



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 13.1.4**  
**North West Community Council**  
**March 8, 2021**

**TO:** Chair and Members of North West Community Council

**SUBMITTED BY:** - Original Signed -  
Jane Fraser, Executive Director, Finance, Asset Management & ICT, CFO

- Original Signed -  
Jacques Dubé, Chief Administrative Officer

**DATE:** February 18, 2021

**SUBJECT:** Amendments to the Sackville Community Bursary

**ORIGIN**

This report originates from the motion passed at the February 8, 2021 meeting of the North West Community Council, as follows:

Amendments to the Sackville Community Bursary Awards (item 13.2.1 – Councillor Blackburn):

THAT North West Community Council direct staff to prepare a report and recommendation for Community Council to effect amendments to the Sackville Community Award in order to remove Clause 4 – An applicant who has received a major scholarship of one thousand dollars (\$1,000) or more is ineligible for a Sackville Community Award, and that this amendment be made retroactive to the 2019/20 school-year term.

**LEGISLATIVE AUTHORITY**

*Community of Sackville Landfill Compensation Act*, 1993, R.S.N.S., c.71, as amended, clause 2(aa), subsection 3(4) and section 3A as follows:

2. In this Act,
  - (aa) "bursary" means a monetary award granted to a student of a post-secondary educational Institution'

**RECOMMENDATION ON PAGE 2**

3. (4) The Municipality shall expend the Community of Sackville Landfill Compensation Fund for the benefit of the Community of Sackville in accordance with directions given to the Municipality by the Community Council and in accordance with the *Halifax County Charter*.

3A (1) The Municipality may establish and administer a bursary fund held in trust for the Community of Sackville.

(2) The Community Council may establish terms of reference for the bursary fund.

(3) The Municipality may pay money from the Fund into the bursary fund in accordance with directions given to the Municipality by the Community Council.

(4) The Municipality may pay bursaries from the bursary fund in accordance with the terms of reference.

Sackville Community Award, subsection 2(1) "Sackville Community Awards shall be used in the amount not exceeding one thousand dollars (\$1,000) each."

### **RECOMMENDATION**

It is recommended that the North West Community Council adopt the amendment to the Sackville Community Award as set out in Attachment 2 of this report.

### **BACKGROUND**

In June 1994, the Sackville Community Council approved five hundred thousand dollars (\$500,000) of the five million dollars (\$5,000,000) Sackville Landfill Compensation Fund be Invested, In trust, by the Municipality of Halifax County for an Education Bursary Fund ("Bursary Fund") for the Community of Sackville. The terms of the Bursary Fund were then created to grant bursaries under the Bursary Fund.

Prior to 2015, staff was unable to locate any documentation showing that the prior Council for Sackville, Regional Council or the North West Community Council ("Community Council") ever formally adopted the terms for the Bursary Fund. Accordingly, on May 25, 2015, the North West Community Council adopted the Bursary Fund under the name of the Sackville Community Award.

When Community Council adopted the Sackville Community Award criteria in May 2015, it made a number of changes to it. One of these changes was to increase the amount of the bursary award from five hundred dollars (\$500) to an amount not exceeding one thousand dollars (\$1,000) each.

On August 8, 2016 Community Council approved that change.

During the preparation processing bursaries to be paid to the post-secondary institutions, on behalf of the successful 2019/20 award recipients for the 2020/21 school year, it was being noted that most of the selected candidates were shown to be receiving scholarships for \$1,000.00 or greater, which would then make them ineligible to receive the Sackville Community Award per section 4 of the terms of the fund. It may be possible that the scholarships were awarded after the Sackville Community Award letters had been presented to the student, which they originally qualified for during the recommendation process. However, since they are receiving the scholarship greater than \$1,000.00, we are unable to comply with the awards and issue payments due to section 4 of the fund.

## **DISCUSSION**

As directed by Community Council, staff have prepared the necessary amendments to allow Community Council to award a bursary to a student regardless if they have received another scholarship. The amendment is set out in Attachment 2 of this report.

A slight change on the effective date from the NWCC motion. The amendment will allow the awards to be paid to those students who were awarded bursaries by Community Council for the 2020/21 academic school year but who did not receive their award due to section 4. We cannot implement this change retroactive to the 2019/20 academic year, as the 2019/20 awards have been completed and issued, the Miscellaneous Trust Fund Financial Statements for fiscal 2019/20 have been completed and approved by Regional Council. Also, there is no section in the Sackville Community Award Fund, Attachment 1, providing authorization to the Community Council to make amendments retroactive.

## **FINANCIAL IMPLICATIONS**

As funding for the Sackville Community Bursary Awards is provided entirely from the Sackville Landfill Compensation Fund, (HRM Miscellaneous Trust Funds), there are no financial implications to the Municipality's Operating or Capital Budget.

## **RISK CONSIDERATION**

There are no significant risks associated with the recommendations in this Report. The risks considered rate Low.

## **COMMUNITY ENGAGEMENT**

None.

