography (\$3.70)
\$/hour	P Adult Instructional Sport	\$ 5.45	\$ 7.00	\$ 1.55	
\$/hour	P Adult Masters Swim Team	\$ 1.60	\$ 1.60	\$ -	
\$/hour	P Adult Music/Drama	\$ 4.94	\$ 7.00	\$ 2.06	
\$/hour	P Adult Non-Instructional Sport	\$ 3.02	\$ 5.50	\$ 2.48	
\$/hour	P Adult Premiere Sport	\$ 10.00	\$ 10.50	\$ 0.50	Golf/tennis
\$/hour	P Adult Skating	\$ 11.12	\$ 11.50	\$ 0.38	
\$/hour	P Adult Swim Lessons	\$ 7.65	\$ 10.10	\$ 2.45	Increase to \$15/hr phased in over 3 years
\$/hour	P Adult Private Swim Lessons	\$ 33.20	\$ 38.00	\$ 4.80	
\$/hour	P Adult Semi-Private Swim Lessons	\$ 25.40	\$ 30.00	\$ 4.60	
\$/hour	P Child/Youth Activity Night	\$ 3.70	\$ 4.50	\$ 0.80	
\$/hour	P Child/Youth Archery	\$ 7.60	\$ 9.00	\$ 1.40	
\$/hour	P Child/Youth Arts & Crafts	\$ 3.89	\$ 7.00	\$ 3.11	
\$/hour	P Child/Youth Babysitting Course	\$ 4.02	\$ 7.50	\$ 3.48	
\$/hour	P Child/Youth Boating	\$ 8.36	\$ 10.00	\$ 1.64	
\$/hour	P Child/Youth Bronze Medallion	\$ 4.00	\$ 6.50	\$ 2.50	
\$/hour	P Child/Youth Bronze Star	\$ 6.00	\$ 6.50	\$ 0.50	
\$/hour	P Child/Youth Camp	\$ 3.08	\$ 5.00	\$ 1.92	
\$/hour	P Child/Youth Canoe/Kayak Camp	\$ 3.73	\$ 6.00	\$ 2.27	
\$/hour	P Child/Youth Dance	\$ 4.00	\$ 6.00	\$ 2.00	
\$/hour	P Child/Youth Drama	\$ 3.70	\$ 5.00	\$ 1.30	
\$/hour	P Child/Youth Fitness	\$ 2.77	\$ 5.00	\$ 2.23	Current fee is an average the following: Aerobics (\$2.77), Strength (\$3.24), Yoga (\$3.24), Zumba (\$3.26)
\$/hour	P Child/Youth General Interest	\$ 3.51	\$ 7.00	\$ 3.49	Current fee is an average including the following: Cooking (\$3.70), Outdoor Rec (\$3.90), Photography (\$2.77), SSS Young Builders (\$4.00)
\$/hour	P Child/Youth Gymnastics	\$ 4.74	\$ 6.00	\$ 1.26	
\$/hour	P Child/Youth Instructional Sport	\$ 4.06	\$ 6.00	\$ 1.94	Skill development sport program
\$/hour	P Child/Youth Jr Lifeguard	\$ 7.40	\$ 7.50	\$ 0.10	
\$/hour	P Child/Youth Jr NBA	\$ 4.50	\$ 6.00	\$ 1.50	
\$/hour	P Child/Youth Music	\$ 8.00	\$ 9.00	\$ 1.00	Semi private lessons
\$/hour	P Child/Youth National Lifeguard	\$ 3.68	\$ 5.00	\$ 1.32	
\$/hour	P Child/Youth National Lifeguard Recert	\$ 6.25	\$ 8.50	\$ 2.25	
\$/hour	P Child/Youth Non-Instructional Sport	\$ 2.77	\$ 4.50	\$ 1.73	Play/scrimmage games
\$/hour	P Child/Youth Play	\$ 3.08	\$ 4.50	\$ 1.42	Fee - Preschool music/drama
\$/hour	P Child/Youth Play & Swim	\$ 3.42	\$ 5.50	\$ 2.08	
\$/hour	P Child/Youth Premiere Sport	\$ 9.00	\$ 9.50	\$ 0.50	Golf/tennis group lessons
\$/hour	P Child/Youth Semi-Private Swim Lessons	\$ 25.40	\$ 30.00	\$ 4.60	
\$/hour	P Child/Youth Skating	\$ 7.41	\$ 8.50	\$ 1.09	
\$/hour	P Child/Youth Speciality Camp	\$ 2.92	\$ 5.00	\$ 2.08	
\$/hour	P Child/Youth Swim Lessons	\$ 8.96	\$ 10.10	\$ 1.14	Increase to \$15/hr phased in over 3 years
\$/hour	P Child/Youth Water Safety Instructor	\$ 5.08	\$ 6.50	\$ 1.42	
\$/hour	P HOUSE Adult Arts & Crafts	\$ 4.20	\$ 7.00	\$ 2.80	
\$/hour	P HOUSE Child/Youth Arts & Crafts	\$ -	\$ 3.00	\$ 3.00	
\$/hour	P HOUSE Adult Fitness	\$ 4.34	\$ 6.50	\$ 2.16	
\$/hour	P HOUSE Child/Youth Fitness	\$ 1.00	\$ 2.00	\$ 1.00	
\$/hour	P HOUSE Adult Sport	\$ 3.77	\$ 6.00	\$ 2.23	
\$/hour	P HOUSE Child/Youth Sport	\$ -	\$ 2.00	\$ 2.00	
\$/visit	D Aqua Loonie Swim	\$ 0.87	\$ 0.87	\$ -	
\$/visit	D Aqua Shower Use	\$ 1.74	\$ 2.50	\$ 0.76	
\$/visit	D Aqua Toonie Swim	\$ 1.74	\$ 1.74	\$ -	
\$/visit	D Grp Kayak/Canoe 12pl - 2 hours	\$ 120.00	\$ 120.00	\$ -	
	D Grp Kayak/Canoe 12pl - 3 hours	\$ 180.00	\$ 180.00	\$ -	
\$/visit	D Grp Kayak/Canoe 18pl - 2 hours	\$ 180.00	\$ 180.00	\$ -	
	D Grp Kayak/Canoe 18pl - 3 hours	\$ 220.00	\$ 220.00	\$ -	
\$/Month	D Play Care	\$ 17.00	\$ 17.00	\$ -	
\$/visit	D 1 Visit Adult - Small	\$ 4.35	\$ 2.50	\$ (1.85)	

