



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 13.1.1**  
**Regional Centre Community Council**  
**January 27, 2021**

**TO:** Chair and Members of Halifax and West Community Council

**SUBMITTED BY:**

---

Andrea Lovasi-Wood, Legislative Assistant

**DATE:** January 20, 2021

**SUBJECT:** 2021 Regional Centre Community Council Meeting Schedule

**ORIGIN**

It is the practice for Regional Centre Community Council (RCCC) to adopt a schedule of meetings for the upcoming year.

**LEGISLATIVE AUTHORITY**

Administrative Order 1, *Respecting the Procedures of the Council*, Schedule 8, Community Councils Rules Governing Meetings, Section 3:

- (1) *There shall be ten (10) regular meetings of a Community Council each year.*
- (4) *There shall be no regular meetings of a Community Council during the months of July and August unless the Community Council, by resolution, establishes a summer meeting schedule.*

**RECOMMENDATION**

It is recommended that Regional Centre Community Council approve the proposed 2021 meeting schedule as outlined in Attachment 1 of this report.

## **BACKGROUND**

Regional Centre Community Council was established on December 3, 2019 by Administrative Order 48. It includes portions of the followings districts:

District 5 – Dartmouth Centre

District 6 – Harbourview – Burnside – Dartmouth East

District 7 – Halifax South Downtown

District 8 – Halifax Peninsula North

District 9 – Halifax West Armdale

In accordance with Schedule 8 Community Councils Rules Governing Procedures, Regional Centre Community Council (RCCC) shall schedule ten (10) regular meetings each year.

## **DISCUSSION**

The proposed 2021 schedule provided as Attachment 1 of this report, proposes twelve (12) regular meetings 'if required' for the remainder of 2021, and takes into account statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Nova Scotia Federation of Municipalities (NSFM) and Halifax Regional Council. These meetings are identified 'if required' as a place holder should an appeal of a site plan application, variance, or land use by-law amendment over lands within the Regional Centre Plan (Package A) area come forward for the Community Council's consideration. The approval of this schedule will allow members of Community Council, staff and the public to be notified and plan in advance for meetings. The Chair of Community Council, with input from staff, has the authority to cancel a scheduled meeting should it be deemed necessary. A special meeting for a time sensitive matter may be called with appropriate notice, provided it is done in accordance with the HRM Charter and Administrative Order One.

## **FINANCIAL IMPLICATIONS**

There are no budget implications associated with the recommended course of action.

## **RISK CONSIDERATION**

A delay in approval could result in additional delays for other HRM Committee meeting schedules, as the Community Council schedule may impact the timing of other Committee meeting times and dates.

## **COMMUNITY ENGAGEMENT**

The 2021 meeting schedule for the Community Council, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with the recommended course of action.

## **ALTERNATIVES**

The Community Council may recommend and/or adjust the proposed 2021 meeting schedule as they see fit.

**ATTACHMENTS**

Attachment 1 Proposed 2021 Regional Centre Community Council Meeting Schedule

---

A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Andrea Lovasi-Wood, Legislative Assistant, Office of the Municipal Clerk, 902.490.6732

---

## Proposed 2021 Meeting Schedule Regional Centre Community Council

---

**Date:** 4<sup>th</sup> Tuesday of the month

**Time:** 6:00 – 8:00 p.m.

**Location:** Virtual

*\*Should the Community Council resume meeting in person, meetings will be at the HEMDCC Meeting Space, Main Floor Alderney Gate, 60 Alderney Drive, Dartmouth*

January 27, 2021 (Wednesday) – *if required*

February 24, 2021 (Wednesday) – *if required*

March 24, 2021 (Wednesday) – *if required*

April 27, 2021 – *if required*

May 25, 2021 – *if required*

June 22, 2021 – *if required*

July 27, 2021 – *if required*

August 24, 2021 – *if required*

September 29, 2021 (Wednesday) – *if required*

October 27, 2021 (Wednesday) – *if required*

November 24, 2021 (Wednesday) – *if required*

December 8, 2021 (Wednesday) – *if required \* 2 weeks early due to Christmas*

**Please be advised that meeting time and location are subject to change**

**Other Dates:**

January 1 – New Year's Day

February 15 – Heritage Day

April 2 – Good Friday

April 5 – Easter Monday

May 24 – Victoria Day

July 1 – Canada Day

August 2 – Natal Day

September 6 – Labour Day

October 11 – Thanksgiving Day

November 11 – Remembrance Day

December 25 – Christmas Day

December 26 – Boxing Day