## **ENVIRONMENTAL IMPLICATIONS**

None.

## **ALTERNATIVES**

Community Council could decide to leave the criteria unchanged. This is not recommended as it will result in students not receiving the awards, as outlined in their award letters.

## **ATTACHMENTS**

Attachment 1 Showing proposed changes to the Sackville Community Award  
Attachment 2 Amending Resolution

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Nancy Harper, Accounting Controls & Reporting Manager 902.490.3696

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**Attachment 1**  
(Showing Proposed Changes)

**SACKVILLE COMMUNITY AWARD  
FUNDED BY  
SACKVILLE LANDFILL  
COMMUNITY COMPENSATION**

**WHEREAS**, in June 1994 the Sackville Community Council approved that Five hundred thousand (\$500,000) dollars of the five million (\$5,000,000) dollars Sackville Landfill Compensation Fund be invested In trust by the Municipality of Halifax County for an Education Bursary Fund ("Bursary Fund") for the community of Sackville;

**AND WHEREAS** the purpose of the Bursary Fund Is to help, but not completely fund, as many youth as possible to continue onto post-secondary education or Community College;

**AND WHEREAS** due to the ever increasing costs of post-secondary education the Bursary Fund has a built In growth factor so that future generations of youth may be helped by the community In the same way;

**AND WHEREAS** the interest generated by the Bursary Fund will be distributed evenly between the Sackville Municipal Districts 16, 19, 20, 21 and 22 as set out In the Halifax County municipal boundaries approved in June 1994;

**AND HEREAS**, in 1996, the County of Halifax was amalgamated with the Town of Bedford, City of Halifax and City of Dartmouth to form the Halifax Regional Municipality ("HRM");

**AND WHEREAS** the polling districts for the HRM were set out on December 20, 2011 by a decision of the Nova Scotia Utility and Review Board;

**AND WHEREAS** the former Sackville Municipal Districts of 16, 19, 20, 21 and 22 are now part of the District 14 (Middle/Upper Sackville • Beaver Bank- Lucasville) and District 15 (Lower Sackville);

**THEREFORE** the terms of the Sackville Community Award are as follows:

**Disbursement of annual Interest**

1. The annual Interest generated from the Bursary Fund's principle shall be used in the following manner:

(a) ten-percent (10%) of the interest generated each year-shall become-part of the Bursary Fund's principle; and

(b) ninety percent (90%) of the interest generated each year shall be used for educational awards.

**Awards**

2. (1) Sackville Community Awards shall be used in the amount not exceeding one thousand dollars (\$1,000) each.

(2) In the event that a District cannot use all of its allotted funds, the remaining allocated funds must be distributed evenly among the remaining Districts.

(3) Awards not claimed in any given year must be added to the interest allocated for awards in the following year and distributed evenly among the Districts.

**Application requirements**

3. The Applicant must:

(a) have been a resident within the boundaries set out June 1994 for the former Districts 16, 19, 20, 21 and 22, now parts of Districts 14 and 15, for a period of at least five (5) years;

(b) be a graduating student who is entering his or her first year of post-secondary

education or Community College;

(c) have an average of seventy percent (70%) or above with an acceptable academic performance; and

(d) supply three (3) recommendations, one (1) from an academic staff member of his or her school and two (2) from individuals within in the Sackville community who are not family or fellow students.

4. ~~An Applicant who has received a major scholarship of one thousand dollars (\$1,000) or more is ineligible for a Sackville Community Award.~~ **Repeal**

#### **Application rating**

5. Applications must be rated in accordance with the following criteria:

- (a) community and school involvement;
- (b) course of study and cost;
- (c) financial need;
- (d) length of residence in community;
- (e) marks; and
- (f) references

#### **Sackville Community Awards Committee**

6. The Sackville Community Awards Committee shall be made up of the following individuals:

(a) two representatives from both Millwood High School and Sackville High School and the two representatives from each school must be:

- (i) the principal or delegate, and
- (ii) the Chair of the School Advisory Council established under the *Education Act*.

(b) One representative from the Community Recreation Department of the HRM.

(c) The Sackville Community Awards Committee will make a recommendation to the North West Community Council respecting:

- (i) the names of proposed recipients of the Sackville Community Award; and
- (ii) the amount of each award, not to exceed one thousand dollars.

7. (1) The Chair of the Sackville Community Awards Committee shall be appointed annually by the North West Community Council, and a person may be reappointed as Chair for a maximum of seven consecutive years.

(2) Candidates for Chair must be determined by the *Public Appointment Policy* of the HRM.

**Attachment 2  
(Amending Resolution)**

**SACKVILLE COMMUNITY AWARD  
FUNDED BY  
SACKVILLE LANDFILL COMMUNITY COMPENSATION**

**BE IT RESOLVED** by the North West Community Council that the Sackville Community Award is further amended as follows:

- 1. Section 4 is repealed.

Done and passed in Community Council this            day of            , 2021.

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Mayor

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Municipal Clerk