Unit	Fee Description	Current rate/hr	Proposed 2022-23 fees	Change in fee/hour	Comments
\$/Package	V 10 Visit Adult - Small	N/A	\$ 25.00		New category
\$/Package	V 10 Visit SNR/YTH - Small	N/A	\$ 18.75		New category
\$/visit	D 1 Visit Adult - Medium	\$ 4.35	\$ 5.00	\$ 0.65	
\$/Package	V 10 Visit Adult - Medium	N/A	\$ 50.00		New category
\$/Package	V 10 Visit SNR/YTH - Medium	N/A	\$ 37.50		New category
\$/visit	D 1 Visit Adult - Large	\$ 4.35	\$ 7.50	\$ 3.15	
\$/Package	V 10 Visit Adult - Large	\$ 28.70	\$ 75.00	\$ 46.30	
\$/Package	V 10 Visit SNR/YTH - Large	\$ 21.53	\$ 56.25	\$ 34.72	
\$/visit	D 1 Visit Adult - Major	\$ 10.00	\$ 10.00	\$ -	
\$/Package	V 10 Visit Adult - Major	\$ 100.00	\$ 100.00	\$ -	
\$/Package	V 10 Visit SNR/YTH - Major	\$ 75.00	\$ 75.00	\$ -	
\$/Package	V Personal Train 1 30m	\$ 16.50	\$ 16.50	\$ -	
\$/Package	V Personal Train 1 60m	\$ 33.00	\$ 33.00	\$ -	
\$/Package	V Personal Train 12 30m	\$ 198.00	\$ 198.00	\$ -	
\$/Package	V Personal Train 12 60m	\$ 396.00	\$ 396.00	\$ -	
\$/Package	V Personal Train 3 30m	\$ 49.50	\$ 49.50	\$ -	
\$/Package	V Personal Train 3 60m	\$ 99.00	\$ 99.00	\$ -	
\$/Package	V Personal Train 6 30m	\$ 99.00	\$ 99.00	\$ -	
\$/Package	V Personal Train 6 60m	\$ 198.00	\$ 198.00	\$ -	
\$/Package	V Personal Training 30m	\$ 16.50	\$ 16.50	\$ -	
\$/Package	V Personal Training 60m	\$ 33.00	\$ 33.00	\$ -	
\$/Season Paid in full	M ADLT AquaOutdr Season	\$ 43.48	\$ 70.00	\$ 26.52	
\$/Month Paid in full	M ADLT Community Recreation - Small	\$ 29.57	\$ 25.00	\$ (4.57)	Findlay CC
\$/Month roll over	M ADLT Community Recreation - Small	\$ 12.61	\$ 25.00	\$ 12.39	
\$/Year Paid in full	M ADLT Community Recreation - Small	\$ 151.31	\$ 275.00	\$ 123.69	
\$/Month Paid in full	M ADLT Community Recreation - Medium	\$ 37.39	\$ 30.00	\$ (7.39)	Musq Hbr CC, Choc Lake CC, Gordon R Snow CC, Sheet Hbr CC
\$/Month roll over	M ADLT Community Recreation - Medium	\$ 20.29	\$ 30.00	\$ 9.71	
\$/Year Paid in full	M ADLT Community Recreation - Medium	\$ 243.48	\$ 330.00	\$ 86.52	
\$/Month Paid in full	M ADLT Community Recreation - Large	\$ 77.39	\$ 35.00	\$ (42.39)	Capt Spry CC
\$/Month roll over	M ADLT Community Recreation - Large	\$ 28.91	\$ 35.00	\$ 6.09	
\$/Year Paid in full	M ADLT Community Recreation - Large	\$ 346.96	\$ 385.00	\$ 38.04	
\$/Month Paid in full	M ADLT Major Facility	\$ 40.00	\$ 40.00	\$ -	Sackville Sports Stadium
\$/Month roll over	M ADLT Major Facility	\$ 40.00	\$ 40.00	\$ -	
\$/Year Paid in full	M ADLT Major Facility	\$ 440.00	\$ 440.00	\$ -	
\$/Season Paid in full	M YTH/SNR AquaOutdr Season	\$ 34.78	\$ 52.50	\$ 17.72	
\$/Month Paid in full	M YTH/SNR Community Recreation - Small	\$ 22.17	\$ 18.75	\$ (3.42)	25% of Adult
\$/Month roll over	M YTH/SNR Community Recreation - Small	\$ 9.46	\$ 18.75	\$ 9.29	
\$/Year Paid in full	M YTH/SNR Community Recreation - Small	\$ 113.04	\$ 206.00	\$ 92.96	
\$/Month Paid in full	M YTH/SNR Community Recreation - Medium	\$ 28.26	\$ 22.50	\$ (5.76)	
\$/Month roll over	M YTH/SNR Community Recreation - Medium	\$ 15.22	\$ 22.50	\$ 7.28	
\$/Year Paid in full	M YTH/SNR Community Recreation - Medium	\$ 182.61	\$ 247.50	\$ 64.89	
\$/Month Paid in full	M YTH/SNR Community Recreation - Large	\$ 56.52	\$ 26.25	\$ (30.27)	
\$/Month roll over	M YTH/SNR Community Recreation - Large	\$ 21.66	\$ 26.25	\$ 4.59	
\$/Year Paid in full	M YTH/SNR Community Recreation - Large	\$ 260.00	\$ 288.75	\$ 28.75	
\$/Month Paid in full	M YTH/SNR Major Facility	\$ 30.00	\$ 30.00	\$ -	
\$/Month roll over	M YTH/SNR Major Facility	\$ 30.00	\$ 30.00	\$ -	
\$/Year Paid in full	M YTH/SNR Major Facility	\$ 330.00	\$ 330.00	\$ -	
\$/Season Paid in full	M HOUSE AquaOutdr Season	\$ 130.43	\$ 140.00	\$ 9.57	
\$/Month Paid in full	M HOUSE Community Recreation - Small	N/A	\$ 45.00		New category
\$/Month roll over	M HOUSE Community Recreation - Small	N/A	\$ 45.00		New category
\$/Year Paid in full	M HOUSE Community Recreation - Small	\$ 286.96	\$ 495.00	\$ 208.04	
\$/Month Paid in full	M HOUSE Community Recreation - Medium	N/A	\$ 50.00		New category
\$/Month roll over	M HOUSE Community Recreation - Medium	\$ 30.44	\$ 50.00	\$ 19.56	
\$/Year Paid in full	M HOUSE Community Recreation - Medium	\$ 365.22	\$ 550.00	\$ 184.78	
\$/Month Paid in full	M HOUSE Community Recreation - Large	N/A	\$ 55.00		New category
\$/Month roll over	M HOUSE Community Recreation - Large	\$ 54.27	\$ 55.00	\$ 0.73	
\$/Year Paid in full	M HOUSE Community Recreation - Large	\$ 651.30	\$ 605.00	\$ (46.30)	
\$/Month Paid in full	M HOUSE Major Facility	\$ 60.00	\$ 60.00	\$ -	
\$/Month roll over	M HOUSE Major Facility	\$ 60.00	\$ 60.00	\$ -	
\$/Year Paid in full	M HOUSE Major Facility	\$ 660.00	\$ 660.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$5	\$ 5.00	\$ 5.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$10	\$ 10.00	\$ 10.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$15	\$ 15.00	\$ 15.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$20	\$ 20.00	\$ 20.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$25	\$ 25.00	\$ 25.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$30	\$ 30.00	\$ 30.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$35	\$ 35.00	\$ 35.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$40	\$ 40.00	\$ 40.00	\$ -	

Unit	Fee Description	Current rate/hr	Proposed 2022-23 fees	Change in fee/hour	Comments
\$/Program or Item	P Adult Flat Rate \$45	\$ 45.00	\$ 45.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$50	\$ 50.00	\$ 50.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$55	\$ 55.00	\$ 55.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$60	\$ 60.00	\$ 60.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$65	\$ 65.00	\$ 65.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$70	\$ 70.00	\$ 70.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$75	\$ 75.00	\$ 75.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$80	\$ 80.00	\$ 80.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$85	\$ 85.00	\$ 85.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$90	\$ 90.00	\$ 90.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$95	\$ 95.00	\$ 95.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$100	\$ 100.00	\$ 100.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$105	\$ 105.00	\$ 105.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$110	\$ 110.00	\$ 110.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$115	\$ 115.00	\$ 115.00	\$ -	
\$/Program or Item	P Adult Flat Rate \$120	\$ 120.00	\$ 120.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$5	\$ 5.00	\$ 5.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$10	\$ 10.00	\$ 10.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$15	\$ 15.00	\$ 15.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$20	\$ 20.00	\$ 20.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$25	\$ 25.00	\$ 25.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$30	\$ 30.00	\$ 30.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$35	\$ 35.00	\$ 35.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$40	\$ 40.00	\$ 40.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$45	\$ 45.00	\$ 45.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$50	\$ 50.00	\$ 50.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$55	\$ 55.00	\$ 55.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$60	\$ 60.00	\$ 60.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$65	\$ 65.00	\$ 65.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$70	\$ 70.00	\$ 70.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$75	\$ 75.00	\$ 75.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$80	\$ 80.00	\$ 80.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$85	\$ 85.00	\$ 85.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$90	\$ 90.00	\$ 90.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$95	\$ 95.00	\$ 95.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$100	\$ 100.00	\$ 100.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$105	\$ 105.00	\$ 105.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$110	\$ 110.00	\$ 110.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$115	\$ 115.00	\$ 115.00	\$ -	
\$/Program or Item	P Child/Youth Flat Rate \$120	\$ 120.00	\$ 120.00	\$ -	

