



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 13.1.2**  
**Harbour East – Marine Drive Community Council**  
**November 12, 2020**

**TO:** Chair and Members of Harbour East – Marine Drive Community Council

*-Original Signed-*

**SUBMITTED BY:**

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Jacques Dubé, Chief Administrative Officer

**DATE:** October 26, 2020

**SUBJECT:** Review of Report Requests

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**ORIGIN**

Staff report to Harbour East – Marine Drive Community Council to review the list of report requests in accordance with Administrative Order 1, Section 76(2).

**LEGISLATIVE AUTHORITY**

Administrative Order 1 Section 76(2) “At the first meeting of the subsequent Council following the swearing into office of the new Members, the status sheet shall be tabled and upon review Council may withdraw any item(s) from the status sheet.”

**RECOMMENDATION**

It is recommended that Harbour East – Marine Drive Community Council review the attached list of report requests, as outlined in Attachment 1, and bring forward any items recommended to be withdrawn.

## **BACKGROUND**

Community Council may, by motion, request that a staff report be requested through the Chief Administrative Officer. Prior to September 2014, requests for reports were maintained by the Office of the Municipal Clerk in a tracking document referred to as a “status sheet”. In September 2014, a new corporate tracking tool was launched called “Report Centre;” to allow for centralized tracking, and older requests for reports were added into Report Centre. All new requests for reports are now tracked via this tool.

## **DISCUSSION**

Administrative Order 1, the Procedure of the Council Administrative Order, section 76(2), allows for the review of report requests following a Municipal Election and the Swearing In of a new Mayor and Council.

Harbour East – Marine Drive Community Council may review the requests as outlined in Attachment 1 and advise if any of these items should be withdrawn.

Following the review, any item(s) recommended to be withdrawn will be archived from Report Centre, cancelling the previous request for a staff report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **RISK CONSIDERATION**

If subsequent to this review, a member wishes to withdraw a motion which previously approved a request for a staff report, a notice of motion would be required prior to the motion being considered in accordance with Administrative Order 1.

## **COMMUNITY ENGAGEMENT**

Community Council meetings are open to the public

## **ENVIRONMENTAL IMPLICATIONS**

N/A

## **ALTERNATIVES**

Harbour East – Marine Drive Community Council could choose not to review the current lists of requests for staff reports and take no action at this time.

## **ATTACHMENTS**

Attachment 1 – Report Center – Requests for Staff Reports

A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: April Stewart, Acting Council Coordinator 902.490.5442

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## Attachment 1

Number	Date of Request	Name	Original Motion / Description	Councillor
1	6/7/2018	Responsible Cat Ownership	THAT Harbour East-Marine Drive Community Council request a staff recommendation report on responsible cat ownership programing.	Hendsbee, David
2	1/10/2019	Creation of a Disc Golf Course in Dartmouth	That Harbour East-Marine Drive Community Council refer the presentation and proposal from the Maritime Disc Golf Association for a staff report and return to Harbour East-Marine Drive Community Council with a recommendation.	Austin, Sam
3	9/5/2019	Mitigation of commercial use impacts on residential uses	That Harbour East Marine Drive Community Council request a staff report to outline and make recommendations on potential land use by-law amendments to mitigate impacts on residential uses in District 6 from commercial activity where these uses are in close proximity. The report should consider but not be limited to impacts such as noise, dust and vibration.	Mancini, Tony
4	2/6/2020	Direct trail connection from Ferry Terminal Park to Kings Wharf	THAT Harbour East-Marine Drive Community Council request a staff regarding options for the construction of a direct trail connection from Ferry Terminal Park to Kings Wharf.	Austin, Sam
5	6/30/2020	Accessory Buildings in Watercourse Setbacks and Buffers	THAT Harbour East Marine Drive Community Council request a staff report to consider amendments to the Eastern Passage/ Cow Bay Land Use By-law to allow accessory structures and buildings within watercourse setbacks and buffers.	Karsten, Bill
6	9/10/2020	New access point to the Silver Sands Beach	THAT Harbour East Marine Drive Community Council request a staff report to review all options for a potential new entrance giving access to the Silver Sands Beach in Cow Bay.	Karsten, Bill