



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 10.1.2**  
**Board of Police Commissioners**  
**December 14, 2020**

**TO:** Chair and Members of the Board of Police Commissioners

**- Original Signed -**

**SUBMITTED BY:**

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Andrea Lovasi-Wood, Legislative Assistant

**DATE:** December 10, 2020

**SUBJECT:** **2021 Board of Police Commissioners Meeting Schedule**

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### **ORIGINS**

It is the practice for the Board of Police Commissioners (BOPC) to adopt a meeting schedule for the upcoming year.

### **LEGISLATIVE AUTHORITY**

*Police Act*, 2004, c. 31, section 49, states:

*The board must hold a board meeting at least every three months.*

### **RECOMMENDATION**

It is recommended that the Board of Police Commissioners approve the proposed 2021 meeting schedule as outlined in Attachment 1 of the staff report dated December 10, 2020.

## **BACKGROUND**

In accordance with Section 49 of the *Police Act*, the Board of Police Commissioners shall meet no less than once every three (3) months, preferably monthly, or as determined by the Board. The Board of Police Commissioners typically meets the 3<sup>rd</sup> Monday of each month in Halifax Hall, 2<sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax from 12:30 p.m. to 3:30 p.m.

## **DISCUSSION**

The proposed 2021 schedule provided as Attachment 1 of this report, proposes 10 regular meetings and 2 'if required', and takes into account statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Nova Scotia Federation of Municipalities (NSFM) and Halifax Regional Council. The approval of this schedule will allow members of the Board, staff and the public to be notified and plan in advance for meetings. The Chair of the Board, with input from staff, has the authority to cancel a scheduled meeting should it be deemed necessary. A special meeting for a time sensitive matter may be called with appropriate notice, provided it is done in accordance with the *HRM Charter* and Administrative Order One.

## **FINACIAL IMPLICATION**

There are no budget implications associated with the recommended course of action.

## **RICK CONSIDERATION**

A delay in approval could result in additional delays for other HRM Committee meeting schedules, as the Board's schedule may impact the timing of other Committee meeting times and dates.

## **COMMUNITY ENGAGEMENT**

The 2020 meeting schedule for the Board, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with the recommended course of action.

## **ALTERNATIVES**

The Board may recommend and/or adjust the proposed 2021 meeting schedule as they see fit.

## **ATTACHMENTS**

Attachment 1 – Proposed 2021 Board of Police Commissioners Meeting Schedule

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Liam Power, Legislative Support Assistant, 902.490.6521

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## Proposed 2021 Meeting Schedule Halifax Board of Police Commissioners

Date	Time	Location
January 18, 2021	12:30 – 3:30 p.m.	Virtual *
February 8, 2021 <i>*a week early due to Heritage Day</i>	12:30 – 3:30 p.m.	Virtual *
March 9, 2021 <i>*a week early due to March Break</i>	12:30 – 3:30 p.m.	Virtual *
April 19, 2021	12:30 – 3:30 p.m.	Virtual *
May 17, 2021	12:30 – 3:30 p.m.	Virtual *
June 21, 2021	12:30 – 3:30 p.m.	Virtual *
July 19, 2021 – if required	12:30 – 3:30 p.m.	Virtual *
August 16, 2021 – if required	12:30 – 3:30 p.m.	Virtual *
September 20, 2021	12:30 – 3:30 p.m.	Virtual *
October 18, 2021	12:30 – 3:30 p.m.	Virtual *
November 15, 2021	12:30 – 3:30 p.m.	Virtual *
December 13, 2021 <i>*a week early due to Christmas</i>	12:30 – 3:30 p.m.	Virtual *

**\*Should the Board resume meeting in person, meetings will be held at Halifax Hall –  
2nd Floor City Hall, 1841 Argyle Street, Halifax**

**\*Please be advised that meeting times and locations are subject to change**

**Other Dates:**

January 1 – New Year's Day  
February 15 – Heritage Day  
April 2 – Good Friday  
April 5 – Easter Monday

May 24 – Victoria Day  
July 1 – Canada Day  
August 2 – Natal Day  
September 6 – Labour Day

October 11 – Thanksgiving Day  
November 11 – Remembrance Day  
December 25 – Christmas Day  
December 26 – Boxing Day