Appendix C - Detailed Impact of User Fees - Facility Rentals

Unit	Fee Description	Current rate/hr	Proposed 2022/23 fees	Change in fee	Comments
\$/Hour	All-Weather Field Adult Prime - Football	\$ 67.83	\$ 76.00	\$ 8.17	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Adult Non-Prime - Football	\$ 53.91	\$ 45.60	\$ (8.31)	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Youth Prime - Football	\$ 67.83	\$ 45.60	\$ (22.23)	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Youth Non-Prime - Football	\$ 53.91	\$ 30.40	\$ (23.51)	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Corporate Prime - Football	N/A	\$ 76.00		New category. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Corporate Non-Prime - Football	N/A	\$ 76.00		New category. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Adult Prime - Soccer	\$ 46.08	\$ 76.00	\$ 29.92	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Adult Non-Prime - Soccer	\$ 34.78	\$ 45.60	\$ 10.82	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Youth Prime - Soccer	\$ 46.08	\$ 45.60	\$ (0.48)	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Youth Non-Prime - Soccer	\$ 34.78	\$ 30.40	\$ (4.38)	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Corporate Prime - Soccer	N/A	\$ 76.00		New category. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	All-Weather Field Corporate Non-Prime - Soccer	N/A	\$ 76.00		New category. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Arenas Ice Adult Prime - HRM4Pad/RBC	\$ 240.00	\$ 225.00	\$ (15.00)	
\$/Hour	Arenas Ice Adult Non-Prime - HRM4Pad/RBC	\$ 135.00	\$ 135.00	\$ -	
\$/Hour	Arenas Ice Youth Prime - HRM4Pad/RBC	\$ 195.00	\$ 180.00	\$ (15.00)	
\$/Hour	Arenas Ice Youth Non-Prime - HRM4Pad/RBC	\$ 135.00	\$ 90.00	\$ (45.00)	
\$/Hour	Arenas Ice Corporate Prime - HRM4Pad/RBC	N/A	\$ 225.00		New category
\$/Hour	Arenas Ice Corporate Non Prime - HRM4Pad/RBC	N/A	\$ 225.00		New category
\$/Hour	Arenas Ice Spring and Summer - HRM4Pad/RBC	\$ 205.00	\$ 225.00	\$ 20.00	
\$/Hour	Arenas Ice Ticket Ice Figure Skating Youth Non-Prime - HRM4Pad/RBC	N/A	\$ 15.00		New category
\$/Hour	Arenas Ice Ticket Ice Goaltending Youth Non-Prime - HRM4Pad/RBC	N/A	\$ 20.00		New category
\$/Hour	Arenas Ice Adult Prime - LeBrun	\$ 200.00	\$ 225.00	\$ 25.00	
\$/Hour	Arenas Ice Adult Non-Prime - LeBrun	\$ 130.43	\$ 135.00	\$ 4.57	
\$/Hour	Arenas Ice Youth Prime - LeBrun	\$ 173.92	\$ 180.00	\$ 6.08	
\$/Hour	Arenas Ice Youth Non-Prime - LeBrun	\$ 104.35	\$ 90.00	\$ (14.35)	
\$/Hour	Arenas Ice Corporate Prime - LeBrun	N/A	\$ 225.00		New category
\$/Hour	Arenas Ice Corporate Non Prime - LeBrun	N/A	\$ 225.00		New category
\$/Hour	Arenas Ice Adult Prime - Sackville Sports Stadium	\$ 195.00	\$ 225.00	\$ 30.00	
\$/Hour	Arenas Ice Adult Non-Prime - Sackville Sports Stadium	\$ 185.00	\$ 135.00	\$ (50.00)	
\$/Hour	Arenas Ice Youth Prime - Sackville Sports Stadium	\$ 195.00	\$ 180.00	\$ (15.00)	
\$/Hour	Arenas Ice Youth Non-Prime - Sackville Sports Stadium	\$ 185.00	\$ 90.00	\$ (95.00)	
\$/Hour	Arenas Ice Corporate Prime - Sackville Sports Stadium	N/A	\$ 225.00		New category
\$/Hour	Arenas Ice Corporate Non Prime - Sackville Sports Stadium	N/A	\$ 225.00		New category
\$/Hour	Arenas Ice Spring and Summer - Sackville Sports Stadium	\$ 195.00	\$ 225.00	\$ 30.00	
\$/Hour	Arenas Dry-Floor Adult Prime - HRM4Pad/RBC	\$ 75.00	\$ 76.00	\$ 1.00	
\$/Hour	Arenas Dry-Floor Youth Prime - HRM4Pad/RBC	\$ 65.00	\$ 60.80	\$ (4.20)	
\$/Hour	Arenas Dry-Floor Corporate - HRM4Pad/RBC	N/A	\$ 76.00		New category
\$/Hour	Arenas Dry-Floor Adult Prime - LeBrun/Gray	\$ 60.86	\$ 76.00	\$ 15.14	*min 3 hour rental
\$/Hour	Arenas Dry-Floor Youth Prime - LeBrun/Gray	\$ 60.86	\$ 60.80	\$ (0.06)	*min 3 hour rental
\$/Hour	Arenas Dry-Floor Corporate - LeBrun/Gray	N/A	\$ 76.00		New category *min 3 hour rental
\$/Hour	Ball Diamonds AA Adult	\$ 17.39	\$ 18.25	\$ 0.86	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds AA Youth	\$ 8.70	\$ 9.12	\$ 0.42	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds AA Corporate	N/A	\$ 21.90		New category 20% adult rate. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds A Adult	\$ 16.52	\$ 17.35	\$ 0.83	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds A Youth	\$ 8.26	\$ 8.67	\$ 0.41	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds A Corporate	N/A	\$ 20.82		New category 20% adult rate. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds B Adult	\$ 15.65	\$ 16.43	\$ 0.78	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds B Youth	\$ 7.83	\$ 8.22	\$ 0.39	Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds B Corporate	N/A	\$ 19.71		New category 20% adult rate. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Ball Diamonds C Adult	\$ 14.78	\$ 15.52	\$ 0.74	
\$/Hour	Ball Diamonds C Youth	\$ 7.39	\$ 7.76	\$ 0.37	
\$/Hour	Ball Diamonds C Corporate	N/A	\$ 18.62		New category 20% adult rate
\$/Hour	Ball Diamonds D Adult	\$ 8.70	\$ 9.13	\$ 0.43	
\$/Hour	Ball Diamonds D Youth	\$ 4.35	\$ 4.57	\$ 0.22	
\$/Hour	Ball Diamonds D Corporate	N/A	\$ 10.96		New category 20% adult rate
\$/Day	Ball Diamonds Tournament Adult	\$ 125.22	\$ 131.48	\$ 6.26	
\$/Day	Ball Diamonds Tournament Youth	\$ 45.22	\$ 65.74	\$ 20.52	
\$/Hour	Sport Fields AAA Adult	N/A	\$ 76.00		New category. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Sport Fields AAA Youth	N/A	\$ 45.60		New category. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Sport Fields AAA Corporate	N/A	\$ 167.00		New category. Hourly rate is inclusive of light fees with no additional charges
\$/Hour	Sport Fields AA Adult	\$ 17.39	\$ 18.25	\$ 0.86	
\$/Hour	Sport Fields AA Youth	\$ 8.70	\$ 9.12	\$ 0.42	
\$/Hour	Sport Fields AA Corporate	N/A	\$ 21.90		New category 20% adult rate
\$/Hour	Sport Fields A Adult	\$ 16.52	\$ 17.35	\$ 0.83	
\$/Hour	Sport Fields A Youth	\$ 8.26	\$ 8.67	\$ 0.41	
\$/Hour	Sport Fields A Corporate	N/A	\$ 20.82		New category 20% adult rate
\$/Hour	Sport Fields B Adult	\$ 15.65	\$ 16.43	\$ 0.78	
\$/Hour	Sport Fields B Youth	\$ 7.83	\$ 8.22	\$ 0.39	
\$/Hour	Sport Fields B Corporate	N/A	\$ 19.71		New category 20% adult rate
\$/Hour	Sport Fields C Adult	\$ 14.78	\$ 15.52	\$ 0.74	
\$/Hour	Sport Fields C Youth	\$ 7.39	\$ 7.76	\$ 0.37	
\$/Hour	Sport Fields C Corporate	N/A	\$ 18.62		New category 20% adult rate
\$/Hour	Sport Fields D Adult	\$ 8.70	\$ 9.13	\$ 0.43	

