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Halifax, Nova Scotia
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Item No. 11.1.3
Halifax Regional Council
May 18, 2021

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by 
Jacques Dubé, Chief Administrative Officer

DATE: April 20, 2021

SUBJECT: **Award – Request For Proposal 21-007 - Rehabilitation of the Harbour East Recreation Campus All-Weather Sport Fields**

ORIGIN

The Approved 2021/22 Capital Budget, Supplemental Sheet D8.

LEGISLATIVE AUTHORITY

The Municipality may spend money for municipal purposes in accordance with section 79A of the HRM Charter. The recommended contract award complies with all of the pre-requisites for awarding contracts as set out in section 26 of Administrative Order 2020-004-ADM, the *Procurement Administrative Order*.

Section 28 of the *Procurement Administrative Order* provides that Halifax Regional Council may approve contract awards of any amount.

RECOMMENDATION

It is recommended that Halifax Regional Council award Request for Proposal No. 21-007, Rehabilitation of the Harbour East Recreation Campus All-Weather Sport Fields, to the highest scoring proponent, Turf Masters Landscaping Limited, for a Total Price of \$2,619,665 (net HST included), with funding from Project Account No. CP200001 - Park Recapitalization, as outlined in the Financial Implications section of this report.

BACKGROUND

The Harbour East Recreation Campus All-Weather Sport Fields were constructed in 2006. Having nearly fifteen years of play, the field turf is due to be replaced on both fields. The Approved 2021/22 Capital Budget includes funds for the rehabilitation of the Harbour East Recreation Campus All-Weather Sport Fields located at 261 Commodore Drive, Dartmouth.

DISCUSSION

Request for Proposal No. 21-007 was publicly advertised on the Province of Nova Scotia's Procurement website on March 4, 2021 and closed April 1, 2021. Proposals were received from the following companies:

- Turf Masters Landscaping Limited, and
- Equipe Rochon Inc / GTR Turf.

A team consisting of staff from Parks & Recreation, facilitated by Procurement, evaluated the proposals using a two-envelope process. Envelope one was the technical component of the RFP (Social Value Considerations, Product Quality Performance, Warranty and Expertise of Firm). Envelope two was the financial component of the RFP. Only those proponents that received 75% or greater from envelope one had their envelope two (financial) opened and evaluated. Each proponent submitted three (3) turf options of varied quality and cost, these were evaluated as separate submissions.

The scope of work generally consists of the following:

- Replacement of the all-weather turf on both fields;
- Paving of service entrances and perimeter pathways to create barrier free access to the bleachers and playing fields;
- Fence repairs;
- New score clocks;
- New soccer nets;
- New accessible bleachers; and
- New player benches/shelters;

It is anticipated that work will commence within three weeks of award and be completed by the end of August 2021.

FINANCIAL IMPLICATIONS

Based on the highest scoring proponent's price of \$2,619,665 (net HST included), funding is available in the Approved 2021/22 Capital Budget from Project Account No. CP200001 - Park Recapitalization. The budget availability has been confirmed by Finance.

Budget Summary:	<u>Project Account No. CP200001 – Park Recapitalization</u>	
	Cumulative Uncommitted Budget	\$3,733,116
	Less: REFP No. 21-007	<u>\$2,619,665 *</u>
	Balance	\$1,113,451

* This project was estimated in the Approved 2021/22 Project Budget at \$3,400,000.

The balance of funds will be used to implement the remaining Park Recapitalization projects approved by Council.

RISK CONSIDERATION

The risks considered rate low. There are no significant risks associated with the recommendation in this Report. Consideration was given to financial, legal and compliance, and service delivery risks.

ENVIRONMENTAL IMPLICATIONS

Environmental implications not identified.

ALTERNATIVES

Council could choose not to approve the recommendations in this report. This is not recommended, as the turf has exceeded its expected life cycle and continued use would pose a risk of injury to users.

ATTACHMENTS

There are no attachments.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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