

HALIFAX

The Municipal Clerk's Office and Current Initiatives

Youth Advisory Committee

June 17, 2019

Overview of Topics

- I. Overview of the Municipal Clerk's Office**
- II. Municipal Elections**
- III. Civics Education**
- IV. Video Concept**
- V. Boards, Committees and the Public Appointment Policy
(To be continued...)**

Your Municipal Clerk's Office

Primary Objective: To ensure the transparency and openness of the municipal decision-making process by providing legislative, electoral and record keeping services to Regional Council, Community Councils, boards, committees and commissions, the public and staff.

4 KEY SERVICE AREAS:

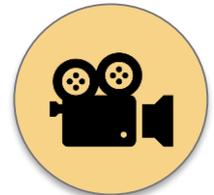


- Regional Council, Community Councils, Standing Committees, and Advisory Boards & Committees.
- Access and Privacy and Processing Freedom of Information Requests
- Corporate Information Management and the Municipal Records Centre
- Running Elections for Mayor, Council, and the CSAP

Your Municipal Clerk's Office

How to Engage in the Decision-Making Process:

- **Follow along with the Agenda!**
 - Agendas set out the order of each item to be discussed at a meeting. You can find agendas online at *Halifax.ca*, one week before the meeting date. It will include links to presentations, staff reports and recommendations. The minutes, or the public record of the meeting, are published online as well.
- **Watch Council & Committee Meetings in person or online**
 - Meetings of Regional Council take place at City Hall. All meetings are open to the public and streamed online. You can access past recordings online. In camera or private meetings are exempt.
- **Freedom of Information Requests**
 - Visit the Routine Disclosure Plans for each department to see if the information you are seeking is listed – if so, you can submit a disclosure request to access the information. (\$5 application fee for non-personal info)
- **Municipal Archives**
 - Contact the archives, go online or visit in person to access municipal records documenting the history of the Halifax Region.



Your Municipal Clerk's Office

How to Participate in the Decision-Making Process:

- **Participate in Council or Committee Meetings:**
 - Submit Correspondence
 - Sign or present Petitions
- **Speak at a Council or Committee Meeting**
 - Presentations & Delegations to Council
 - Address Council at a Public Hearing
 - PAC hosted Public Information Meetings
- **Other ways to participate:**
 - Contact your Councillor and the Mayor
 - Volunteer on Boards & Committees of Council
 - Shape Your City Halifax
 - Elections: Become a Candidate, Work on Polling Day, Vote!



Your Municipal Clerk's Office

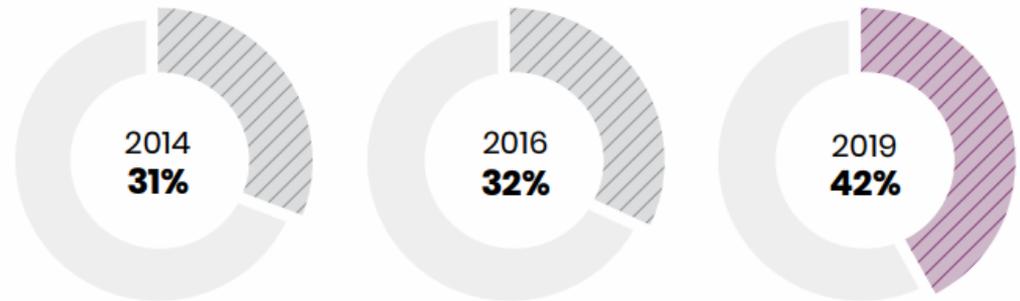
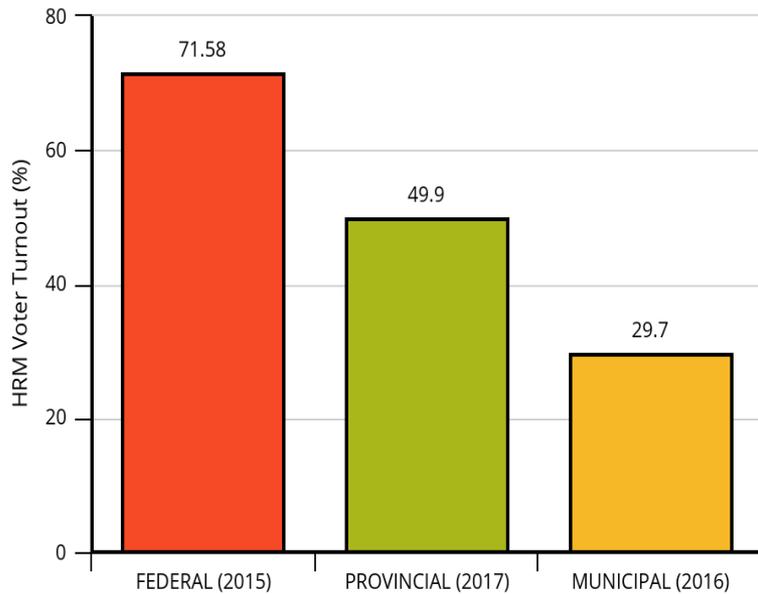


- Did you know all of the services our Office provides?
- What was new to you?