Unit	Fee Description	Current rate/hr	Proposed 2022/23 fees	Change in fee	Comments
\$/Hour	Sport Fields D Youth	\$ 4.35	\$ 4.57	\$ 0.22	
\$/Hour	Sport Fields D Corporate	N/A	\$ 10.96		New category 20% adult rate
\$/Hour	Sport Courts Adult	\$ 25.00	\$ 13.00	\$ (12.00)	current rate is per/day moving to hourly rate
\$/Hour	Sport Courts Youth	\$ 25.00	\$ 10.40	\$ (14.60)	current rate is per/day moving to hourly rate
\$/Hour	Sport Courts Corporate	N/A	\$ 13.00		New category
\$/Hour	Outdoor Pads Adult	\$ 16.52	\$ 19.95	\$ 3.43	
\$/Hour	Outdoor Pads Youth	\$ 16.52	\$ 15.96	\$ (0.56)	
\$/Hour	Outdoor Pads Corporate	N/A	\$ 19.00		New category
\$/Hour	Track Adult	\$ 13.04	\$ 13.69	\$ 0.65	
\$/Hour	Track Youth	\$ 13.04	\$ 10.95	\$ (2.09)	
\$/Hour	Track Corporate	N/A	\$ 13.69		New category
\$/Day	Regular Park Rental <4 hours	\$ 38.70	\$ 39.47	\$ 0.77	
\$/Day	Regular Park Rental >4 hours	\$ 83.48	\$ 85.15	\$ 1.67	
\$/Event	Wedding	\$ 83.48	\$ 85.15	\$ 1.67	
\$/Day	Special Event Site	\$ 83.48	\$ 85.15	\$ 1.67	
\$/Day	Filming Corporate	\$ 130.43	\$ 133.04	\$ 2.61	
\$/Day	Filming Not-for Profit	\$ 66.22	\$ 66.52	\$ 0.30	
\$/Event	Emera Oval	\$ 83.48	\$ 85.15	\$ 1.67	
\$/Event	Emera Oval Pavillion	\$ 130.43	\$ 133.03	\$ 2.60	
\$/Hour	Emera Oval Additional onsite staff	\$ 14.78	\$ 15.08	\$ 0.30	
\$/Admin Fee	R Fee 1st Penalty \$150	\$ 130.43	\$ 130.43	\$ -	
\$/Admin Fee	R Fee 2nd Penalty \$300	\$ 260.86	\$ 260.86	\$ -	
\$/Admin Fee	R Fee 3rd Penalty \$500	\$ 434.78	\$ 434.78	\$ -	
\$/Admin Fee	R Fee Key Sign Out \$25	\$ 25.00	\$ 25.00	\$ -	
\$/Admin Fee	R Fee Special Event Tent	\$ 100.00	\$ 100.00	\$ -	
\$/Deposit	R Arena \$1000 Deposit Special Event	\$ 869.56	\$ 869.56	\$ -	
\$/Hour	REC Facility Rental Room A Adult	\$ 26.45	\$ 30.00	\$ 3.55	
\$/Hour	REC Facility Rental Room A Youth	\$ 12.39	\$ 15.00	\$ 2.61	
\$/Hour	REC Facility Rental Room A Community	N/A	\$ 15.00		New Category - 50% of adult rate
\$/Hour	REC Facility Rental Room B Adult	\$ 18.01	\$ 25.00	\$ 6.99	
\$/Hour	REC Facility Rental Room B Youth	\$ 10.47	\$ 12.50	\$ 2.03	
\$/Hour	REC Facility Rental Room B Community	N/A	\$ 12.50		New Category - 50% of adult rate
\$/Hour	REC Facility Rental Room C Adult	\$ 16.17	\$ 20.00	\$ 3.83	
\$/Hour	REC Facility Rental Room C Youth	\$ 9.23	\$ 10.00	\$ 0.77	
\$/Hour	REC Facility Rental Room C Community	N/A	\$ 10.00		New Category - 50% of adult rate
\$/Hour	REC Facility Rental Room D Adult	\$ 10.00	\$ 10.00	\$ -	
\$/Hour	REC Facility Rental Room D Youth	\$ 5.00	\$ 5.00	\$ -	
\$/Hour	REC Facility Rental Room D Community	N/A	\$ 5.00		New Category - 50% of adult rate
\$/Hour	REC Facility Gymnasium A Adult	\$ 36.52	\$ 43.75	\$ 7.23	
\$/Hour	REC Facility Gymnasium A Youth	\$ 28.35	\$ 35.00	\$ 6.65	
\$/Hour	REC Facility Gymnasium A Corporate	\$ 109.57	\$ 120.00	\$ 10.43	
\$/Hour	REC Facility Gymnasium B Adult	\$ 30.85	\$ 33.75	\$ 2.90	
\$/Hour	REC Facility Gymnasium B Youth	\$ 21.00	\$ 27.00	\$ 6.00	
\$/Hour	REC Facility Gymnasium B Corporate	\$ 78.00	\$ 90.00	\$ 12.00	
\$/Hour	REC Facility Gymnasium C Adult	\$ 31.52	\$ 35.00	\$ 3.48	
\$/Hour	REC Facility Gymnasium C Youth	\$ 16.52	\$ 20.00	\$ 3.48	
\$/Hour	REC Facility Gymnasium D Adult	\$ 29.50	\$ 32.50	\$ 3.00	
\$/Hour	REC Facility Gymnasium D Youth	\$ 14.50	\$ 17.00	\$ 2.50	
\$/Party	REC Facility Gymnasium A & B Party	N/A	\$ 72.00		
\$/Party	REC Facility Gymnasium C & D Party	N/A	\$ 62.50		
\$/Party	REC Facility Party Room	N/A	\$ 60.00		
\$/Hour	Aquatics - Major Lane Rental - Adult Non-Prime	N/A	\$ 15.00		New category - 75% of Corp rate
\$/Hour	Aquatics - Major Lane Rental - Youth Non-Prime	N/A	\$ 12.00		New category - 60% of Corp rate
\$/Hour	Aquatics - Major Lane Rental - Adult Prime	\$ 18.40	\$ 18.00	\$ (0.40)	90% of Corp rate
\$/Hour	Aquatics - Major Lane Rental - Youth Prime	N/A	\$ 15.00		New category - 75% of Corp rate
\$/Hour	Aquatics - Major Lane Rental - Corporate	N/A	\$ 20.00		New category - SSS
\$/Hour	Aquatics - Large Lane Rental - Adult Non-Prime	N/A	\$ 13.13		New category - 75% of Corp rate
\$/Hour	Aquatics - Large Lane Rental - Youth Non-Prime	N/A	\$ 10.50		New category - 60% of Corp rate
\$/Hour	Aquatics - Large Lane Rental - Adult Prime	\$ 14.80	\$ 15.75	\$ 0.95	90% of Corp rate
\$/Hour	Aquatics - Large Lane Rental - Youth Prime	N/A	\$ 13.13		New category - 75% of Corp rate
\$/Hour	Aquatics - Large Lane Rental - Corporate	N/A	\$ 17.50		New category - Capt. Spry
\$/Hour	Aquatics - Small Lane Rental - Youth Prime	\$ 10.18	\$ 11.25	\$ 1.07	75% of Corp rate.
\$/Hour	Aquatics - Small Lane Rental - Youth Non-Prime	N/A	\$ 9.00		New category - 60% of Corp rate
\$/Hour	Aquatics - Small Lane Rental - Adult Prime	N/A	\$ 13.50		New category - 90% of Corp rate.
\$/Hour	Aquatics - Small Lane Rental - Adult Non-Prime	N/A	\$ 11.25		New category - 75% of Corp rate.
\$/Hour	Aquatics - Small Lane Rental - Corporate	N/A	\$ 15.00		New category - Needham
\$/Party	Aquatics - Birthday Party Large Pool + Waves & Room	N/A	\$ 205.00		Capt. Spry.
\$/Hour	Aquatics - Large Pool - Small Group <40	\$ 165.99	\$ 170.00	\$ 4.01	Capt. Spry rate
\$/Hour	Aquatics - Large Pool - Medium Group <80	\$ 234.99	\$ 205.00	\$ (29.99)	Capt. Spry rate
\$/Hour	Aquatics - Large Pool - Large <120	\$ 264.99	\$ 250.00	\$ (14.99)	Capt. Spry rate
\$/Hour	Aquatics - Private rental - <25	\$ 75.00	N/A		Needham
\$/Hour	Aquatics - Private rental - <50	\$ 25.00	N/A		Needham
\$/Hour	Aquatics - Major - Large Pool	\$ 127.65	\$ 140.00	\$ 12.35	SSS
\$/Hour	Aquatics - Major - Small Pool	\$ 89.40	\$ 100.00	\$ 10.60	SSS
\$/Hour	Aquatics - Major - Both Pools	N/A	\$ 230.00		New category - SSS
\$/Hour	Aquatics - Large - Pool Rental	N/A	\$ 140.00		New category - Capt. Spry
\$/Hour	Aquatics - Small - Pool Rental	N/A	\$ 100.00		New category - Needham
\$/Hour	Aquatics - Additional lifeguard fee	N/A	\$ 25.00		New category - extra Lifeguard needed for every 40 ppl

Unit	Fee Description	Current rate/hr	Proposed 2022/23 fees	Change in fee	Comments
\$/Party	Aquatics - Birthday Party Large Pool + REC Zone	\$ 149.00	\$ 170.00	\$ 21.00	SSS - Large pool + party room (REC Zone)
\$/Party	Aquatics - Birthday Party Small Pool + REC Zone	\$ 149.00	\$ 130.00	\$ (19.00)	SSS - Small pool + party room (REC Zone)
\$/Party	Aquatics - Birthday Party Large Pool + Lounge	N/A	\$ 165.00		New category - SSS - Large pool + party room (Party Lounge)
\$/Party	Aquatics - Birthday Party Small Pool + Small Room	N/A	\$ 125.00		SSS - Small pool + party room (Aquatics Classroom)
\$/Party	Aquatics - Birthday Party Both Pools + REC Zone	N/A	\$ 230.00		SSS - Both pools + party room (REC Zone).
\$/Package - day	Lebrun Lions Den Event/Wedding	\$ 345.00	\$ 375.00	\$ 30.00	
\$/Package - half day	Lebrun Lions Den Event/Wedding	\$ 172.50	\$ 172.50	\$ -	
\$/hour	Lebrun Lions Den - not for profit	\$ 26.00	\$ 26.00	\$ -	
\$/hour	Lebrun Lions Den - Corporate	\$ 63.00	\$ 63.00	\$ -	
\$/Package	North Preston CC Event/Wedding	\$ 375.00	\$ 375.00	\$ -	
\$/Package - half day	North Preston CC Event/Wedding	N/A	\$ 172.50		New Category
\$/Package (Fri., Sat, Sun)	St. Mary's Boat Club Event/Wedding	\$ 700.00	\$ 725.00	\$ 25.00	
\$/Package	St. Mary's Boat Club Hall Booking Fee	\$ 28.75	N/A		Included in fee
\$/Hour	St. Mary's Boat Club Hall	\$ 70.00	\$ 100.00	\$ 30.00	
\$/Package (weekday/day)	St. Mary's Boat Club Hall	\$ 560.00	N/A		Discontinued
\$/Hour (evenings and weekends)	St Mary's Boat Club Hall	\$ 140.00	\$ 140.00	\$ -	
\$/Deposit	St Mary's Boat Club Deposit	\$ 300.00	\$ 200.00	\$ (100.00)	
\$/Deposit	Wedding/Event Deposit - St Mary's Boat Club/LeBrun	\$ 200.00	\$ 200.00	\$ -	
\$/hour	R Adult Flat Rate \$5	N/A	\$ 5.00		New Category
\$/hour	R Adult Flat Rate \$10	N/A	\$ 10.00		New Category
\$/hour	R Adult Flat Rate \$15	N/A	\$ 15.00		New Category
\$/hour	R Adult Flat Rate \$20	N/A	\$ 20.00		New Category
\$/hour	R Adult Flat Rate \$25	N/A	\$ 25.00		New Category
\$/hour	R Adult Flat Rate \$30	N/A	\$ 30.00		New Category
\$/hour	R Adult Flat Rate \$35	N/A	\$ 35.00		New Category
\$/hour	R Adult Flat Rate \$40	N/A	\$ 40.00		New Category
\$/hour	R Adult Flat Rate \$45	N/A	\$ 45.00		New Category
\$/hour	R Adult Flat Rate \$50	N/A	\$ 50.00		New Category
\$/hour	R Adult Flat Rate \$55	N/A	\$ 55.00		New Category
\$/hour	R Adult Flat Rate \$60	N/A	\$ 60.00		New Category
\$/hour	R Adult Flat Rate \$65	N/A	\$ 65.00		New Category
\$/hour	R Adult Flat Rate \$70	N/A	\$ 70.00		New Category
\$/hour	R Adult Flat Rate \$75	N/A	\$ 75.00		New Category
\$/hour	R Adult Flat Rate \$80	N/A	\$ 80.00		New Category
\$/hour	R Adult Flat Rate \$85	N/A	\$ 85.00		New Category
\$/hour	R Adult Flat Rate \$90	N/A	\$ 90.00		New Category
\$/hour	R Adult Flat Rate \$95	N/A	\$ 95.00		New Category
\$/hour	R Adult Flat Rate \$100	N/A	\$ 100.00		New Category
\$/hour	R Adult Flat Rate \$110	N/A	\$ 110.00		New Category
\$/hour	R Adult Flat Rate \$120	N/A	\$ 120.00		New Category
\$/hour	R Adult Flat Rate \$130	N/A	\$ 130.00		New Category
\$/hour	R Adult Flat Rate \$140	N/A	\$ 140.00		New Category
\$/hour	R Adult Flat Rate \$150	N/A	\$ 150.00		New Category
\$/hour	R Adult Flat Rate \$160	N/A	\$ 160.00		New Category
\$/hour	R Adult Flat Rate \$170	N/A	\$ 170.00		New Category
\$/hour	R Adult Flat Rate \$180	N/A	\$ 180.00		New Category
\$/hour	R Adult Flat Rate \$190	N/A	\$ 190.00		New Category
\$/hour	R Adult Flat Rate \$200	N/A	\$ 200.00		New Category
\$/hour	R Adult Flat Rate \$210	N/A	\$ 210.00		New Category
\$/hour	R Adult Flat Rate \$220	N/A	\$ 220.00		New Category
\$/hour	R Adult Flat Rate \$230	N/A	\$ 230.00		New Category
\$/hour	R Adult Flat Rate \$240	N/A	\$ 240.00		New Category
\$/hour	R Adult Flat Rate \$250	N/A	\$ 250.00		New Category
\$/hour	R Corporate Flat Rate \$5	N/A	\$ 5.00		New Category
\$/hour	R Corporate Flat Rate \$10	N/A	\$ 10.00		New Category
\$/hour	R Corporate Flat Rate \$15	N/A	\$ 15.00		New Category
\$/hour	R Corporate Flat Rate \$20	N/A	\$ 20.00		New Category
\$/hour	R Corporate Flat Rate \$25	N/A	\$ 25.00		New Category
\$/hour	R Corporate Flat Rate \$30	N/A	\$ 30.00		New Category
\$/hour	R Corporate Flat Rate \$35	N/A	\$ 35.00		New Category
\$/hour	R Corporate Flat Rate \$40	N/A	\$ 40.00		New Category
\$/hour	R Corporate Flat Rate \$45	N/A	\$ 45.00		New Category
\$/hour	R Corporate Flat Rate \$50	N/A	\$ 50.00		New Category
\$/hour	R Corporate Flat Rate \$55	N/A	\$ 55.00		New Category
\$/hour	R Corporate Flat Rate \$60	N/A	\$ 60.00		New Category
\$/hour	R Corporate Flat Rate \$65	N/A	\$ 65.00		New Category
\$/hour	R Corporate Flat Rate \$70	N/A	\$ 70.00		New Category
\$/hour	R Corporate Flat Rate \$75	N/A	\$ 75.00		New Category
\$/hour	R Corporate Flat Rate \$80	N/A	\$ 80.00		New Category
\$/hour	R Corporate Flat Rate \$85	N/A	\$ 85.00		New Category
\$/hour	R Corporate Flat Rate \$90	N/A	\$ 90.00		New Category
\$/hour	R Corporate Flat Rate \$95	N/A	\$ 95.00		New Category
\$/hour	R Corporate Flat Rate \$100	N/A	\$ 100.00		New Category
\$/hour	R Corporate Flat Rate \$110	N/A	\$ 110.00		New Category

