

## Halifax Board of Police Commissioners Work Plan - 2020

<b>Action Items</b>			
<b>Objective</b>	<b>Planned Action</b>	<b>Timeframe</b>	<b>Responsible Lead</b>
1	Action Plan on Wortley Report Recommendations		<b>Commissioner Borden, Commissioner Smith</b>  Assisted by: Commissioner McDougall
2	Review BOPC Governance, Roles and Responsibilities to identify opportunities		<b>CAO and staff</b>  Assisted by: Commissioner McDougall
3	Explore increasing public participation in meetings		<b>Commissioner Smith</b>  Assisted by: Commissioner Mancini
4	Engage with the Foundation		<b>Commissioner Borden</b>
5	Provide training for BOPC members:		<b>Commissioner Blackburn</b>

6	Determine Evaluation Process for Objectives	Establish a measurement for <ul style="list-style-type: none"> <li>• Transparency</li> <li>• Trust</li> <li>• BOPC function</li> <li>• Public education and awareness</li> </ul>		
7	Ongoing support for Commissioners	<ul style="list-style-type: none"> <li>• Review the BOPC Policy Framework</li> <li>• Establish exit interviews</li> <li>• Implement a transition period for members (i.e., mentorship)</li> </ul>		Assisted by: Commissioner McDougall
8	Awareness of BOPC and its role	<ul style="list-style-type: none"> <li>• Develop a Communications Plan for the BOPC</li> <li>• Define collaboration with HRP and RCMP in communications</li> <li>• Public education on and awareness of the role of the BOPC</li> </ul>		Assisted by: Commissioner McDougall

Questions		
Question	Response	
1	<p>Can BOPC meet in sessions other than the monthly meetings? Are all meetings required to be accessible to the public unless the topics are In Camera?</p>	<ul style="list-style-type: none"> <li>• The BOPC can arrange special meetings if necessary</li> <li>• The BOPC can meet privately if quorum is not reached</li> </ul>
2	<p>How do we keep the communication link with Regional Council when the BOPC Chair is not a Councillor?</p>	<ul style="list-style-type: none"> <li>• The Legislative Assistant will be updated by the Council Coordinator if/when items relevant to the BOPC are discussed at Council, the Legislative Assistant will then pass that information forward to the BOPC</li> </ul>
3	<p>How do we ensure continuity/institutional memory when there is staff turnover in the Clerk's office?</p>	<ul style="list-style-type: none"> <li>• The Clerk's Office has an instructional guide prepared for the Legislative Assistant assigned to the BOPC should there be any staff turnover</li> </ul>