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**Item No. 9.1.2**  
**Point Pleasant Park Advisory Committee**  
**January 9, 2020**

**TO:** Chair and Members of Point Pleasant Park Advisory Committee

**SUBMITTED BY:** Original Signed  
Simon Ross-Siegel, Legislative Assistant, Municipal Clerk's Office

**DATE:** October 25, 2019

**SUBJECT:** Proposed 2020 Meeting Schedule

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**ORIGIN**

It is the practice for Point Pleasant Park Advisory Committee to adopt a schedule of meetings for the upcoming year.

**LEGISLATIVE AUTHORITY**

Section 6.1 of the Committee's Terms of Reference – "The PPPAC will normally meet on the second Thursday of each month or as determined from time to time by the PPPAC. The PPPAC shall meet no less than four times per year."

**RECOMMENDATION**

It is recommended that Point Pleasant Park Advisory Committee approve the 2020 Meeting Schedule as outlined in the Discussion section of this report.

**BACKGROUND**

Past practice of the Point Pleasant Park Advisory Committee (PPPAC) has been to establish a yearly meeting schedule so that Committee members and the public have sufficient notice of meeting dates. In the event that a meeting is not required and is cancelled, the Clerk's Office ensures the Committee members are notified of the meeting cancellation and public notification of the cancellation is done through HRM's website.

**DISCUSSION**

PPPAC has traditionally met on the first Thursday of every second month, from 4:30 p.m. to 6:30 p.m. in Halifax Hall, City Hall. Therefore, based on past practice, meeting dates are proposed for 2020 as outlined in Attachment A of this report.

Due to the proximity of the first Thursday of January to the December holiday period, staff has suggested moving the first meeting of the Committee ahead to January 9, 2020. Likewise, staff has also suggested moving the July meeting of the Committee to June 25, 2020 in order to provide flexibility to members for travel during the summer.

Where 2020 is an election year, with polls anticipated to open as early as October 6 and the Municipal Election is anticipated for October 17, 2020, Regional Council meetings have not been planned for the month of October. Although there are no restrictions in the Halifax Regional Municipality Charter or the Municipal Elections Act preventing Council from conducting business close to an election, there may be a perceived benefit to incumbents. Similarly, where possible, Board and Committee meetings have not been planned for the month of October.

### **FINANCIAL IMPLICATIONS**

There are no budget implications associated with the recommended course of action.

### **RISK CONSIDERATION**

There are no risks identified.

### **COMMUNITY ENGAGEMENT**

The 2020 meeting schedule for the Point Pleasant Park Advisory Committee, once adopted, is posted to the HRM calendar at [Halifax.ca](http://Halifax.ca) to enable members of the public and media to have access to the meeting schedule, agendas and reports.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with the recommended course of action.

### **ALTERNATIVES**

If the proposed dates and/or time are not suitable for the Committee members, the Committee can consider alternate dates and/or time.

### **ATTACHMENTS**

Attachment A: Point Pleasant Park Advisory Committee (PPPAC) 2020 Meeting Schedule.

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210

Report Prepared by: Simon Ross-Siegel, Legislative Assistant 902.490.6519

# POINT PLEASANT PARK ADVISORY COMMITTEE (PPPAC)

## 2020 MEETING SCHEDULE

**Date:** 1<sup>st</sup> Thursday of every second Month (**Bi-Monthly**)

**Time:** 4:30 p.m. – 6:30 p.m.

**Location:** Halifax Hall, City Hall, 1841 Argyle Street, Halifax

January 9

March 5

May 7

June 25

September 3

November 5