Unit	Fee Description	Current rate/hr	Proposed 2022/23 fees	Change in fee	Comments
\$/hour	R Corporate Flat Rate \$120	N/A	\$ 120.00		New Category
\$/hour	R Corporate Flat Rate \$130	N/A	\$ 130.00		New Category
\$/hour	R Corporate Flat Rate \$140	N/A	\$ 140.00		New Category
\$/hour	R Corporate Flat Rate \$150	N/A	\$ 150.00		New Category
\$/hour	R Corporate Flat Rate \$160	N/A	\$ 160.00		New Category
\$/hour	R Corporate Flat Rate \$170	N/A	\$ 170.00		New Category
\$/hour	R Corporate Flat Rate \$180	N/A	\$ 180.00		New Category
\$/hour	R Corporate Flat Rate \$190	N/A	\$ 190.00		New Category
\$/hour	R Corporate Flat Rate \$200	N/A	\$ 200.00		New Category
\$/hour	R Corporate Flat Rate \$210	N/A	\$ 210.00		New Category
\$/hour	R Corporate Flat Rate \$220	N/A	\$ 220.00		New Category
\$/hour	R Corporate Flat Rate \$230	N/A	\$ 230.00		New Category
\$/hour	R Corporate Flat Rate \$240	N/A	\$ 240.00		New Category
\$/hour	R Corporate Flat Rate \$250	N/A	\$ 250.00		New Category
\$/hour	R Youth Flat Rate \$5	N/A	\$ 5.00		New Category
\$/hour	R Youth Flat Rate \$10	N/A	\$ 10.00		New Category
\$/hour	R Youth Flat Rate \$15	N/A	\$ 15.00		New Category
\$/hour	R Youth Flat Rate \$20	N/A	\$ 20.00		New Category
\$/hour	R Youth Flat Rate \$25	N/A	\$ 25.00		New Category
\$/hour	R Youth Flat Rate \$30	N/A	\$ 30.00		New Category
\$/hour	R Youth Flat Rate \$35	N/A	\$ 35.00		New Category
\$/hour	R Youth Flat Rate \$40	N/A	\$ 40.00		New Category
\$/hour	R Youth Flat Rate \$45	N/A	\$ 45.00		New Category
\$/hour	R Youth Flat Rate \$50	N/A	\$ 50.00		New Category
\$/hour	R Youth Flat Rate \$55	N/A	\$ 55.00		New Category
\$/hour	R Youth Flat Rate \$60	N/A	\$ 60.00		New Category
\$/hour	R Youth Flat Rate \$65	N/A	\$ 65.00		New Category
\$/hour	R Youth Flat Rate \$70	N/A	\$ 70.00		New Category
\$/hour	R Youth Flat Rate \$75	N/A	\$ 75.00		New Category
\$/hour	R Youth Flat Rate \$80	N/A	\$ 80.00		New Category
\$/hour	R Youth Flat Rate \$85	N/A	\$ 85.00		New Category
\$/hour	R Youth Flat Rate \$90	N/A	\$ 90.00		New Category
\$/hour	R Youth Flat Rate \$95	N/A	\$ 95.00		New Category
\$/hour	R Youth Flat Rate \$100	N/A	\$ 100.00		New Category
\$/hour	R Youth Flat Rate \$110	N/A	\$ 110.00		New Category
\$/hour	R Youth Flat Rate \$120	N/A	\$ 120.00		New Category
\$/hour	R Youth Flat Rate \$130	N/A	\$ 130.00		New Category
\$/hour	R Youth Flat Rate \$140	N/A	\$ 140.00		New Category
\$/hour	R Youth Flat Rate \$150	N/A	\$ 150.00		New Category
\$/hour	R Youth Flat Rate \$160	N/A	\$ 160.00		New Category
\$/hour	R Youth Flat Rate \$170	N/A	\$ 170.00		New Category
\$/hour	R Youth Flat Rate \$180	N/A	\$ 180.00		New Category
\$/hour	R Youth Flat Rate \$190	N/A	\$ 190.00		New Category
\$/hour	R Youth Flat Rate \$200	N/A	\$ 200.00		New Category
\$/hour	R Youth Flat Rate \$210	N/A	\$ 210.00		New Category
\$/hour	R Youth Flat Rate \$220	N/A	\$ 220.00		New Category
\$/hour	R Youth Flat Rate \$230	N/A	\$ 230.00		New Category
\$/hour	R Youth Flat Rate \$240	N/A	\$ 240.00		New Category
\$/hour	R Youth Flat Rate \$250	N/A	\$ 250.00		New Category

TABLE OF CONTENTS

<u>ITEM</u>	<u>SECTION NUMBER</u>
<u>Short Title</u>	1
<u>Application</u>	
• to all employees	2
• does not restrict:	
▪ other policies or Administrative Orders	3
▪ less than market value rent or lease	4
• market value is used to determine delegation amount for less than market value rent	6
• authority to further delegate	7
• delegation amounts do not include HST	8
<u>Interpretation</u>	9
<u>Delegation – nNon disclosure agreements</u>	10
<u>Delegation – market value rent Rental of a Facility or Municipal Land</u>	11-12
<u>Delegation – less than market value rent</u>	13-15
<u>Delegation – non expenditure agreements with revenue component Revenue Generating Agreements</u>	16
<u>Delegation – nNon expenditure agreements without revenue component</u>	17
<u>Authority of Chief of Police as Director</u>	18
<u>Delegation to Chief of Police</u>	20
• authority to further delegate	21

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 58
RESPECTING THE DELEGATION OF
CERTAIN AUTHORITIES**

BE IT RESOLVED AS AN ADMINISTRATIVE ORDER of the Council of the Halifax Regional Municipality as follows:

Short Title

1. This Administrative Order may be cited as the *Delegation of Certain Authorities Administrative Order*.

Application

2. This Administrative Order applies to all employees of the Municipality.

3. Nothing in this *Administrative Order* limits or otherwise restricts any other authorities delegated by Council to staff including the authorities delegated under the **Real Property Transactions Policy** ~~Real Property Acquisitions and Disposals~~.

4. Nothing in this *Administrative Order* shall be construed as to limit or otherwise restrict Council's discretion to grant a lease at market value rent or less than market value rent.

5. A rental agreement authorized by this *Administrative Order* shall:

(a) only grant a license to use the facility or municipal land for a maximum certain time period; and

(b) not be transferable or assignable.

6. When determining the delegated authorities for approving and signing less than market value rent, the approving and signing authorities shall be determined by reference to the actual market value of the rent without reduction.

7. The authorities delegated to the Divisional Manager or the Director under this Administrative Order may be further delegated by the Divisional Manager or the Director to his or her staff.

