



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 5
Halifax Regional Council
April 30, 2019

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed

SUBMITTED BY: _____
Councillor Russell Walker, Chair, Audit & Finance Standing Committee

DATE: April 18, 2019

SUBJECT: Investment Policy Advisory Committee Report – Quarter Ending December 31, 2018

INFORMATION REPORT

ORIGIN

April 17, 2019 meeting of Audit and Finance Standing Committee, Item No. 12.3.1.

LEGISLATIVE AUTHORITY

Audit and Finance Standing Committee Terms of Reference Section 3(c) which states:

The principle role of the Audit and Finance Standing Committee is to provide advice to Council on matters relating to Audit and Finance.

Additionally, Section 4(f) provides that the Standing Committee 'Review as required, any other policies, procedures, forecasts, reports or process as agreed to mutually by the Municipalities CAO and the Committee'.

BACKGROUND

The Audit and Finance Standing Committee received a report from the Investment Policy Advisory Committee dated March 11, 2019 pertaining to Investment Activities – Quarter Ending December 31, 2018 at its April 17, 2019 meeting.

For further information please refer to the attached March 11, 2019 Investment Policy Advisory Committee report.

DISCUSSION

The Audit and Finance Standing Committee reviewed the Investment Policy Advisory Committee report dated March 11, 2019 and approved a motion to forward the Committee report to Halifax Regional Council as information.

FINANCIAL IMPLICATIONS

N/A

COMMUNITY ENGAGEMENT

The Audit and Finance Standing Committee meetings are open to public attendance, a live webcast is provided of the meeting, and members of the public are invited to address the Committee for up to five minutes at the end of each meeting during the Public Participation portion of the meeting. The agenda, reports, minutes, and meeting video of the Audit and Finance Standing Committee are posted on Halifax.ca.

ATTACHMENTS

Investment Policy Advisory Committee report dated March 11, 2019

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Krista Vining, Legislative Assistant, Office of the Municipal Clerk, 902.490.6520



PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item 12.3.1

**Audit and Finance Standing Committee
April 17, 2019**

TO: Chair and Members of Audit and Finance Standing Committee

SUBMITTED BY: **ORIGINAL SIGNED**

Councillor Matt Whitman, Co-Chair Investment Policy Advisory Committee

ORIGINAL SIGNED

Vicki Robertson, Co-Chair Investment Policy Advisory Committee

DATE: March 11, 2019

SUBJECT: **Investment Policy Advisory Committee Report – Quarter ending December 31, 2018**

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the investment objectives of the Investment Policy not less frequently than quarterly.

LEGISLATIVE AUTHORITY

Section 121(1) of the HRM Charter requires that funds be invested pursuant to an Investment Policy adopted by Council and approved by the Minister of Municipal Affairs (the Minister) or invested pursuant to the Trustee Act. Where HRM has chosen to adopt an Investment Policy and the Minister has approved the Policy investment activities are governed by this Policy.

RECOMMENDATION

It is recommended that the Audit and Finance Standing Committee forward this report to Halifax Regional Council as an information item.

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations on May 14, 2002. This Ministerial position was later reorganized and now has the title the Minister of Municipal Affairs (the Minister).

The mandate of the Committee is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

Amendments to the Policy, as recommended by the Investment Policy Advisory Committee (the Committee) were approved by Council and the Minister in 2005, 2007, 2008, 2010, and 2017. A 2018 review is current pending ministerial approval. Reviews of the Policy by the Committee in 2012, 2014 and 2015 did not result in any recommended changes.

DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The three objectives and three strategies of the Policy, stated in order of priority of importance, are as follows:

Objective:

1. Preservation of Capital
2. Liquidity
3. Competitive Return on Investments

Strategies:

4. Diversification of Investment Portfolio
5. Regular Review of Performance
6. Risk Management Approach

Copies of the Sector Weight schedules recommended under the Policy are attached.

The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending December 31, 2018 and accepts the report and the findings contained in the report that the investment activities reported are in compliance with the Policy.

FINANCIAL IMPLICATIONS

N/A

RISK CONSIDERATION

There are no significant risks associated with the recommendations in this Report.

COMMUNITY ENGAGEMENT

Investment activities are reported quarterly to the Investment Policy Advisory Committee. The majority of members of this Committee (4 of 6) are volunteers from the general public. The Committee reports to Audit and Finance Committee of Council quarterly on staff's compliance with the Investment Policy. In addition, the Committee conducts an annual review of the Investment Policy and makes recommendations for any changes considered appropriate.

