

RENTER INFORMATION

Group/Organization Name:	Type of Organization: Non-Profit <input type="checkbox"/> Corporate <input type="checkbox"/> Other <input type="checkbox"/>
Contact Name(s):	Email Address:
Address:	Primary Phone Number:
City: Province: Postal Code:	Cell Phone Number:
<i>Please provide a contact name and number for your organization that can be publicly disclosed if required.</i>	

RENTAL DETAILS

Event Name:	Event Type: Select Event Type <input type="text"/> Other:
Is Event for: Adult <input type="checkbox"/> Child/Youth (16 years and under) <input type="checkbox"/>	Estimated Number of Participants (including spectators): Will Spectators be Charged? Yes <input type="checkbox"/> No <input type="checkbox"/>
Will there be music? Yes <input type="checkbox"/> No <input type="checkbox"/> Will there be dancing? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you booked a Municipal Facility for this event in previous years? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, which facilities?
Additional items required: Chairs <input type="checkbox"/> Qty: <input type="text"/> Enter # Tables <input type="checkbox"/> Qty: <input type="text"/> Enter # Projector <input type="checkbox"/> Score Clock <input type="checkbox"/> Other: (Please list)	Special Requests or Comments:

FACILITY REQUEST INFORMATION

1.	Day	Start Time	End Time	Start Date	End Date
Facility:					
Room:					
2.	Day	Start Time	End Time	Start Date	End Date
Facility:					
Room:					
3.	Day	Start Time	End Time	Start Date	End Date
Facility:					
Room:					

SPECIAL EVENT INFORMATION (St.Mary's Boat Club, LeBrun Lion's Den, North Preston CC Only)

<p>Will you be providing bar service at this event? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Will the event be catered? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, provide caterer's name:</p>
<p>Who will be providing the bar service? HRM Facility <input type="checkbox"/> <i>*Note: not all facilities offer their own bar service.</i> Renter <input type="checkbox"/> <i>Renter must obtain a Special Occasion Liquor Licence and the alcohol.</i> Caterer <input type="checkbox"/> Provide caterer's liquor licence:</p>	<p>Will there be music? Yes <input type="checkbox"/> No <input type="checkbox"/> Will there be dancing? Yes <input type="checkbox"/> No <input type="checkbox"/> Will neither be provided? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>A security / damage deposit is required at the time of booking. Please select the requested location:</p>	<p>St. Mary's Boat Club <input type="checkbox"/> \$300 LeBrun Lion's Den <input type="checkbox"/> \$200 North Preston Community Centre <input type="checkbox"/> \$200</p>