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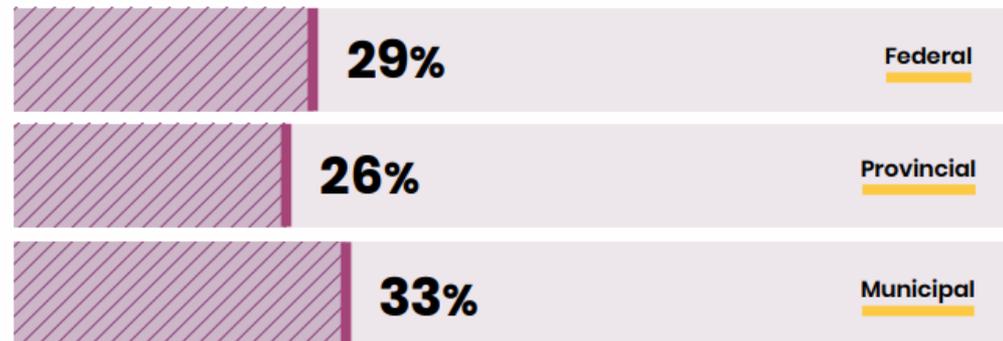
Municipal Elections

HRM Voter Turnout by Level of government (%)



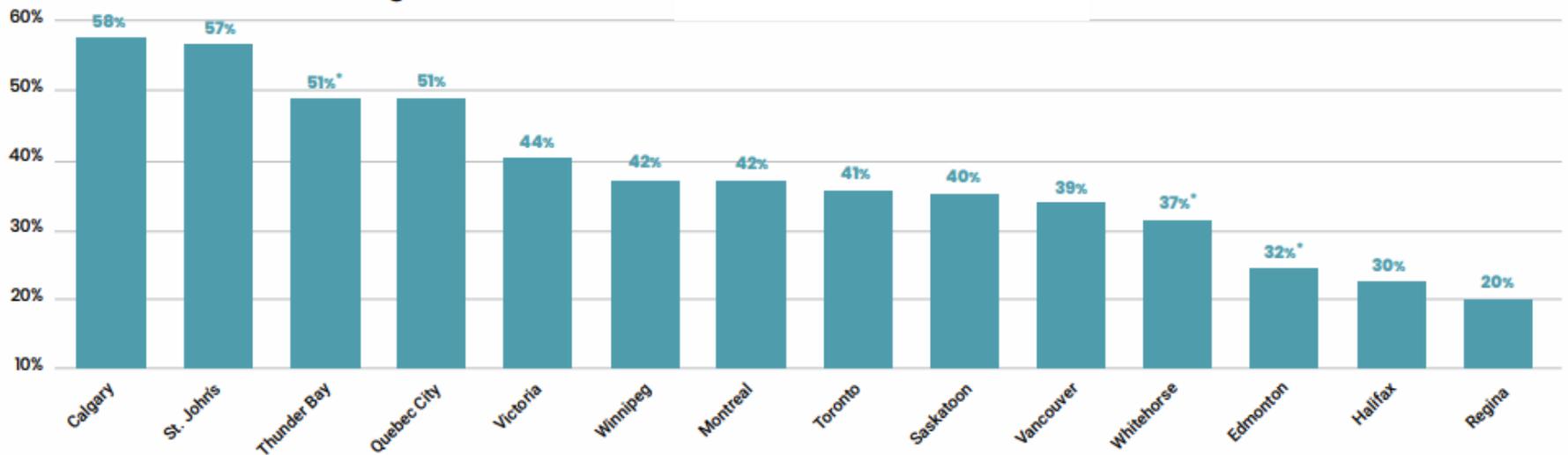
Canadians contact elected representatives

Which level of government did Canadians reach out to in 2018?