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

N/A

ATTACHMENTS

Sector Weight Schedules @ December 31, 2018 (Schedules A,B,C,D & E)

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 490-4210.

Report Prepared by: Vicki Robertson, Deputy Treasurer, Co-Chair, Investment Policy Advisory Committee, 817-1479

**Total Portfolio
Sector Weights @ December 31, 2018**

SCHEDULE A

| Category | Status | Cumulative Amount Invested @ Book Value | % of Portfolio | Guideline Limit \$ | Limit \$ Available | Guideline Limit | % | Limit Available | % |
|--|---------------------------|---|-------------------|--------------------|--------------------|--------------------|-------------|---------------------|-------------|
| CASH & EQUIVALENTS | | | | | | | | | |
| Federal Government & its Guarantees | Open | 0 | 0% | | | 443,711,932 | 100% | 443,711,932 | 100% |
| Federal Government | Open | 0 | 0% | | | | | | |
| Business Development Bank | Open | 0 | 0% | | | | | | |
| Canada Mortgage & Housing Corp. | Open | 0 | 0% | | | | | | |
| Canadian Wheat Board | Open | 0 | 0% | | | | | | |
| Export Development Canada | Open | 0 | 0% | | | | | | |
| Farm Credit Corp | Open | 0 | 0% | | | | | | |
| Provincial Governments & their Guarantees | R-1 Mid or Greater | 121,658,720 | 27% | | | 443,711,932 | 100% | 322,053,212 | 73% |
| Total Alberta (R-1 High) | Open | 69,829,759 | 16% | 100,000,000 | 30,170,241 | | | | |
| Alberta (R-1 High) | Open | 69,829,759 | | | | | | | |
| Alberta Capital Finance Authority (R-1 High) | Open | 0 | | | | | | | |
| Alberta Treasury Branches (R-1 High) | Open | 0 | | | | | | | |
| British Columbia (R-1 High) | Open | 0 | 0% | 100,000,000 | 100,000,000 | | | | |
| Manitoba (R-1 Mid) | Open | 0 | 0% | 100,000,000 | 100,000,000 | | | | |
| New Brunswick (R-1 Mid) | Open | 38,958,051 | 9% | 100,000,000 | 61,041,949 | | | | |
| Nova Scotia (R-1 Mid) | Open | 0 | 0% | 100,000,000 | 100,000,000 | | | | |
| Ontario (R-1 Mid) | Open | 0 | 0% | 100,000,000 | 100,000,000 | | | | |
| Quebec (R-1 Mid) | Open | 0 | 0% | 100,000,000 | 100,000,000 | | | | |
| Quebec | Open | 0 | | | | | | | |
| Financement Quebec | Open | 0 | | | | | | | |
| Hydro Quebec | Open | 0 | | | | | | | |
| Saskatchewan (R-1 High) | Open | 12,870,910 | 3% | 100,000,000 | 87,129,090 | | | | |
| Municipal Governments & their Guarantees* | R-1 Mid or Greater | 0 | 0% | | | 110,927,983 | 25% | 110,927,983 | 25% |
| Calgary (R-1 High) | Open | 0 | | | | 44,371,193 | 10% | 44,371,193 | 10% |
| Financial Institutions & their Guarantees /Corporations | BA's Schedule A | 322,046,802 | 73% | | | 221,855,966 | 50% | -100,190,836 | -23% |
| | Canadian Banks R-1 | | | | | | | | |
| Tier 1 - Financial Institutions & their Guarantees | Mid | 272,688,691 | 61% | | | 221,855,966 | 50% | -50,832,725 | -11% |
| Bank of Montreal (R-1 High) | Open | 49,776,916 | 11% | 75,000,000 | 25,223,084 | | | | |
| BMO - Instruments | Open | 0 | | | | | | | |
| BMO - Account | Open | 49,776,916 | | | | | | | |
| Bank of Nova Scotia (R-1 High) | Open | 1,538,277 | 0% | 75,000,000 | 73,461,723 | | | | |
| Bank of Nova Scotia Effective Cash | Open | -8,461,723 | | | | | | | |
| Bank of Nova Scotia - Notice Account | Open | 10,000,000 | | | | | | | |
| Canadian Imperial Bank of Commerce (R-1 High) | Open | 73,671,082 | 17% | 75,000,000 | 1,328,918 | | | | |
| CIBC - Instruments | Open | 0 | | | | | | | |
| CIBC - Account | Open | 73,671,082 | | | | | | | |