8. ~~In this Administrative Order, a delegation up to a specific dollar amount for market value rent shall:~~

(a) ~~include a delegation up to and including the expressed dollar amount.~~

(b) ~~exclude any Harmonized Sales Tax that may be payable.~~ **Repeal.**

8A **In this Administrative Order, a delegation:**

(a) **up to a specific dollar amount shall include a delegation up to and including the expressed dollar amount; and**

(b) to approve, make, enter into, or sign an agreement, includes the authority to approve, sign and enter into amendments to that agreement, to agree to an assignment of that agreement, and to terminate that agreement.

Interpretation

9. In this Administrative Order,

(a) “CAO” means the Chief Administrative Officer of the Municipality;

(aa) “Canadian Municipality” means a municipal body that is located within the boundaries of Canada, such as a regional municipality, city, town, village, and municipality of a county or district;

(ab) “Chief” means the Chief of Police of the Halifax Regional Police and includes:

- (i) an officer acting as the Chief of Police, and
- (ii) the Deputy Chief or a Superintendent pursuant to section 21;

(b) ~~“DCAO” means the Deputy Chief Administrative Officer of the Municipality~~ repeal;

(c) “Director” means ~~a Director of a Department of the Municipality~~ a managerial position, other than and Executive Director, determined by the CAO to have a direct reporting relationship either to the CAO or an Executive Director, and includes a Deputy Chief;

(ca) “Executive Director” means the position determined by the CAO to be the head of a department of the Municipality, and who is accountable to the CAO under section 36 of the *Halifax Regional Municipality Charter*;

(d) “facility” means a building or part of a building that:

- (i) is owned or leased by the Municipality;
- (ii) is operated by the Municipality; and
- (iii) is used, in whole or in part, for athletic, cultural, recreational or sporting Purposes;

(da) “HRPA” means the Halifax Regional Police Association;

(e) ~~“market value rent” means the most probable rent which municipal land or a facility should bring in a competitive and open market under conditions requisite to a fair agreement~~ repeal;

(f) “municipal land” means real property owned or leased, in whole or in part, by the Municipality for athletic, recreational or sporting purposes;

(g) “non-disclosure agreement” means an agreement relative to an exchange of confidential information between the Municipality and other persons, whether or not the Municipality is negotiating or has entered into an agreement with such person;

(ga) “Municipality” means the Halifax Regional Municipality;

(h) “non-profit organization” means a group, organization or incorporated body that is not conducted primarily for profit;

(ha) “revenue agreement” means an agreement between the Municipality and another person or entity wherein,

(i) the Municipality accepts or receives money from such person or entity; **and**

(ii) ~~the Municipality is not required, pursuant to the agreement, to make an expenditure of money; and~~ **repeal;**

(iii) there is an exchange of obligations; and

(i) “maximum rental period” includes all renewal periods.

Delegation – Non Disclosure Agreements

10. (1) Council hereby delegates the ~~authorities~~ **authority** to approve and sign non-disclosure agreements to the CAO, where in the opinion of the CAO:

(a) such agreements are necessary to advance contractual negotiation; or

(b) such agreements are in the best interests of the Municipality;

(2) ~~The DCAO may act in the place and in the stead of the CAO for the purposes of this section when the CAO is absent or at the request of the CAO~~ **Repeal.**

Delegation – Market Value Rent Rental of a Facility or Municipal Land

11. All renters of a facility or municipal land must pay ~~market value rent~~ **the applicable rental fee as set out in By-law U-100.**

12. Council hereby delegates the authorities to approve and sign ~~an a-rental~~ **an** agreement for ~~the rental of~~ a facility or municipal land, ~~at market value rent,~~ as follows:

Maximum Rental Period or Term (including all renewal periods)	Annual Market Value Total Rental Fees (excluding HST)	Approval Authority	Signing Authority
one (1) year	\$1 - \$25,000	Divisional Manager Director	Divisional Manager Director
one (1) year	\$1 - \$50,000	Executive Director	Executive Director
one (1) year	\$1 - \$100,000	DCAO or CAO	DCAO or CAO
as approved by Council	\$100,001 and over	Council	Mayor and Clerk

12A. (1) An agreement to rent a facility or municipal land pursuant to this Administrative Order shall only grant a license to the renter to use the facility or municipal land for a specified time period and shall not be transferable or assignable.

(2) The leases of a facility or municipal land shall be addressed under the *Real Property Transactions Policy*.

Delegation - Less than Market Value Rent

13. Council hereby considers a non-profit organization to be carrying on an activity that is beneficial to the Municipality, if in the opinion of the delegate:

- (a) the entity is a non-profit organization;
- (b) the non-profit organization is using, in whole or in part, a facility or municipal lands; and
- (c) the non-profit is holding a sporting event, community event, recreational event, entertainment event, or cultural event including artistic performances.

14. Notwithstanding section 11, Council hereby authorizes less than market value rent to be charged to a non-profit organization who is carrying on an activity that is beneficial to the Municipality pursuant to clause 13(c) of this Administrative Order.

15. Subject to sections 13 and 14, Council hereby delegates the authorities to approve and sign rental agreements for a facility or municipal land, with a non-profit organization at less than market value rent, as follows:

Annual Market Value Rent (excluding HST)	Approval Authority	Signing Authority	Maximum Rental Period or Term
\$1 - \$25,000	Divisional Manager Director or Executive Director	Divisional Manager Director or Executive Director	one (1) year

Delegation - Non Expenditure Agreements With Revenue Component Revenue Generating Agreements

16. (1) Council hereby delegates the authority to make or approve and enter into revenue agreements, ~~any amendments to revenue agreements and to agree to assignments of revenue agreements~~, on behalf of the Municipality, as follows:

Total Amount of Money to be Received (excluding HST)	Approval Authority	Signing Authority
\$0 - \$50,000	Executive Director	Executive Director
\$0 - \$500,000	DCAO or CAO	DCAO or CAO
\$500,001 and over	Council	Mayor and Clerk

- (2) Subsection (1) of this section does not apply,
 - (a) to a delegation to the Chief where sections 19 or 20 of this *Administrative Order* apply; or
 - (b) if Administrative Order Number 55, the *HRM Sponsorship Administrative Order*, applies.

Delegation – Non-Expenditure Agreements Without Revenue Component

17 (1) Council delegates to the CAO the authority to make or approve and enter into agreements, ~~any amendments to revenue agreements and to agree to assignments of agreements~~, that do not require an expenditure of money by the Municipality, providing that such agreements,

- (a) are for the provision of a municipal service with a government, public entity or service commission, providing there is cost recovery to the Municipality;
- (b) implement the direction of Regional Council; or
- (c) are required for the purposes of the Municipality.

(2) The CAO may further delegate the authority pursuant to subsection (1) of this section to employees.

(3) This section shall not apply to a revenue agreement.

Authority of Chief of Police as Director

18. In every *Administrative Order* or policy adopted by the Council, where there is a delegation by the Council to a an “Executive Director”, the delegation to a an “Executive Director” shall include a delegation to the “Chief”.

19. (1) In this section and section 20, “agreement” includes a memorandum of understanding, letter of agreement, and contract between Halifax Regional Police and another person, government or police agency.

(2) An agreement pursuant to this section shall, in the opinion of the Chief, be in the best interest of the Municipality, including ensuring the provision and maintenance of an adequate and effective level of policing throughout the Municipality.

(3) Any procurement under this section shall be subject to the Procurement Policy.

(4) Council hereby delegates to the Chief the authorities to approve and sign an agreement on behalf of the Municipality respecting the provision of police services,

- (a) for a term up to twelve (12) months, including all renewal periods, with Provincial and federal government agencies and agents of Her Majesty including the Royal Canadian Mounted Police, the Canadian Security Intelligence Service, the Serious Incident Response Team, Canadian Border Services Agency and any other Provincial or federal governmental organization or department;

(b) for a term up to twelve (12) months, including all renewal periods, at ports of call or places of entry that are located within the geographic boundaries of the Municipality, providing there is cost recovery for the provision of such services;

(ba) for a term up to five (5) years, including all renewal periods, where the agreement relates to the secondment of an officer of the Halifax Regional Police to any of the entities listed in clause (a) of this subsection or the secondment of a member of an entity listed in clause (a) of this subsection to the Halifax Regional Police;

(c) for activities or events within the geographic boundaries of Canada providing such activities or events,

(i) are of national interest, such as a meeting of the G-20 in a Canadian Municipality,

(ii) require security such as the Olympics or the Pan Am Games in a Canadian Municipality, or

(iii) are in respect of public safety, crime reduction or an emergency intervention,

providing there is cost recovery for the activities or events;

(d) for activities or events outside the geographic boundaries of Canada, providing there is cost recovery or the costs are neutral for the activities or events, such as peacekeeping or police development or training that are in response to an action or request of the United Nations, the North Atlantic Treaty Organization, European Police, the Canadian government or any other international entity, and

(e) for training activities or events for employees of the Halifax Regional Police within the geographic boundaries of Canada for which there is at least partial cost recovery providing any discrepancy between the actual cost of the training or events and any cost recovery is wholly funded from the approved budget.

Delegation to Chief of Police

20. Council delegates to the Chief the authorities to approve and sign an agreement on behalf of the Municipality respecting:

(a) matters relating to law enforcement, police services and intelligence operations with other law enforcement and government agencies if, in the opinion of the Chief, it is necessary to collaborate or co-operate with such agencies to further an investigation including the sharing of criminal intelligence such as crime statistics and actions respecting specific individuals involved in criminal activities;

(b) information sharing agreements with other law enforcement and government Agencies, providing the agreements are subject to all applicable privacy legislation;

(c) the waiver of provisions of the Collective Agreement between the Municipality and the HRPAA for which, in the opinion of the Chief, there are no financial repercussions for the Municipality, providing:

- (i) the waiver is approved by the CAO, or delegate, and
- (ii) the waiver would not otherwise prejudice the Collective Agreement;

(d) non-financial partnership agreements with non-profit organizations or registered Canadian charitable organizations.