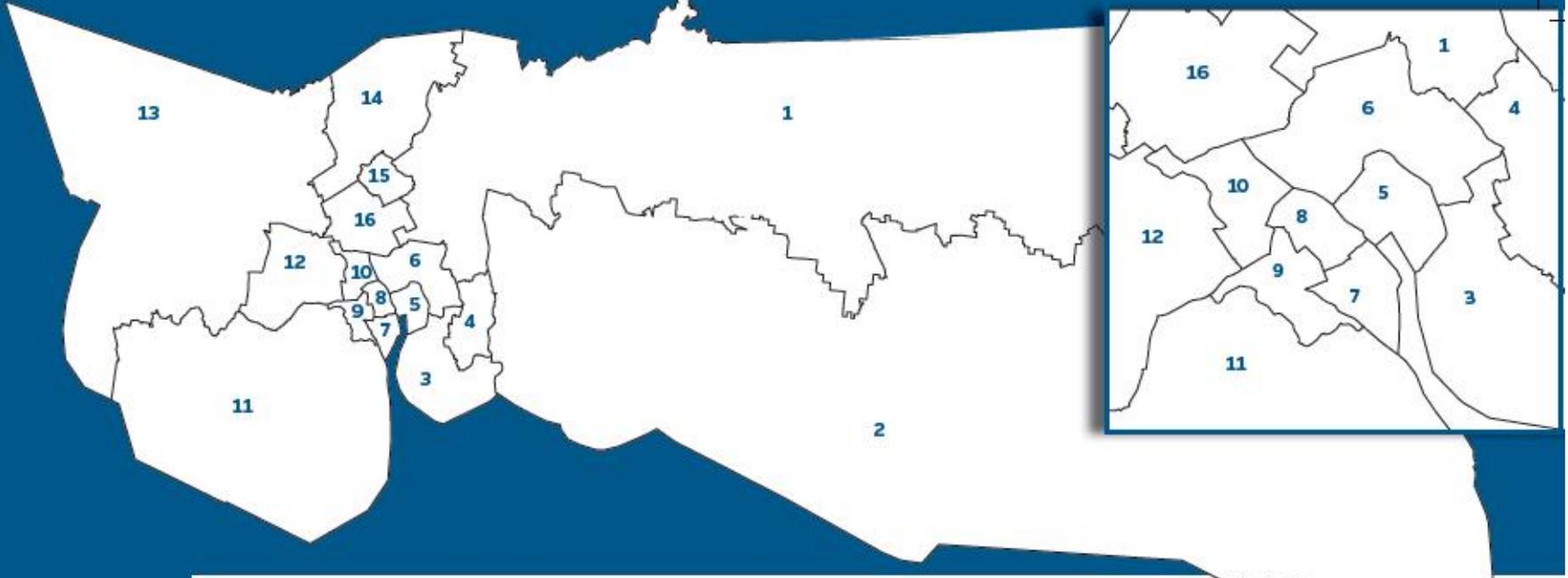
Municipal Elections

Turnout in last municipal elections
for select cities in each region



*Turnout based on the number of eligible voters

The next Municipal Election is
October 17, 2020



Halifax Regional Municipality district map

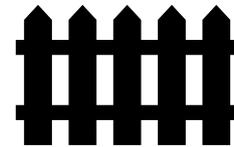
Numbers show Regional Council districts

For a more detailed map please visit halifax.ca

	COUNCILLOR  Steve Streatch	COUNCILLOR  David Hendsbee	COUNCILLOR  Bill Karsten	COUNCILLOR  Lorelei Nicoll	COUNCILLOR  Sam Austin	COUNCILLOR  Tony Mancini	COUNCILLOR  Waye Mason	COUNCILLOR  Lindeil Smith
	DISTRICT 1 Waverley - Fall River - Musquodoboit	DISTRICT 2 Preston - Chezzetcook - Eastern Shore	DISTRICT 3 Dartmouth South - Eastern Passage	DISTRICT 4 Cole Harbour - Westphal	DISTRICT 5 Dartmouth Centre	DISTRICT 6 Harbourview - Burnside - Dartmouth East	DISTRICT 7 Peninsula South - Downtown	DISTRICT 8 Peninsula North
MAYOR  Mike Savage	COUNCILLOR  Shawn Cleary	COUNCILLOR  Russell Walker	COUNCILLOR  Steve Adams	COUNCILLOR  Richard Zurawski	COUNCILLOR  Matt Whitman	COUNCILLOR  Lisa Blackburn	COUNCILLOR  Steve Craig	COUNCILLOR  Tim Outhit
HALIFAX REGIONAL MUNICIPALITY	DISTRICT 9 Ardmale - Peninsula West	DISTRICT 10 Halifax - Bedford Basin West	DISTRICT 11 Spryfield - Sambro Loop - Prospect Road	DISTRICT 12 Timberlea - Beechville - Clayton Park West	DISTRICT 13 Hammonds Plains - St. Margaret's	DISTRICT 14 Middle & Upper Sackville - Lucasville	DISTRICT 15 Lower Sackville	DISTRICT 16 Bedford - Wentworth

Municipal Elections

- What do you see as barriers to voting?
- How about barriers to becoming a candidate and running for office?



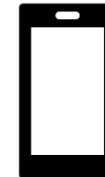
Municipal Elections

Who can vote?

- Canadian citizen, 18 years of age by advance polling day
- Resident of Nova Scotia for six months prior to advance polling day
- Resident of HRM immediately before advance polling day

How can you vote?