| Royal Bank (R-1 High) | Open | 74,460,417 | 17% | 75,000,000 | 539,583 | | | | |
| RBC - Instruments | Open | 0 | | | | | | | |
| RBC - Account | Open | 74,460,417 | | | | | | | |
| Toronto Dominion (R-1 High) | Open | 73,242,000 | 17% | 75,000,000 | 1,758,000 | | | | |
| TD - Instruments | Open | 0 | | | | | | | |
| TD - Account | Open | 73,242,000 | | | | | | | |
| Tier 2 - Financial Institutions & Corporations | R-1 Mid/High*** | 49,358,111 | 11% | | | 110,927,983 | 25% | 61,569,872 | 14% |
| National Bank of Canada (R-1 Mid) | Open | 49,358,111 | 11% | 50,000,000 | 641,889 | | | | |
| OMERS Realty Corporation (R-1 High) | Open | 0 | 0% | | | | | | |
| CDP Financial Inc (R-1 High) | Open | 0 | 0% | | | | | | |
| Desjardins Total | Open | 0 | 0% | | | | | | |
| Desjardins Group (R-1 High) | Open | 0 | | | | | | | |
| Caisse Centale Desjardins (R-1 High) | Open | 0 | | | | | | | |
| Total Cash and Equivalents | | 443,705,522 | 100% | | | | | | |
| Federal Government & its Guarantees | | | | | | | | | |
| Money Market | | 0 | 0% | | | 55,278,729 | 20% | 55,278,729 | 20% |
| Reserves - Bond Pool | | 0 | 0% | | | 163,944,195 | 100% | 163,944,195 | 100% |
| Canada Mortgage & Housing Corp. | | 0 | 0% | | | 163,944,195 | 100% | 163,944,195 | 100% |
| Provincial Government & their Guarantees | | 0 | 0% | | | 55,278,729 | 20% | 55,278,729 | 20% |
| Money Market | | 0 | 0% | | | 55,278,729 | 20% | 22,489,890 | 8% |
| Alberta | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| Alberta | | 0 | | | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | | | |
| Alberta Treasury Branches | | 0 | | | | | | | |
| British Columbia | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| Manitoba | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| New Brunswick | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| Nova Scotia | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| Ontario | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| Quebec | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| Quebec | | 0 | | | | | | | |
| Financement Quebec | | 0 | | | | | | | |
| Hydro Quebec | | 0 | | | | | | | |
| Saskatchewan | | 0 | 0% | | | 27,639,365 | 10% | 27,639,365 | 10% |
| Bond Pool | | 0 | 0% | | | 32,788,839 | 20% | 32,788,839 | 20% |
| Alberta | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| Alberta | | 0 | | | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | | | |
| Alberta Treasury Branches | | 0 | | | | | | | |
| British Columbia | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| Manitoba | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| New Brunswick | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| Nova Scotia | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| Ontario | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| Quebec | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| Quebec | | 0 | | | | | | | |
| Financement Quebec | | 0 | | | | | | | |
| Hydro Quebec | | 0 | | | | | | | |
| Saskatchewan | | 0 | 0% | | | 16,394,420 | 10% | 16,394,420 | 10% |
| Total Fixed | | 0 | 0% | | | 32,788,839 | 20% | 32,788,839 | 20% |
| Equities | | | | | | | | | |
| Bank of Montreal | | 6,410 | | | | | | | |
| Total Equities | | 6,410 | | | | | | | |
| Total Investments | | 443,711,932 | | | | | | | |
| Interest Bearing Bank Accounts - O/S Cheque Coverage | | 38,000,000 | * | | | | | | |
| Total Investments and O/S Cheques Coverage | | 481,711,932 | | | | | | | |

