

# HALIFAX

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**Item No. 8.1.5**  
**Halifax Regional Council**  
**May 12, 2020**

**TO:** Mayor Savage and Members of Halifax Regional Council

**SUBMITTED BY:** Original Signed by   
Jacques Dubé, Chief Administrative Officer

**DATE:** April 9, 2020

**SUBJECT:** Appointment of Building Officials

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## **ORIGIN**

Pursuant to the *Nova Scotia Building Code Act*, all Building Officials must be appointed by Regional Council.

## **LEGISLATIVE AUTHORITY**

*Nova Scotia Building Code Act*, Section 5(2)

## **RECOMMENDATION**

It is recommended that Halifax Regional Council appoint Clayton Barker, Greg Jeans, Jessica Thompson and Aidan Woodford as Building Officials, pursuant to Section 5(2) of the *Nova Scotia Building Code Act*. This appointment is effective for the duration of their assignment to the duties of a Building Official with Halifax Regional Municipality.

## **BACKGROUND**

Building Officials are required to administer and enforce provisions of the *Nova Scotia Building Code Act* and Regulations on behalf of HRM. These staff members were successful in a recent competition for vacant Building Official 1 positions. Mr. Barker, Mr. Jeans, Ms. Thompson and Mr. Woodford each meet the qualifications of the job description in addition to any Provincial requirements. The *Nova Scotia Building Code Act* requires that Building Officials be appointed by Regional Council.

## **DISCUSSION**

Building Officials are primarily responsible for the delivery of three programs: Construction Approvals, Maintenance of Residential Occupancies and Rooming House Licensing. Building Officials ensure consistent interpretation and application of the various by-laws, administrative orders and regulations to buildings and development in co-ordination with other HRM staff in the development approvals process.

## **FINANCIAL IMPLICATIONS**

There are no budget implications. These employees are filling budgeted and vacant positions.

## **RISK CONSIDERATION**

There is no significant risk associated with this recommendation as these are current employees qualified to fill the position to which they are being appointed.

## **COMMUNITY ENGAGEMENT**

Community engagement is not applicable.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

## **ALTERNATIVES**

No alternatives applicable as a Council appointment is required for Building Officials to have the necessary authority to enforce compliance to applicable codes, laws and by-laws.

## **ATTACHMENTS**

None

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

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