

Project A Building



Company A
Contractor Z
Consultant Q

Date:
Location:
Project Phase:

COMMUNITY CONSULTATION MEETING MINUTES

Attendees:

Meeting Minutes

Project Status:

Old Business:

New Business:

Notekeeper:
Company A Representative:

Signature: _____
Signature: _____

Project A Building



Company A
Contractor Z
Consultant Q

Date: 20-Jun-17
Location: Shop 1
Project Phase: Pre-Demolition

COMMUNITY CONSULTATION MEETING MINUTES

Attendees:

Consultant Q representative (name), Contractor Z representative (name), Company A representative (name), Rodent Control R representative (name), HRM representative (name), Shop 1 owner (name), Library worker (name)

Meeting Minutes

Project Status:

The project's construction management plan is currently under review by Halifax Regional Municipality.

Old Business:

The construction management plan was reviewed in the last meeting (May 20, 2017). No additional old business was discussed.

New Business:

The rodent control plan was discussed. Rodent Control R representative (name) explained the rodent control plan to be put in place 6 weeks prior to the start of demolition and throughout construction.

The Library worker (name) asked if any rodent control activities would take place on other properties to prevent the migration of rodents.

Rodent Control R representative (name) explained that traps would be required on some adjacent properties during construction activities and that some additional baiting would be required in HW catch basins.

The Library worker (name) and the Shop 1 owner (name) indicated that they would agree to traps being use on their properties, if required, to help avoid rodent control issues.

The next community consultation meeting was announced for July 21, 2017.

Notekeeper:

Company A Representative:

Company A Admin.

Company A Sponsor

Signature: (signature here)

Signature: (signature here)