**Operating Funds
Sector Weights @ December 31, 2018**

SCHEDULE B

| | Category Status | Cumulative Amount Invested @ Book Value | % | Guideline Limit (%) | % | Limit Available | % |
|--|---------------------------|---|-------------|------------------------|-------------|--------------------|-------------|
| CASH & EQUIVALENTS | | | | | | | |
| Federal Government & its Guarantees | Open | 0 | 0% | 244,239,637 | 100% | 244,239,637 | 100% |
| Federal Government | Open | 0 | 0% | | | | |
| Business Development Bank | Open | 0 | 0% | | | | |
| Canada Mortgage & Housing Corp. | Open | 0 | 0% | | | | |
| Canadian Wheat Board | Open | 0 | 0% | | | | |
| Export Development Canada | Open | 0 | 0% | | | | |
| Farm Credit Corp | Open | 0 | 0% | | | | |
| Provincial Governments & their Guarantees | R-1 Mid or Greater | 66,967,572 | 27% | 244,239,637 | 100% | 177,272,065 | 73% |
| Total Alberta (R-1 High) | Open | 38,438,095 | 16% | 61,059,909 | 25% | 22,621,814 | 9% |
| Alberta (R-1 High) | Open | 38,438,095 | | | | | |
| Alberta Capital Finance Authority (R-1 High) | Open | 0 | 0% | | | | |
| Alberta Treasury Branches (R-1 High) | Open | 0 | 0% | | | | |
| British Columbia (R-1 High) | Open | 0 | 0% | 61,059,909 | 25% | 61,059,909 | 25% |
| Manitoba (R-1 Mid) | Open | 0 | 0% | 61,059,909 | 25% | 61,059,909 | 25% |
| New Brunswick (R-1 Mid) | Open | 21,444,629 | 9% | 61,059,909 | 25% | 39,615,281 | 16% |
| Nova Scotia (R-1 Mid) | Open | 0 | 0% | 61,059,909 | 25% | 61,059,909 | 25% |
| Ontario (R-1 Mid) | Open | 0 | 0% | 61,059,909 | 25% | 61,059,909 | 25% |
| Quebec (R-1 Mid) | Open | 0 | 0% | 61,059,909 | 25% | 61,059,909 | 25% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan (R-1 High) | Open | 7,084,848 | 3% | 61,059,909 | 25% | 53,975,061 | 22% |
| Municipal Governments & their Guarantees* | R-1 Mid or Greater | 0 | | 61,059,909 | 25% | 61,059,909 | 25% |
| Calgary (R-1 High) | Open | | | 24,423,964 | 10% | 24,423,964 | 10% |
| Financial Institutions & their Guarantees /Corporations | | 177,272,065 | 73% | 122,119,819 | 50% | -55,152,246 | -23% |
| | BA's Schedule A | | | | | | |
| | Canadian Banks R-1 | | | | | | |
| Tier 1 - Financial Institutions & their Guarantees | Mid | 150,102,678 | 61% | 122,119,819 | 50% | -27,982,859 | -11% |
| Bank of Montreal (R-1 High) | Open | 27,399,920 | 11% | 24,423,964 | 10% | -2,975,956 | -1% |
| BMO - Instruments | | 0 | | | | | |
| BMO - Account | | 27,399,920 | | | | | |
| Bank of Nova Scotia (R-1 High) | Open | 846,751 | 0% | 24,423,964 | 10% | 23,577,213 | 10% |
| Bank of Nova Scotia Effective Cash | | -4,657,792 | | | | | |
| Bank of Nova Scotia - Notice Account | | 5,504,544 | | | | | |
| Canadian Imperial Bank of Commerce (R-1 High) | Open | 40,552,568 | 17% | 24,423,964 | 10% | -16,128,604 | -7% |
| CIBC - Instruments | | 0 | | | | | |
| CIBC - Account | | 40,552,568 | | | | | |
| Royal Bank (R-1 High) | Open | 40,987,061 | 17% | 24,423,964 | 10% | -16,563,097 | -7% |
| RBC - Instruments | | 0 | | | | | |
| RBC - Account | | 40,987,061 | | | | | |
| Toronto Dominion (R-1 High) | Open | 40,316,378 | 17% | 24,423,964 | 10% | -15,892,414 | -7% |
| TD - Instruments | | 0 | | | | | |
| TD - Account | | 40,316,378 | | | | | |
| Tier 2 - Financial Institutions & Corporations | R-1 Mid/High*** | 27,169,387 | 11% | 61,059,909 | 25% | 33,890,522 | 14% |
| National Bank of Canada (R-1 Mid) | Open | 27,169,387 | 11% | 12,211,982 | 5% | -14,957,405 | -6% |
| OMERS Realty Corporation (R-1 High) | Open | 0 | 0% | 12,211,982 | 5% | 12,211,982 | 5% |
| CDP Financial Inc (R-1 High) | Open | 0 | 0% | 12,211,982 | 5% | 12,211,982 | 5% |
| Desjardins Total | | 0 | 0% | 12,211,982 | 5% | 12,211,982 | 5% |
| Desjardins Group (R-1 High) | Open | 0 | | | | | |
| Caisse Centale Desjardins (R-1 High) | Open | 0 | | | | | |
| Total Investments | | 244,239,637 | 100% | | | | |
| Federal Government & its Guarantees | | | | | | | |
| Money Market | | 0 | 0% | 48,847,927 | 20% | 48,847,927 | 20% |
| Reserves - Bond Pool | | 0 | 0% | 48,847,927 | 100% | 48,847,927 | 20% |
| Canada Mortgage & Housing Corp. | | 0 | | | | | |
| Provincial Government & their Guarantees | | 0 | 0% | 48,847,927 | 20% | 48,847,927 | 20% |
| Money Market | | 0 | 0% | 48,847,927 | 20% | 48,847,927 | 20% |
| Alberta | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Alberta | | 0 | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | 0 | | | | | |
| British Columbia | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Manitoba | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| New Brunswick | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Nova Scotia | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Ontario | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Quebec | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Bond Pool | | 0 | 0% | 48,847,927 | 20% | 48,847,927 | 20% |
| Alberta | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Alberta | | 0 | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | 0 | | | | | |
| British Columbia | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Manitoba | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| New Brunswick | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Nova Scotia | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Ontario | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Quebec | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan | | 0 | 0% | 24,423,964 | 10% | 24,423,964 | 10% |
| Total Fixed | | 0 | 0% | 48,847,927 | 20% | 48,847,927 | 20% |
| Total Investments | | 244,239,637 | | | | | |
| Interest Bearing Bank Accounts - O/S Cheque Coverage | | 38,000,000 | * | | | | |
| Total Investments and O/S Cheques Coverage | | 282,239,637 | | | | | |

