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Item No. 7.1.4
Halifax and West Community Council
November 18, 2020

TO: Chair and Members of Halifax and West Community Council

SUBMITTED BY: Original Signed

Jacques Dubé, Chief Administrative Officer

DATE: October 26, 2020

SUBJECT: Review of Report Requests

ORIGIN

Staff report to Halifax and West Community Council to review the list of report requests in accordance with Administrative Order 1, Section 76(2).

LEGISLATIVE AUTHORITY

Administrative Order 1 Section 76(2) "At the first meeting of the subsequent Council following the swearing into office of the new Members, the status sheet shall be tabled and upon review Council may withdraw any item(s) from the status sheet."

RECOMMENDATION

It is recommended that Halifax and West Community Council review the attached list of report requests, as outlined in Attachment 1, and bring forward any items recommended to be withdrawn.

BACKGROUND

Community Council may, by motion, request that a staff report be requested through the Chief Administrative Officer. Prior to September 2014, requests for reports were maintained by the Office of the Municipal Clerk in a tracking document referred to as a “status sheet”. In September 2014, a new corporate tracking tool was launched called “Report Centre;” to allow for centralized tracking, and older requests for reports were added into Report Centre. All new requests for reports are now tracked via this tool.

DISCUSSION

Administrative Order 1, the Procedure of the Council Administrative Order, section 76(2), allows for the review of report requests following a Municipal Election and the Swearing In of a new Mayor and Council.

Halifax and West Community Council may review the requests as outlined in Attachment 1 and advise if any of these items should be withdrawn.

Following the review, any item(s) recommended to be withdrawn will be archived from Report Centre, cancelling the previous request for a staff report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

RISK CONSIDERATION

If subsequent to this review, a member wishes to withdraw a motion which previously approved a request for a staff report, a notice of motion would be required at the meeting prior to the motion being considered in accordance with Administrative Order 1.

COMMUNITY ENGAGEMENT

Community Council meetings are open to the public

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

Halifax and West Community Council could choose not to review the current lists of requests for staff reports and take no action at this time.

ATTACHMENTS

Attachment 1 – Report Center – Requests for Staff Reports

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: April Stewart, Acting Council Coordinator 902.490.5442

Attachment 1

Number	Date of Request	Name	Original Motion / Description	Councillor
1	10/14/2015	Halifax Peninsula LUB amendment regarding RC1 zone	That Halifax & West Community Council request a staff report outlining potential amendments to Peninsula Land Use By-law RC1 zone that will define grocery and pharmacy use, and limit hours of operation in the RC1 zone.	Mason, Wayne
2	11/14/2018	Case 19532 Part 2 Stage I Development Agreement Mainland Commons Area Halifax	That Halifax and West Community Council: 3. Request a supplementary staff report examining options for developing road guidelines for Case 19532 meeting NATCO and TAC minimum standards.	Zurawski, Richard
3	11/13/2019	Rationale for Corridor Designation of 6024 Charles Street	THAT Halifax and West Community Council request a staff report respecting 6024 Charles Street and other related properties with similar descriptions with regard to planning principles and rationale for why these properties are included in the corridor designation.	Cleary, Shawn
4	6/17/2020	Rezoning Lands to Urban Reserve on Williams Lake	THAT Halifax and West Community Council request a staff report on rezoning all portions of PIDs 00271585, 00323139, 00323147 on and near Williams Lake to Urban Reserve.	Cleary, Shawn
5	9/8/2020	Regional Centre AAA Bikeway Network project	THAT Halifax and West Community Council request a staff report regarding possibilities for establishing a connection from George Dauphinie to through Saunders Park across Chebucto to Armcrest, to Third to connect to across Connaught to Allan/Oak for consideration as a candidate route for bicycle facilities in the Active Transportation Priorities Plan and the Regional Centre 'AAA' Bikeway Network project.	Mason, Wayne