



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 11.1.6
Halifax Regional Council
September 1, 2020

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed
Caroline Blair-Smith, Acting Chief Administrative Officer

DATE: July 22, 2020

SUBJECT: **Increase to Contract – 20-164 – Acadia School Building Washroom Renovation**

ORIGIN

This report originates from a need to increase the Ryson Interior Construction Ltd. contract beyond 20% of its original award.

The approved 2019/20 Capital Budget Supplemental Report, Page A1 - Accessibility – HRM Facilities - CB190006.

LEGISLATIVE AUTHORITY

The Municipality may spend money for municipal purposes in accordance with section 79A of the HRM Charter.

The recommended contract award complies with all of the pre-requisites for awarding contracts as set out in section 26 of Administrative Order 2020-004-ADM, the *Procurement Administrative Order*.

Section 28 of the *Procurement Administrative Order*, provides that Halifax Regional Council may approve contract awards of any amount.

RECOMMENDATION

It is recommended that Halifax Regional Council authorize an increase to Purchase Order No. 2070839548 for changes to the contracted scope of work in the amount of \$ 31,286 (net HST included), with funding from Project No. CB190006 – Accessibility – HRM Facilities outlined in the Financial Implications section of this report.

BACKGROUND

As part of HRM's multi-year recapitalization for buildings and commitment to provide universal, accessible washrooms, a washroom renovation project was designed to bring the existing washrooms up to code and meet the universal washroom and accessibility standards.

On May 4, 2020, the CAO awarded the construction contract to Ryson Interior Construction Ltd. During demolition, unforeseen site conditions resulted in construction of additional supporting structures and flooring surfaces. Original designs were adjusted to accommodate the existing structure which increased the cost of the construction.

DISCUSSION

Staff has recommended an increase to PO # 2070839548 for changes to the contracted scope of work in the amount of \$31,286 (net HST included). A summary of the changes are as follows:

PO Award (net HST included)	\$140,786
CO increases approved to date (net HST included)	\$ 18,808
Request for Increase (net HST included)	<u>\$ 31,286</u>
New Contract Value (net HST included)	\$190,880

The total amount of changes (approved and pending) is \$50,094 (net HST included), which represents a cumulative increase of 37%

FINANCIAL IMPLICATIONS

Based on the quoted price of \$31,286 (net HST included) funding is available from CB190006. The budget availability has been confirmed by Finance.

Budget Summary:	<u>Project Account No. CB190006 – Accessibility – HRM Facilities</u>
	Cumulative Uncommitted Budget \$565,404
	Less: Increase to PO#2070839548 <u>\$ 31,286</u>
	Balance \$534,118

* This project was estimated in the Approved 2019/20 Project Budget at \$200,000

The balance of funds in the account will be applied to other facility accessibility projects.

RISK CONSIDERATION

None

ENVIRONMENTAL IMPLICATIONS

None

ALTERNATIVES

The Halifax Regional Council may choose not to approve the recommendation in the report; this is not recommended by staff as the change is necessary to complete the project.

ATTACHMENTS

None

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Shauna Blundon, Project Manager, Corporate Facility Design & Construction
902.292.4080

Report Approved by: Original Signed
John MacPherson, Manager, Corporate Facility Design & Construction
902.209.0763

Procurement Review: Original Signed
Jane Pryor, Manager, Procurement, 902.490.4200

Report Approved by: Original Signed
Jerry Blackwood, Director, Corporate & Customer Services, 902.490.6308