



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 11.4.1**  
**Halifax Regional Council**  
**April 20, 2021**

**TO:** Mayor Savage Members of Halifax Regional Council

Original Signed

**SUBMITTED BY:** \_\_\_\_\_  
Councillor Smith, Chair, Halifax and West Community Council

**DATE:** April 6, 2021

**SUBJECT:** **Amending the Western Common Advisory Committee's Terms of Reference**

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**ORIGIN**

March 30, 2021 special meeting of Halifax and West Community Council, Item 9.1.

**LEGISLATIVE AUTHORITY**

*Halifax Regional Municipality Charter, Part 1, Clause 25(c):*

The powers and duties of a Community Council include recommending to the Council appropriate by-laws, regulations, controls and development standards for the community.

**RECOMMENDATION**

That the Halifax and West Community Council recommends that Halifax Regional Council request a staff report on amending Administrative Order Number 2016-001-GOV Respecting the Advisory Committee on the Western Common to include a representative from the Resource Opportunities Centre located in the Prospect Road Community Centre.

## **BACKGROUND**

At their March 30, 2021 special meeting, Halifax and West Community Council received a *Request for Halifax and West Council Consideration* form from Councillor Patty Cuttell to consider requesting a staff report on amending Administrative Order Number 2016-001-GOV Respecting the Advisory Committee on the Western Common to include a representative from the Resource Opportunities Centre located in the Prospect Road Community Centre.

For further information, refer to the attached Councillor Consideration Form dated March 30, 2021. (Attachment 1)

## **DISCUSSION**

At their March 30, 2021 special meeting, Halifax and West Community Council received a *Request for Halifax and West Council Consideration* form from Councillor Patty Cuttell.

A revised motion was provided to Halifax and West Community Council to request that Halifax Regional Council request a staff report.

Halifax and West Community Council approved the motion outlined in the 'Recommendation' section of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **RISK CONSIDERATION**

There are no significant risks associated with the recommendations in this report.

## **COMMUNITY ENGAGEMENT**

In accordance with the July 29, 2020 direction of the Minister of Municipal Affairs and Housing under section 14 of the Emergency Management Act, Community Council meetings are being held virtually.

A meeting held on March 30, 2021 was livestreamed and video recording is available at Halifax.ca.

Community Council agendas and reports are posted on Halifax.ca, and draft minutes of the meeting will be made available on halifax.ca within three business days.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

## **ALTERNATIVES**

Halifax and West Community Council did not provide alternatives.

## **ATTACHMENTS**

**Attachment 1** - A request for Halifax and West Community Council Consideration entitled *Amending the Western Common Advisory Committee's Terms of Reference* by Councillor Cuttell

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Haruka Aoyama, Legislative Assistant, Municipal Clerk's Office 902.490.6517

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**Item No. 9.1**

<b>Request for Halifax and West Community Council Consideration</b>		
<input checked="" type="checkbox"/> <b>Agenda Item</b> (Submitted to Municipal Clerk's Office by Noon at least 5 working days prior to the meeting)	<input type="checkbox"/> <b>Added Item</b> (Submitted to Municipal Clerk's Office by Noon at least one day prior to meeting)	<input type="checkbox"/> <b>Request from the Floor</b>
<p><b>Date of Meeting: March 30, 2021</b></p> <p><b>Subject: Amending the Western Common Advisory Committee's Terms of Reference</b></p>		
<p><b>Motion for the Halifax and West Community Council to Consider:</b></p> <p>THAT the Halifax and West Community Council request a staff report on amending Administrative Order Number 2016-001-GOV <i>Respecting the Advisory Committee On The Western Common</i> to include a representative from the Resource Opportunities Centre located in the Prospect Road Community Centre.</p> <p><b>Reason:</b></p> <p>Where as the entrance to the Western Common is at the Prospect Road Community Centre and where as the community centre is operated by a not-for-profit (the Resource Opportunities Centre or ROC) it is important for ROC to be included in the decision-making process of the committee. Previously the Executive Director sat on the committee but since their departure from ROC and the Western Common Advisory Committee it's become apparent a permanent stakeholder seat should be added to the committee. A representative from the Resource Opportunities Centre would provide valuable insight for discussions, updates on current trail usage, and ensure the community centre is aware of decisions that could impact the facility or could have occupational health and safety implications.</p> <p><b>Outcome Sought:</b></p> <p>An amendment to Administrative Order Number 2016-001-GOV <i>Respecting the Advisory Committee On The Western Common</i> to include a representative from the Resource Opportunities Centre.</p>		
<p><i>Councillor Patty Cuttell</i></p>		<p><i>District 11 Spryfield – Sambro Loop – Prospect Road</i></p>