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Item No. 12.1.1
Environment and Sustainability Standing Committee
December 7, 2020

TO: Chair and Members of Environment and Sustainability Standing Committee

SUBMITTED BY: *Original Signed*

Jacques Dubé, Chief Administrative Officer

DATE: October 26, 2020

SUBJECT: Review of Report Requests

ORIGIN

Staff report to Environment and Sustainability Standing Committee to review the list of report requests in accordance with Administrative Order 1, Section 76(2).

LEGISLATIVE AUTHORITY

Administrative Order 1 Section 76(2) "At the first meeting of the subsequent Council following the swearing into office of the new Members, the status sheet shall be tabled and upon review Council may withdraw any item(s) from the status sheet."

RECOMMENDATION

It is recommended that Environment and Sustainability Standing Committee review the attached list of report requests, as outlined in Attachment 1, and bring forward any items recommended to be withdrawn.

BACKGROUND

Standing Committees may, by motion, request that a staff report be requested through the Chief Administrative Officer. Prior to September 2014, requests for reports were maintained by the Office of the Municipal Clerk in a tracking document referred to as a “status sheet”. In September 2014, a new corporate tracking tool was launched called “Report Centre;” to allow for centralized tracking, and older requests for reports were added into Report Centre. All new requests for reports are now tracked via this tool.

DISCUSSION

Administrative Order 1, the Procedure of the Council Administrative Order, section 76(2), allows for the review of report requests following a Municipal Election and the Swearing In of a new Mayor and Council.

Environment and Sustainability Standing Committee may review the requests as outlined in Attachment 1 and advise if any of these items should be withdrawn.

Following the review, any item(s) recommended to be withdrawn will be archived from Report Centre, cancelling the previous request for a staff report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

RISK CONSIDERATION

If subsequent to this review, a member wishes to withdraw a motion which previously approved a request for a staff report, a notice of motion would be required prior to the motion being considered in accordance with Administrative Order 1.

COMMUNITY ENGAGEMENT

Standing Committee meetings are open to the public

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

Environment and Sustainability Standing Committee could choose not to review the current lists of requests for staff reports and take no action at this time.

ATTACHMENTS

Attachment 1 – Report Center – Requests for Staff Reports

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: April Stewart, Acting Council Coordinator 902.490.5442

Attachment 1

Number	Date of Request	Name	Original Motion / Description	Councillor
1	4/4/2019	Reducing Emissions in New and Existing Buildings in HRM	THAT the Environment and Sustainability Standing Committee request a staff report to determine opportunities to reduce carbon emissions in new and existing buildings – this is to include HRM corporate buildings as well as the built environment.	Zurawski, Richard
2	9/5/2019	Procurement of CO2 Mineralized Concrete in Municipal Projects	THAT the Environment & Sustainability Standing Committee request a staff report on the environmental and financial benefits and costs of the procurement of CO2 mineralized concrete in municipal projects.	Cleary, Shawn
3	12/5/2019	Feasibility of Implementing a Hydrogen Economy	THAT the Environment and Sustainability Standing Committee request a staff report on the feasibility of initiating programs to implement a Hydrogen Economy in the municipality. This report should consider and include consultations with researchers and engineers at Dalhousie University, hydrogen fuel cell companies such as Ballard Power, examinations of actions taken in other municipalities and jurisdictions in Canada and internationally, potential adoption of systems to allow fuel cell buses and ferries, and hydrogen as an alternative to fossil fuels for home and business, heat and cooling, and electricity generation.	Zurawski, Richard