Capital Funds
Sector Weights @ December 31, 2018

SCHEDULE C

| | Category Status | Cumulative Amount Invested @ Book Value | % | Guideline Limit | % | Limit Available | % |
|--|---------------------------|---|-----------|-----------------|-------------|-----------------|-----------|
| CASH & EQUIVALENTS | | | | | | | |
| Federal Government & its Guarantees | Open | 0 | 0% | 0 | 100% | 0 | 0% |
| Federal Government | Open | 0 | 0% | | | | |
| Business Development Bank | Open | 0 | 0% | | | | |
| Canada Mortgage & Housing Corp. | Open | 0 | 0% | | | | |
| Canadian Wheat Board | Open | 0 | 0% | | | | |
| Export Development Canada | Open | | | | | | |
| Farm Credit Corp | Open | 0 | 0% | | | | |
| Provincial Governments & their Guarantees | R-1 Mid or Greater | 0 | 0% | 0 | 100% | 0 | 0% |
| Total Alberta (R-1 High) | Open | 0 | 0% | 0 | 25% | 0 | 0% |
| Alberta (R-1 High) | Open | 0 | | | | | |
| Alberta Capital Finance Authority (R-1 High) | Open | 0 | | | | | |
| Alberta Treasury Branches (R-1 High) | Open | 0 | | | | | |
| British Columbia (R-1 High) | Open | 0 | 0% | 0 | 25% | 0 | 0% |
| Manitoba (R-1 Mid) | Open | 0 | 0% | 0 | 25% | 0 | 0% |
| New Brunswick (R-1 Mid) | Open | 0 | 0% | 0 | 25% | 0 | 0% |
| Nova Scotia (R-1 Mid) | Open | 0 | 0% | 0 | 25% | 0 | 0% |
| Ontario (R-1 Mid) | Open | 0 | 0% | 0 | 25% | 0 | 0% |
| Quebec (R-1 Mid) | Open | 0 | 0% | 0 | 25% | 0 | 0% |
| Quebec | | | | | | | |
| Financement Quebec | | | | | | | |
| Hydro Quebec | | | | | | | |
| Saskatchewan (R-1 High) | Open | | 0% | 0 | 25% | 0 | 0% |
| Municipal Governments & their Guarantees* | R-1 Mid or Greater | 0 | | 0 | 25% | 0 | 0% |
| Calgary (R-1 High) | Open | | | 0 | 10% | 0 | 0% |
| Financial Institutions & their Guarantees /Corporations | | 0 | 0% | 0 | 50% | 0 | 0% |
| | BA's Schedule A | | | | | | |
| | Canadian Banks R-1 | | | | | | |
| Tier 1 - Financial Institutions & their Guarantees | Mid | 0 | 0% | 0 | 50% | 0 | 0% |
| Bank of Montreal (R-1 High) | Open | 0 | 0% | 0 | 10% | 0 | 0% |
| BMO - Instruments | | 0 | | | | | |
| BMO - Account | | 0 | | | | | |
| Bank of Nova Scotia (R-1 High) | Open | 0 | 0% | 0 | 10% | 0 | 0% |
| Bank of Nova Scotia Effective Cash | | 0 | | | | | |
| Bank of Nova Scotia - Notice Account | | 0 | | | | | |
| Canadian Imperial Bank of Commerce (R-1 High) | Open | 0 | 0% | 0 | 10% | 0 | 0% |
| CIBC - Instruments | | 0 | | | | | |