21. (1) Council hereby delegates to the Chief the authority to sub-delegate the authorities pursuant to sections 19 and 20 of this Administrative Order to the Deputy Chief of Halifax Regional Police or a Superintendent of the Halifax Regional Police.

(2) The Deputy Chief or a Superintendent who has been delegated authority by the Chief pursuant to subsection (1) of this section may act in the place and in the stead of the Chief when the Chief is absent or at the request of the Chief.

Done and passed in Council this 28th day of January, A.D. 2014.

MAYOR

MUNICIPAL CLERK

Notice of Motion:	January 14, 2014
Approved:	January 28, 2014
<hr/>	
Amendment # 1	
Notice of Motion:	November 18, 2014
Approval:	December 2, 2014
<hr/>	
Amendment # 2	
Notice of Motion:	May 10, 2016
Approval:	May 24, 2016

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 58
RESPECTING THE DELEGATION OF
CERTAIN AUTHORITIES**

BE IT RESOLVED by Council of the Halifax Regional Municipality that Administrative Order 58, Respecting the Delegation of Certain Authorities, is amended as follows:

1. amend the Table of Contents by:
 - (i) striking out the punctuation and words “• delegation amounts do not include HST” and section number “8” of the last bullet item under the item title “Application”;
 - (ii) striking out the word and hyphen “Delegation –” before the word “non” at the beginning of the item title for section number 10;
 - (iii) capitalizing the first letter in the word “non” at the beginning of the item title for section number 10;
 - (iv) striking out the words “Delegation – market value rent” and replacing with the words “Rental of a Facility or Municipal Land” in the item title for section numbers 11-12;
 - (v) striking out the words “Delegation – non-expenditure agreements with revenue component” and replacing with the words “Revenue Generating Agreements” in the item title for section 16;
 - (vi) striking out the words and hyphen “Delegation –” before the word “non” at the beginning of the item title for section 17;
 - (vii) capitalizing the first letter in the word “non” at the beginning of the item title for section number 17;
 - (viii) striking out the words “without revenue component” after the word “agreements” at the end of the item title for section number 17;
 - (ix) adding the words “Authority of” before the word “Chief” and adding the words “of Police” after the word “Chief” in the item title for section number 18;
 - (x) striking out the words “as Director” at the end of the item title for section number 18; and
 - (xi) adding the words “of Police” after the word “Chief” in the item title for section 20.
2. amend section 3 by:
 - (i) adding the words “Real Property” before the word “Transaction”;
 - (ii) adding the letter “s” to the end of the word “Transaction”; and
 - (iii) striking out the hyphen and the words “- Real Property Acquisitions and Disposals” after the word “Policy” and before the period at the end of the section.
3. repeal section 8.

4. adding the following section after the newly repealed section 8 and immediately before the title line "Interpretation"
 - 8A In this Administrative Order, a delegation:
 - (a) up to a specific dollar amount shall include a delegation up to and including the expressed dollar amount; and
 - (b) to approve, make, enter into, or sign an agreement, includes the authority to approve, sign and enter into amendments to that agreement, to agree to an assignment of that agreement, and to terminate that agreement.
5. amend section 9 by:
 - (i) repealing clauses (b);
 - (ii) striking out the words "a Director of a Department of the Municipality" after the word "means" and before the semi-colon in clause (c);
 - (iii) adding the words "a managerial position, other than the Executive Director, determined by the CAO to have a direct reporting relationship either to the CAO or an Executive Director, and includes a Deputy Chief" after the word "means" and before the semi-colon in clause (c);
 - (iv) adding the following clause after clause (c) and immediately before clause (d)
 - (ca) "Executive Director" means the position determined by the CAO to be the head of a department of the Municipality, and who is accountable to the CAO under section 36 of the *Halifax Regional Municipality Charter*;
 - (v) repealing clause (e);
 - (vi) adding the word "and" at the end of subclause (i) of clause (ha); and
 - (vii) repealing subclause (ii) of clause (ha).
6. striking out the word and hyphen "Delegation –" before the word "Non" at the beginning of the title line before section 10.
7. amend section 10 by:
 - (i) striking out the word "authorities" and replacing with the word "authority" after the words "delegates the" and before the words "to approve" in the first line of subsection (1); and
 - (ii) repealing subsection (2).
8. striking out the words "Delegation – Market Value Rent" and replace with the words "Rental of a Facility or Municipal Land" in the title line before section 11.
9. striking out the words "market value rent" and replacing with the words "the applicable rental fee as set out in By-law U-100" after the word "pay" and before the period at the end of section 11.
10. amend section 12 by:
 - (i) striking out the words "a rental" and replacing with the word "an" after the word "sign" and before the word "agreement" in the first line;

- (ii) adding the words “the rental of” after the words “agreement for” and before the words “a facility”;
 - (iii) striking out the commas and the words “, at market value rent,” after the word “land” and before the words “as follows”;
 - (iv) adding the words and brackets “(including all renewal periods)” at the end of the first column title in the table;
 - (v) striking out the words “Annual Market Value” and replacing with the word “Total” before the word “Rent” at the beginning of the second column title in the table;
 - (vi) adding the letters “al” at the end of the word “Rent” and the word “Fees” before the brackets and words “(excluding HST)” in the second column title in the table;
 - (vii) striking out the words “Divisional Manager” and replacing with the word “Director” in the table;
 - (viii) adding the word “Executive” before the word “Director” in second row of the third and fourth columns of the table; and
 - (ix) striking out the acronym and word “DCAO or” before the acronym “CAO” in the third row of the third and fourth columns of the table.
11. adding the following section after the table in section 12 and immediately before the title line “Delegation – Less than Market Value Rent”
- 12A. (1) An agreement to rent a facility or municipal land pursuant to this Administrative Order shall only grant a license to the renter to use the facility or municipal land for a specified time period and shall not be transferable or assignable.
- (2) The leases of a facility or municipal land shall be addressed under the *Real Property Transactions Policy*.
12. amend the table in section 15 by:
- (i) striking out the words “Division Manager” and replacing with the word “Director” in the second and third columns; and
 - (ii) adding the word “Executive” after the word “or” and before the word “Director” in the second and third columns.
13. striking out the words and hyphen “Delegation – Non Expenditure Agreements With Revenue Component” and replacing with the words “Revenue Generating Agreements” in the title line immediately before section 16.
14. amend section 16 by:
- (i) striking out the commas and words “, any amendments to revenue agreements and to agree to assignments of revenue agreements,” after the word “agreements” and before the words “on behalf”;
 - (ii) adding the words and brackets “(excluding HST)” at the end of the first column title in the table”;

- (iii) adding the word "Executive" before the word "Director" in the first row of the second and third columns in the table; and
 - (iv) striking out the acronym and word "DCAO or" before the acronym "CAO" in the second row of the second and third columns of the table
15. striking out the words and commas ", any amendments to revenue agreements and to agree to assignments of agreements," in section 17.
 16. adding the words "Authority of" before the word "Chief" and striking out the words "as Director" and replacing with the words "of Police" after the word "Chief" in the title line immediately before section 18.
 17. amend section 18 by:
 - (i) adding the word "Executive" after the quotation mark and before the word "Director" where it appears in this section; and
 - (ii) striking the word "a" and replacing with the word "an" before the quotation mark and the newly added word "Executive" where it appears in this section.
 18. adding the title line "Delegation of Chief of Police" after section 19 and immediately before section 20.

Transition

19. (1) The following sections and clauses come into force on adoption of these amendments:
 1(ix), (x), and (xi); 2; 5(i), (ii), (iii), and (iv); 7; 10(iv), (vii), (viii), and (ix); 11; 12; 13; 14; 15; 16; 17; and, 18.
- (2) Subject to subsection (1), any remaining sections and clauses come into force on April 1, 2022.

Done and passed by Council this day of , 2021.

 Mayor

 Municipal Clerk

I, Iain MacLean, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above noted amendments were passed at a meeting of the Halifax Regional Council held on , 2021.

 Iain MacLean, Municipal Clerk

HALIFAX REGIONAL MUNICIPALITY BY-LAW NUMBER U-100 RESPECTING USER CHARGES

BE IT ENACTED by the Council of the Halifax Regional Municipality, under the authority of Sections 102 and 104 of the *Halifax Regional Municipality Charter*, 1989 R.S.N.S. c. 39, as amended, as follows:

Short Title

1. This By-law shall be known as By-law U-100, the *User Charges By-law*.

Interpretation

2. In this By-law,
 - (a) "CAO" means the Chief Administrative Officer of Halifax Regional Municipality;
 - (b) "Council" means the Council of the Municipality;
 - (c) "Municipality" means the Halifax Regional Municipality; and
 - (d) "user charge" includes a charge, fare, fee, or levy for the provision of a service to be paid by a person who uses or benefits from the service.

Application of the By-law

3. Council hereby establishes user charges to be paid by the person using the service in the amount as set out in each Schedule to this By-law.
4. Any Schedule to this By-law shall form part of this By-law.
5. The user charges as listed in the Schedules are subject to Federal and Provincial taxes where applicable.

Offences

6. A person who contravenes any provision of this By-law shall be guilty of an offence.
7. A person who contravenes any provision of this By-law is liable on summary conviction to a penalty of not less than one hundred dollars (\$100) and not more than one thousand dollars (\$1,000), in default of payment, to imprisonment for not more than ten days.

Done and passed in Council this 21st day of June, 2016.

Mayor

Municipal Clerk

I, Kevin Arjoon, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above-noted By-law was passed at a meeting of the Halifax Regional Council held on June 21, 2016.

