



P.O. Box 1749
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Item No. 2
Halifax Regional Council
August 18, 2020

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed

Jane Fraser, CFO/Director of Finance, Asset Management & ICT

Original Signed by 

Jacques Dubé, Chief Administrative Officer

DATE: July 12, 2020

SUBJECT: Contribution Agreement: Terence Bay Community Hall Association

INFORMATION REPORT

ORIGIN

October 30, 2018 – Regional Council approved the sale of 80 Sandy Cove Road, Terence Bay, to the Terence Bay Community Hall Association for the less than market value price of \$1.00 and directed staff to prepare a supplementary recommendation report outlining funding options for renovation work to the Terence Bay Community Hall.

April 2, 2019 – Regional Council approved the following motions **as amended**:

1. Approve the transfer of \$75,000 from Operating Account M3108004 to the General Contingency Reserve Q421 in fiscal year 2018-19;
2. Approve provision of a one-time capital contribution in the amount of \$75,000 to the Terence Bay Community Hall Association towards capital improvements and upgrades to 80 Sandy Cove Road, Terence Bay, to be funded as a withdrawal from the General Contingency Reserve Q421 in fiscal year 2019-20;
3. **Request an Information Report to Regional Council to provide an update on how the funding was spent;** and
4. Authorize the Chief Administrative Officer, or their designate. To negotiate, enter into and execute a Contribution Agreement on behalf of the Municipality with the Terence Bay Community Hall Association substantially in the same form as the draft Contribution Agreement included as Attachment 1 of the supplementary staff report dated February 27, 2019, and otherwise acceptable to the Chief Administrative Officer.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter (“HRM Charter”), S.N.S, 2008 c.39.

Section 79A (1) Subject to subsections (2) to (4), the Municipality may only spend money for municipal purposes if

- (a) The expenditure is included in the Municipality's operating budget or capital budget or is otherwise authorized by the Municipality;

...

Section 79C (1) The Council shall adopt a policy that requires the Municipality to disclose to the public the recipients of grants made by the municipality and the amount of those grants.

(2) A policy adopted under subsection (1) must include the

- (a) frequency and timing of disclosure;
(b) content to be included in a disclosure; and
(c) form in which the disclosure must be made.

(3) A policy adopted under subsection (1) may include any other matter that the Council considers necessary or reasonable to carry out effectively the intent and purpose of this policy.

BACKGROUND

In 2018, Regional Council approved the conveyance of the former fire station in Terence Bay to the Terence Bay Community Hall Association (“the Association”) for the sum of \$1.00 plus closing costs. In addition to the property donation Council also approved a one-time capital contribution in the amount of \$75,000 towards specific capital improvements and requested staff submit an Information Report to confirm how these funds were expended.

DISCUSSION

Funding in the amount of \$75,000 was issued in two (2) installments:

- \$30,000 to be paid upon the execution of a signed Contribution Agreement for septic system upgrade or replacement and driveway paving. Any unused portion of these funds could be carried forward and applied to the work undertaken with funds from the second installment.
- \$45,000 to be issued upon confirmation that work funded under the first payment was complete and proof of payment submitted.

On July 12, 2020, copies of receipts paid totalling \$114,366.25 were received as listed below:

| | | |
|-------|--|--------------------------|
| (i) | Replacement septic system (certified) | \$51,073.70 |
| (ii) | Re-paving of driveway | \$20,042.20 |
| (iii) | Minor roof repairs | \$14,346.25 |
| (iv) | Replacement exterior windows and doors | \$28,904.10 ¹ |

The expenditures conform with the terms and conditions of funding and the file is now closed.

¹ Replacement exterior doors and access ramp were completed. Windows were funded under a grant issued under a local area rate.

FINANCIAL IMPLICATIONS

Not applicable – this is an information report only.

COMMUNITY ENGAGEMENT

Not applicable.

ATTACHMENTS

None.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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