| CIBC - Account | | 0 | | | | | |
| Royal Bank (R-1 High) | Open | 0 | 0% | 0 | 10% | 0 | 0% |
| RBC - Instruments | | 0 | | | | | |
| RBC - Account | | 0 | | | | | |
| Toronto Dominion (R-1 High) | Open | 0 | 0% | 0 | 10% | 0 | 0% |
| TD - Instruments | | 0 | | | | | |
| TD - Account | | 0 | | | | | |
| Tier 2 - Financial Institutions & Corporations | R-1 Mid/High*** | 0 | 0% | 0 | 25% | 0 | 0% |
| National Bank of Canada (R-1 Mid) | Open | 0 | 0% | 0 | 5% | 0 | 0% |
| OMERS Realty Corporation (R-1 High) | Open | 0 | 0% | 0 | 5% | 0 | 0% |
| CDP Financial Inc (R-1 High) | Open | 0 | 0% | 0 | 5% | 0 | 0% |
| Desjardins Total | | 0 | 0% | 0 | 5% | 0 | 0% |
| Desjardins Group (R-1 High) | Open | 0 | | | | | |
| Caisse Centale Desjardins (R-1 High) | Open | 0 | | | | | |
| Total Investments | | 0 | | 0 | 0% | | |
| Federal Government & its Guarantees | | | | | | | |
| Money Market | | 0 | 0 | | 20% | 0 | 20% |
| Reserves - Bond Pool | | 0 | 0% | 0 | 100% | 0 | 0% |
| Canada Mortgage & Housing Corp. | | 0 | | | 100% | | |
| Provincial Government & their Guarantees | | 0 | 0% | 0 | 20% | 0 | 0% |
| Money Market | | 0 | 0% | 0 | 20% | 0 | 0% |
| Alberta | | 0 | 0% | 0 | 10% | 0 | 0% |
| Alberta | | | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | | | | | | |
| British Columbia | | 0 | 0% | 0 | 10% | 0 | 0% |
| Manitoba | | 0 | 0% | 0 | 10% | 0 | 0% |
| New Brunswick | | 0 | 0% | 0 | 10% | 0 | 0% |
| Nova Scotia | | | | | | | |
| Ontario | | 0 | 0% | 0 | 10% | 0 | 0% |
| Quebec | | 0 | 0% | 0 | 10% | 0 | 0% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | | | | | | |
| Saskatchewan | | 0 | 0% | 0 | 10% | 0 | 0% |
| Bond Pool | | 0 | 0% | 0 | 20% | 0 | 0% |
| Alberta | | 0 | 0% | 0 | 10% | 0 | 0% |
| Alberta | | 0 | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | 0 | | | | | |
| British Columbia | | 0 | 0% | 0 | 10% | 0 | 0% |
| Manitoba | | 0 | 0% | 0 | 10% | 0 | 0% |
| New Brunswick | | 0 | 0% | 0 | 10% | 0 | 0% |
| Nova Scotia | | | | | | | |
| Ontario | | 0 | 0% | 0 | 10% | 0 | 0% |
| Quebec | | 0 | 0% | 0 | 10% | 0 | 0% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan | | 0 | 0% | 0 | 10% | 0 | 0% |
| Total Fixed | | 0 | 0% | 0 | 20% | 0 | 0% |
| Total Investments | | 0 | | | | | |
| Interest Bearing Bank Accounts - O/S Cheque Coverage | | 0 | * | | | | |
| Total Investments and O/S Cheques Coverage | | 0 | | | | | |