Kevin Arjoon, Municipal Clerk

Notice of Motion:	May 24, 2016
First Reading:	May 31, 2016
Notice of Public Hearing Publication:	June 4, 2016
Second Reading:	June 21, 2016
Approval by Service Nova Scotia and Municipal Relations:	N/A
<u>Effective Date:</u>	<u>June 25, 2016</u>
<hr/>	
Amendment # 1 – Repeal and Replace Schedule 2	
Notice of Motion:	March 28, 2017
First Reading:	April 11, 2017
Notice of Public Hearing Publication:	April 22, 2017
Second Reading:	May 9, 2017
Approval by Service Nova Scotia and Municipal Relations:	N/A
Effective Date:	May 13, 2017
<hr/>	
Amendment # 2	
Notice of Motion:	June 20, 2017
First Reading:	July 18, 2017
Notice of Public Hearing Publication:	July 29, 2017
Second Reading:	August 15, 2017
Approval by Service Nova Scotia and Municipal Relations:	N/A
Effective Date:	August 26, 2017
<hr/>	
Amendment # 3 – “Welcomed in Halifax” Program Criteria	
Notice of Motion:	February 27, 2018
First Reading:	March 6, 2018
Notice of Second Reading Publication:	March 10, 2018
Second Reading:	March 27th, 2018
Approval of Service Nova Scotia and Municipal Relations:	N/A
Effective Date:	April 21, 2018
<hr/>	
Amendment # 4 – Department of Community Services Transit Pass Program	
Notice of Motion:	May 8, 2018
First Reading:	May 22, 2018
Notice of Second Reading Publication:	May 26, 2018
Second Reading:	June 19, 2018
Approval of Service Nova Scotia and Municipal Relations:	N/A
Effective Date:	June 23, 2018
<hr/>	
Amendment # 5 – Halifax Transit Fare Strategy 2019	
Notice of Motion:	July 30, 2019
First Reading:	August 13, 2019
Notice of Second Reading Publication:	August 24, 2019
Second Reading:	September 17, 2019
Approval by Minister of Municipal Affairs:	N/A
<u>Effective Date:</u>	<u>September 21, 2019</u>

Amendment #6 – Child Transit Fares (By-law U-107)

Notice of Motion:	December 1, 2020
First Reading:	December 15, 2020
Notice of Second Reading Publication:	December 19, 2020
Second Reading:	January 12, 2021
Approval by Minister of Municipal Affairs and Housing:	N/A
Effective Date:	January 16, 2021

Schedule 1

Halifax Transit User Charges

Interpretation

1. In this Schedule,

(a) “Access-A-Bus” means the Halifax Transit service for persons unable to use conventional transit due to a physical or cognitive disability;

(b) “adult” means a person 18 years of age and up to and including 64 years of age;

(c) “child” means a person between 0 years of age and up to and including 12 years of age;

(d) “CNIB” means The Canadian National Institute for the Blind;

(da) “Department of Community Services Pass” means a transit pass purchased by the Province of Nova Scotia and issued to an Employment Support and Income Assistance client;

(e) “Halifax Transit” means the transit facilities and services provided by the Municipality;

(f) “Low Income Transit Pass” means a transit pass issued under the Low Income Transit Pass Program;

(g) “personal care attendant” means a person issued a Personal Care Attendant Identification Card by Access-A-Bus;

(h) “proper authority” means any employee of Halifax Transit carrying an identification card issued by Halifax Transit;

(i) “refugee” means a person identified as a refugee pursuant to the *Immigration and Refugee Protection Act*;

(ia) “refugee claimant” means a person

(i) who has been granted Protected Person status by the Immigration and Refugees Board of Canada,

(ii) who has been issued a Refugee Protection Claimant Document by the Government of Canada,

(iii) who has applied to the Government of Canada for a Pre-Removal Risk Assessment,

(iv) who cannot return to their home country because the Government of Canada has suspended or deferred removal to that country, or

(v) without temporary status, has applied to the Government of Canada to stay in Canada permanently on humanitarian and compassionate grounds;

(j) “registered Access-A-Bus user” means a person eligible to travel on Access-A-Bus as determined through an application process;

- (k) “senior” means a person 65 years of age and over;
- (l) “SmartTrip EPass” means a transit pass issued under the SmartTrip Program;
- (m) “student monthly pass” means a monthly pass purchased and distributed by the Halifax Regional Centre for Education;
- (n) “transfer” means proof of payment in a form prescribed by Halifax Transit that
 - (i) is issued by Halifax Transit when the initial user charge is paid;
 - (ii) allows the person to continuously travel on more than one route, of the same or lesser user charge, without having to pay an additional user charge; and
 - (iii) expires ninety (90) minutes after the last timepoint on the originating route;
- (o) “UPass” means a transit pass issued to a student who attends a post-secondary institution that has signed a contract with the Municipality; and
- (p) “youth” means a person between 13 years of age and up to and including 17 years of age.

Application

2. (1) Subject to section 3, no person shall travel or attempt to travel on Halifax Transit without paying the appropriate user charge as set out in section 9 of this Schedule.

(2) Where the amount of the user charge for passage on Halifax Transit is disputed, the person disputing the amount shall pay the amount requested by a proper authority.

(3) A person who refuses to pay the user charge requested by a proper authority shall be refused passage on Halifax Transit.

3. Notwithstanding subsection 2(1), travel on Halifax Transit shall be free for the following:

- (a) a child;
- (aa) repealed;
- (b) a senior between 10:00 a.m. and 3:30 p.m. and after 6:00 p.m. until end of service day on Tuesdays;
- (c) a person with a CNIB identification card;
- (d) an employee or retiree of Halifax Transit;
- (e) a Halifax Regional Police officer in uniform;
- (f) a personal care attendant when accompanying a registered Access-A-Bus user; and
- (g) on Remembrance Day, a person, and any accompanying family member, who is a veteran or current member of the armed forces and
 - (i) is in uniform, or

(ii) who presents an armed forces ID;

(h) repealed.

4. (1) Council, by resolution, or the CAO, may waive, in whole or in part, any user charge under this Schedule:

(a) for the following days,

(i) Canada Day,

(ii) Natal Day, or

(iii) after 6 p.m. and until end of service on New Year's Eve;

(b) where, in the opinion of Council or the CAO, such a waiver would be beneficial to the Municipality;

(c) for up to one year for a refugee under the settlement support program or for a refugee claimant; or

(d) for event volunteers and participants upon application by an event organizer.

(2) The CAO may delegate the authority under subsection 1 of this section to the Director of Halifax Transit.

Low Income Transit Pass Program

5. A person who meets the eligibility requirements of the Low Income Transit Pass Program as adopted by Council, by resolution, may apply to the program.

6. Council may, by resolution, set the number of Low Income Transit Passes available under the program.

7. A Low Income Transit Pass shall be provided by the Municipality on a first come, first serve basis.

8. Meeting the eligibility requirements does not guarantee a person will receive a Low Income Transit Pass.

8A. (1) The Director of Transit or the Director designate shall set the program year for the Low Income Transit Pass Program.

(2) If the number of qualified applicants to the Low Income Transit Pass Program exceeds the number of Low Income Transit Passes available in the program year, a waiting list shall be created and names added as they are approved.

(3) The Director of Transit or the Director designate may remove a person from the Low Income Transit Pass Program if:

(a) the person has not purchased a Low Income Transit Pass for a period of six (6) consecutive months; and

(b) there is a waiting list.

(4) A person removed from the program in accordance with subsection 3, may apply to the program in the same program year and, if accepted into the program, the person shall be added to the waiting list.

Department of Community Services Pass

8B. The Province of Nova Scotia may purchase transit passes from Halifax Transit for distribution to Employment Support and Income Assistance clients.

8C. Repealed.

User Charges for Halifax Transit

9. The user charges for Halifax Transit shall be as follows:

CONVENTIONAL BUS, FERRY AND ACCESS-A-BUS	
Category	User Charge per person
Adult Cash	\$2.75
Senior or Youth Cash	\$2.00
10 Tickets Adult	\$24.75
10 Tickets Senior or Youth	\$18.00
Adult Monthly Pass	\$82.50
Adult Monthly Low Income Transit Pass	\$41.25
Senior or Youth Monthly Pass	\$60.00
Student Monthly Pass	\$50.00

UPASS			
Category	User Charge per person		
	2020	2021	2022
Fall Term (September to December)	\$80.50	\$81.70	\$82.95
Winter Term (January to April)	\$80.50	\$81.70	\$82.95
Extended Term (September to May)	\$180.00	\$182.70	\$185.44
Summer Term (May to August)	\$80.50	\$81.70	\$82.95

REGIONAL EXPRESS	
Category	User Charge per person
Adult Cash	\$4.25
Senior or Youth Cash	\$3.00
Adult Monthly Pass	\$127.50
Adult Monthly Low Income Transit Pass	\$63.75
Senior or Youth Monthly Pass	\$90.00
Adult with: Ticket, Monthly Pass, UPass or transfer	\$1.50
Senior or Youth with: Ticket, Youth or Senior Monthly Pass, or transfer	\$1.00

DEPARTMENT OF COMMUNITY SERVICES PASS	
Category	User Charge per person
Department of Community Services Monthly Pass	\$25.00

SMARTTRIP EPASS	
Category	User Charge per person
EPass for Adult	87.5% of the cost of 12 adult monthly passes

Schedule 2

SmartTrip Program Membership Fees

1. The user charges for enrolment in the SmartTrip Program shall be as follows:

Workplace Size (# of Employees)	Annual Fee
1-100	\$100
100+	\$250