



P.O. Box 1749
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Item No. 13.1.1
Regional Centre Community Council
March 3, 2020

TO: Chair and Members of Halifax and West Community Council
Original Signed

SUBMITTED BY: _____
Krista Vining, Legislative Assistant

DATE: February 24, 2020

SUBJECT: 2020 Regional Centre Community Council Meeting Schedule

ORIGIN

It is the practice for Regional Centre Community Council (RCCC) to adopt a schedule of meetings for the upcoming year.

LEGISLATIVE AUTHORITY

Administrative Order 1, *Respecting the Procedures of the Council*, Schedule 8, Community Councils Rules Governing Meetings, Section 3:

- (1) *There shall be ten (10) regular meetings of a Community Council each year.*
- (4) *There shall be no regular meetings of a Community Council during the months of July and August unless the Community Council, by resolution, establishes a summer meeting schedule.*

RECOMMENDATION

It is recommended that Regional Centre Community Council approve the proposed 2020 meeting schedule as outlined in Attachment 1 of this report.

BACKGROUND

Regional Centre Community Council was established on December 3, 2019 by Administrative Order 48. It includes portions of the followings districts:

District 5 – Dartmouth Centre

District 6 – Harbourview – Burnside – Dartmouth East

District 7 – Halifax South Downtown

District 8 – Halifax Peninsula North

District 9 – Halifax West Armdale

In accordance with Schedule 8 Community Councils Rules Governing Procedures, Regional Centre Community Council (RCCC) shall schedule ten (10) regular meetings each year.

DISCUSSION

The proposed 2020 schedule provided as Attachment 1 of this report, proposes nine (9) regular meetings 'if required' for the remainder of 2020, and takes into account statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Nova Scotia Federation of Municipalities (NSFM) and Halifax Regional Council. These meetings are identified 'if required' as a place holder should an appeal of a site plan application, variance, or land use by-law amendment over lands within the Regional Centre Plan (Package A) area come forward for the Community Council's consideration. The approval of this schedule will allow members of Community Council, staff and the public to be notified and plan in advance for meetings. The Chair of Community Council, with input from staff, has the authority to cancel a scheduled meeting should it be deemed necessary. A special meeting for a time sensitive matter may be called with appropriate notice, provided it is done in accordance with the HRM Charter and Administrative Order One.

Where 2020 is an election year, with polls anticipated to open as early as October 6 and the Municipal Election is anticipated for October 17, 2020, Regional Council meetings have not been planned for the month of October. Although there are no restrictions in the Halifax Regional Municipality Charter or the Municipal Elections Act preventing Council from conducting business close to an election, there may be a perceived benefit to incumbents. Similarly, where possible, Standing Committee meetings have not been scheduled for the month of October.

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

RISK CONSIDERATION

A delay in approval could result in additional delays for other HRM Committee meeting schedules, as the Community Council schedule may impact the timing of other Committee meeting times and dates.

COMMUNITY ENGAGEMENT

The 2020 meeting schedule for the Community Council, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

The Community Council may recommend and/or adjust the proposed 2020 meeting schedule as they see fit.

ATTACHMENTS

Attachment 1 Proposed 2020 Regional Centre Community Council Meeting Schedule

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Krista Vining, Legislative Assistant, Office of the Municipal Clerk, 902.490.6520

Regional Centre Community Council Proposed 2020 Meeting Schedule

Date: 4th Tuesday of the month
Location: HEMDCC Meeting Space, Main Floor Alderney Gate, 60 Alderney Drive, Dartmouth /
Council Chamber, 3rd Floor City Hall, 1841 Argyle Street, Halifax
Time: 6:00 – 8:00 p.m.

March 3	August 25 if required
April 28 if required	September if required (5:00 p.m. Council Chamber)
May 26 if required	October – no meeting
June 23 if required	November 24 if required
July 7 if required (5:00 p.m. Council Chamber)	December 2 (Wednesday) if required

Please be advised that meeting time and location are subject to change