



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 9.1.3**  
**Point Pleasant Park Advisory Committee**  
**January 28, 2021**

**TO:** Chair and Members of Point Pleasant Park Advisory Committee

**SUBMITTED BY:** Original Signed  
Liam Power, Legislative Assistant, Municipal Clerk's Office

**DATE:** January 5, 2021

**SUBJECT:** Proposed 2021 Point Pleasant Park Advisory Committee Meeting Schedule

**ORIGIN**

It is the practice for Point Pleasant Park Advisory Committee to adopt a schedule of meetings for the upcoming year.

**LEGISLATIVE AUTHORITY**

Section 6.1 of the Committee's Terms of Reference – "The PPPAC will normally meet on the second Thursday of each month or as determined from time to time by the PPPAC. The PPPAC shall meet no less than four times per year."

**RECOMMENDATION**

It is recommended that Point Pleasant Park Advisory Committee approve the proposed 2021 Meeting Schedule as outlined in the Attachment 1 of this report.

**BACKGROUND**

Past practice of the Point Pleasant Park Advisory Committee (PPPAC) has been to establish a yearly meeting schedule so that Committee members and the public have sufficient notice of meeting dates. In the event that a meeting is not required and is cancelled, the Clerk's Office ensures the Committee members are notified of the meeting cancellation and public notification of the cancellation is done through HRM's website.

**DISCUSSION**

It has been the practice of the Point Pleasant Park Advisory Committee to adopt a meeting schedule for the coming year. This process allows members of Council, staff and the public to be notified and plan in advance for meetings. The Chair of the Point Pleasant Park Advisory Committee, with input from staff, has the authority to cancel a scheduled meeting should it be deemed necessary. A special meeting for a time

sensitive matter may be called with appropriate notice, provided it is done in accordance with the Halifax Regional Municipality Charter and Administrative Order One.

The proposed 2021 meeting schedule, provided as Attachment 1 of this report, proposes six regular meetings and takes into account statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Nova Scotia Federation of Municipalities (NSFM), the Canadian Urban Transit Association conference (CUTA) and a number of meetings provided for in 2021.

### **FINANCIAL IMPLICATIONS**

There are no budget implications associated with the recommended course of action.

### **RISK CONSIDERATION**

A delay in approval could result in additional delays for other meeting schedules, as consideration of the approved Point Pleasant Park Advisory Committee schedule may be used when proposing other Committee meeting dates.

### **COMMUNITY ENGAGEMENT**

The 2021 meeting schedule for the Point Pleasant Park Advisory Committee, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with the recommended course of action.

### **ALTERNATIVES**

If the proposed dates and/or time are not suitable for the Committee members, the Committee can consider alternate dates and/or time.

### **ATTACHMENTS**

Attachment 1: Proposed 2021 Point Pleasant Park Advisory Committee (PPPAC) Meeting Schedule

**Attachment 1**

# POINT PLEASANT PARK ADVISORY COMMITTEE

## 2021 MEETING SCHEDULE FOR THE PPPAC

*Date: 1st Thursday of every second Month (Bi-Monthly)*

*Time: 4:30 p.m. – 6:30 p.m.*

*Location: Virtual*

*Should the Committee resume meeting in person, meetings will be held in Council Chambers, 2nd Floor City Hall, 1841 Argyle Street, Halifax*

January 28, 2021

March 4, 2021

May 6, 2021

July 8, 2021

September 2, 2021

November 5, 2021\*

*\* moved due to conflict with Nova Scotian Federation of Municipalities meetings.*

**Other Dates:**

- January 1 – New Years Day
- February 15 – Heritage Day
- March 15-19 – March Break
- April 2 – Good Friday
- April 5 – Easter Monday
- May 24 – Victoria Day
- July 1 – Canada Day
- August 2 – Natal Day
- September 6 – Labour Day
- October 11 - Thanksgiving
- November 11 – Remembrance Day
- December 25 – Christmas (Monday, Dec 27<sup>th</sup> closed)
- December 26 – Boxing Day (Tuesday, December 28<sup>th</sup> closed)

---

A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Liam Power, Legislative Assistant, Office of Municipal Clerk, 902.490.6521

---