



PROJECT A BUILDING

CONSTRUCTION MANAGEMENT PLAN CHANGE REQUEST

Company A

123 Fake Street, Suite 221

Halifax, NS, B1B ____

Bus: 902.999. ____

Fax: 902.998. ____

Email: developments@companya.ca

Date

This is to request a change to the construction management plan for the Project A Building development. Company A requests the following changes to the Construction Management Plan (CMP) to be reviewed and approved by Halifax Regional Municipality (HRM). These changes are required due to _____. The proposed date of implementation for these changes is _____, _____ and are expected to be required until _____, _____. These changes will impact traffic and pedestrians in the following ways by _____. Please see the attached sketch which outlines the changes being requested.

Should you have any questions or concerns please feel free to contact the below:

CONTACT INFORMATION:

General Contractor:

Contractor Z

Contractor Z Contact Name

Ph: 902.444. ____

Email: contactname@contractorz.ca

Our company has been retained by Company A as the general contractor to complete work on the Project A Building development. Should any questions arise throughout construction, please feel free to contact the undersigned.

Yours Truly,
Contractor Z

Contractor Z Contact Name
Project Manager