- In person at polling location
- Online or by phone!



Accessibility

- We work to ensure polling locations are physically accessible
- Online voting increases accessibility for those who can not make it to a physical location
- Hearing and visual impairments supported by online and telephone voting

Municipal Elections

- How should the candidate materials be presented to appeal to youth – should there be a designated youth candidate information session? If yes, what should it look like?
- How important are images and representation of youth images in materials?
- What are some tactics/strategies/platforms that could be used to get more Youth at the polls?

Civics Education

THE 5 PILLARS OF OPEN GOVERNMENT



IMPROVING ACCESS TO INFORMATION

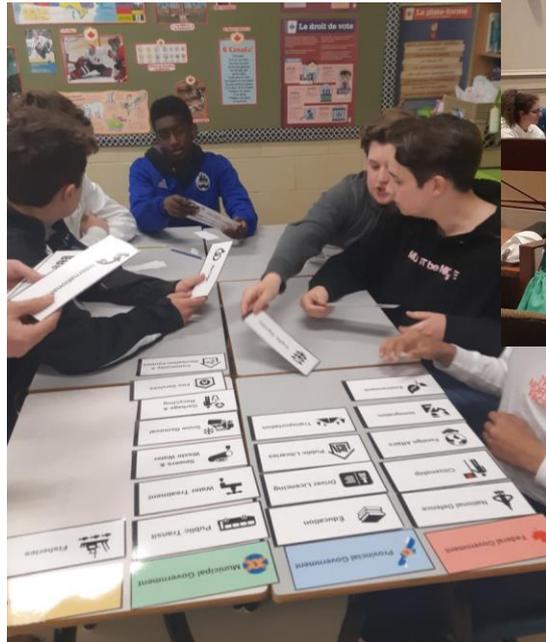
BUILDING A POLICY AND PROCEDURE FRAMEWORK

OUTREACH THROUGH EDUCATION/YOUTH PROGRAMMING

INCREASING OPPORTUNITIES FOR PARTICIPATORY DEMOCRACY

STRENGTHENING PARTNERSHIPS/ COLLABORATION AND INFORMATION SHARING

Open Government Vision



Civics Education and Programming in Schools



- Division of Powers Game
- Regional Council and Boards & Committees
- How to get Involved
- “How Much Does it Cost?” Trivia

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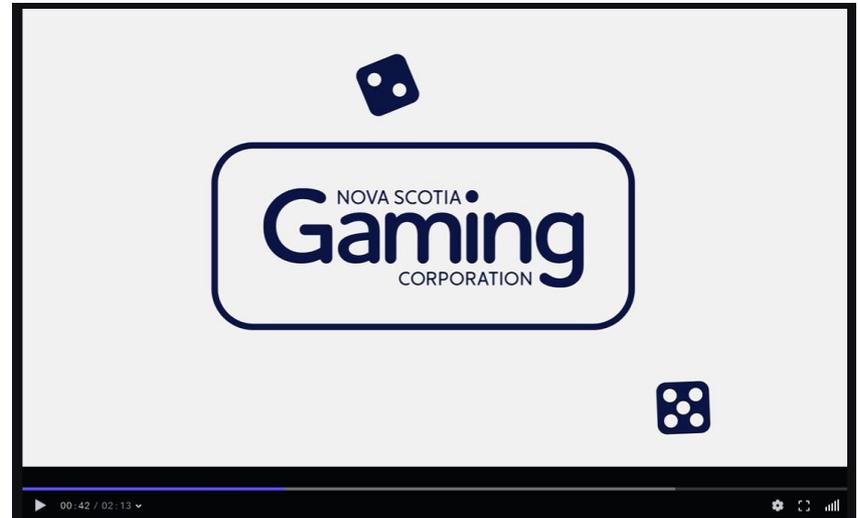
Civics Education

- On a day to day level, how do you get your information?
- What are your preferred methods of communicating with the Municipality?
- What are key takeaways on the HRM that should be included in Civics programming in Schools?
- How could the Clerk's Office present information in a way which is more accessible for youth?

Video Concept



<https://www.youtube.com/watch?v=9uHsbx6U8Lo#action=share>



<https://app.frame.io/reviews/9a3be9b0-9ef3-4eef-8169-9c860dc8bd25/73632980-578c-4763-ba8b-dcd1995ef31b>

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Video Concept

- What should other Youth or people in general be required to know about the municipality?
- If you were to receive/watch a video on the municipality, how would you like to receive it, what would be the best platform for you and your friends?

Thank you!



Any further comments or questions? Follow up with us at:

City Hall, 1841 Argyle Street,
Main Floor / PO Box 1749
Halifax, NS B3J 3A5

tel: 902.490.4210
clerks@halifax.ca
halifax.ca

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