



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 13.1.3
Harbour East-Marine Drive Community Council
Special Meeting
December 16, 2020

TO: Chair and Members of North West Community Council

SUBMITTED BY: -Original Signed-
Simon Ross-Siegel, Legislative Assistant

DATE: December 3, 2020

SUBJECT: 2021 Harbour East - Marine Drive Community Council Meeting Schedule

ORIGIN

It is the practice for the Harbour East Marine Drive Community Council to adopt a schedule outlining meetings for the forthcoming year.

LEGISLATIVE AUTHORITY

Administrative Order 1, *Respecting the Procedures of the Council*, Schedule 8, Community Councils Rules Governing Meetings, Section 3:

- (1) *There shall be ten (10) regular meetings of a Community Council each year.*
- (4) *There shall be no regular meetings of a Community Council during the months of July and August unless the Community Council, by resolution, establishes a summer meeting schedule.*

RECOMMENDATION

It is recommended that Harbour East-Marine Drive Community Council approve the proposed 2021 meeting schedule as outlined in Attachment A of this report.

BACKGROUND

In accordance with Schedule 8, section 3 of Administrative Order One, Community Councils Rules Governing Meetings, Harbour East-Marine Drive Community Council (HEMDCC) shall meet no less than ten (10) times annually. Harbour East-Marine Drive Community Council meets from 6:00 p.m. to 8:00 p.m. in the Harbour East- Marine Drive Community Council meeting space, 60 Alderney Drive, Dartmouth.

DISCUSSION

The proposed 2021 schedule provided as Attachment A of this report, proposes 10 regular meetings and 1 'if required', and considers statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Nova Scotia Federation of Municipalities (**NSFM**) and Halifax Regional Council. The approval of this schedule will allow Community Council members, staff and the public to be notified and plan in advance for meetings.

The Chair of Harbour East-Marine Drive Community Council, with input from staff, has the authority to cancel a scheduled meeting should it be deemed necessary. A special meeting for a time sensitive matter may be called with appropriate notice, provided it is done in accordance with the HRM Charter and Administrative Order One.

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

RISK CONSIDERATION

A delay in approval could result in additional delays for other meeting schedules, as consideration of the approved Harbour East-Marine Drive Community Council meeting schedule may be used when proposing other Committee meeting dates.

COMMUNITY ENGAGEMENT

The 2021 meeting schedule for Harbour East-Marine Drive Community Council, once adopted, is posted online at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports the Friday prior to the meeting.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

Harbour East-Marine Drive Community Council may recommend and/or adjust the proposed 2021 meeting schedule as they see fit.

ATTACHMENTS

Attachment A – Proposed 2021 Harbour East-Marine Drive Community Council Meeting Schedule

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Simon Ross-Siegel, Legislative Support Assistant, Office of Municipal Clerk, 902.490.6519

**Proposed 2021 Meeting Schedule
Harbour East-Marine Drive Community Council**

Dates: 1st Thursday of each month

Time: 6:00 p.m. – 8:00 p.m.

Location: Harbour East-Marine Drive Community Council meeting space, main floor Alderney Gate, 60 Alderney Drive, Dartmouth

January 7, 2021

February 4, 2021

March 4, 2021

April 1, 2021

May 6, 2021

June 3, 2021

June 24, 2021* - *if required* **

August 5, 2021* - *if required*

September 2, 2021

October 7, 2021

November 4, 2021

December 2, 2021

**July meeting moved to June 24th due to July 1st holiday.

Meeting time and location subject to change

<p>Other Dates:</p> <ul style="list-style-type: none">• January 1 – New Years Day• February 15 – Heritage Day• March 15-19 – March Break• April 2 – Good Friday• April 5 – Easter Monday• May 24 – Victoria Day	<ul style="list-style-type: none">• July 1 – Canada Day• August 2 – Natal Day• September 6 – Labour Day• October 11 - Thanksgiving• November 11 – Remembrance Day• December 25 – Christmas• December 26 – Boxing Day
--	--