



PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

MEMORANDUM

TO: Chair and Members of the Heritage Advisory Committee

FROM: Liam MacSween – Acting Deputy Clerk, Office of the Municipal Clerk

DATE: November 8, 2019

SUBJECT: **Committee Appointments Expiring November 30, 2019**

This will confirm that the term of appointment for the following members of the Heritage Advisory Committee will expire on November 30, 2019:

| Volunteer Name | Position | Term Expiry Date | Term Status: |
|----------------------|------------|------------------|--------------|
| Jenny Lugar | Chair | 30-Nov-19 | 1st Term |
| William Breckenridge | Member | 30-Nov-19 | 2nd Term |
| Patrick Connor | Member | 30-Nov-19 | Partial Term |
| Paul Cole | Member | 30-Nov-19 | 1st Term |
| Derek Bellemore | Member | 30-Nov-19 | 2nd Term |
| Lois Yorke | Vice Chair | 30-Nov-19 | Partial Term |

The Public Appointments Policy – Governing citizens appointments to HRM agencies, boards, committees and commissions and external bodies was approved by Halifax Regional Council in August 2011 and states applicants including those currently serving on a committee must apply in order to be considered. It also states that generally only two (2) consecutive terms can be served by members of a Committee (Section 3. Terms & Length of Service). The link to the policy can be found at the following website <https://www.halifax.ca/city-hall/boards-committees-commissions/volunteer-boards-committees/public-appointment-policy> All appointments are made in accordance with this policy.

If you meet the requirements of the policy and you wish to re-apply, you can do so by completing an application form at <https://www.halifax.ca/city-hall/boards-committees-commissions/volunteer-boards-committees/boards-committees-volunteer> or by mail to Municipal Clerk's Office, PO Box 1749, Halifax, Nova Scotia, B3J 3A5, or by email serve@halifax.ca or by fax to 902-490-4208. Your application should be accompanied by any additional information that would assist in making appointments and/or nominations to Halifax Regional Council, such as a cover letter or resume. Where applicable, please state the membership category you are applying to represent.

Please note that all appointments are at the discretion of Council and when the appointments have been ratified by Council, you will be notified of the outcome. Committee membership continues until such time as Council makes their decisions. If you have any questions, please free to contact me.

Liam MacSween, Office of the Municipal Clerk

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halifax.ca

Please note that the deadline for applications for Committees is **Monday, December 2, 2019, at 11:59 p.m.** In accordance with the Public Appointment Policy, late applications shall not be considered.

Sincerely,

Liam MacSween

Liam MacSween, Office of the Municipal Clerk

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