**Reserve Funds
Sector Weights @ December 31, 2018**

SCHEDULE D

| Category | Status | Cumulative Amount Invested @ Book Value | % | Guideline Limit | % | Limit Available | % |
|--|-------------------------------|---|-------------|--------------------|-------------|--------------------|-------------|
| CASH & EQUIVALENTS | | | | | | | |
| Federal Government & its Guarantees | Open | 0 | 0% | 195,876,728 | 100% | 195,876,728 | 100% |
| Federal Government | Open | 0 | 0% | | | | |
| Business Development Bank | Open | 0 | 0% | | | | |
| Canada Mortgage & Housing Corp. | Open | 0 | 0% | | | | |
| Canadian Wheat Board | Open | 0 | 0% | | | | |
| Export Development Canada | Open | 0 | | | | | |
| Farm Credit Corp | Open | 0 | 0% | | | | |
| Provincial Governments & their Guarantees | R-1 Mid or Greater | 53,707,044 | 27% | 195,876,728 | 100% | 142,169,683 | 73% |
| Total Alberta (R-1 High) | Open | 30,826,808 | 16% | 48,969,182 | 25% | 18,142,374 | 9% |
| Alberta (R-1 High) | Open | 30,826,808 | | | | | |
| Alberta Capital Finance Authority (R-1 High) | Open | 0 | | | | | |
| Alberta Treasury Branches (R-1 High) | Open | 0 | | | | | |
| British Columbia (R-1 High) | Open | 0 | 0% | 48,969,182 | 25% | 48,969,182 | 25% |
| Manitoba (R-1 Mid) | Open | 0 | 0% | 48,969,182 | 25% | 48,969,182 | 25% |
| New Brunswick (R-1 Mid) | Open | 17,198,288 | 9% | 48,969,182 | 25% | 31,770,894 | 16% |
| Nova Scotia (R-1 Mid) | Open | 0 | | 48,969,182 | 25% | 48,969,182 | 25% |
| Ontario (R-1 Mid) | Open | 0 | 0% | 48,969,182 | 25% | 48,969,182 | 25% |
| Quebec (R-1 Mid) | Open | 0 | 0% | 48,969,182 | 25% | 48,969,182 | 25% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan (R-1 High) | Open | 5,681,948 | 3% | 48,969,182 | 25% | 43,287,234 | 22% |
| Municipal Governments & their Guarantees* | R-1 Mid or Greater | 0 | | 48,969,182 | 25% | 48,969,182 | 25% |
| Calgary (R-1 High) | Open | | | 19,587,673 | 10% | 19,587,673 | 10% |
| Financial Institutions & their Guarantees /Corporations | | 142,169,684 | 73% | 97,938,364 | 50% | -44,231,320 | -23% |
| | BA's Schedule A | | | | | | |
| Tier 1 - Financial Institutions & their Guarantees | Canadian Banks R-1 Mid | 120,380,220 | 61% | 97,938,364 | 50% | -22,441,857 | -11% |
| Bank of Montreal (R-1 High) | Open | 21,974,348 | 11% | 19,587,673 | 10% | -2,386,675 | -1% |
| BMO - Instruments | | 0 | | | | | |
| BMO - Account | | 21,974,348 | | | | | |
| Bank of Nova Scotia (R-1 High) | Open | 679,082 | 0% | 19,587,673 | 10% | 18,908,590 | 10% |
| Bank of Nova Scotia Effective Cash | | -3,735,484 | | | | | |
| Bank of Nova Scotia - Notice Account | | 4,414,566 | | | | | |
| Canadian Imperial Bank of Commerce (R-1 High) | Open | 32,522,585 | 17% | 19,587,673 | 10% | -12,934,912 | -7% |
| CIBC - Instruments | | 0 | | | | | |
| CIBC - Account | | 32,522,585 | | | | | |
| Royal Bank (R-1 High) | Open | 32,871,042 | 17% | 19,587,673 | 10% | -13,283,369 | -7% |
| RBC - Instruments | | 0 | | | | | |
| RBC - Account | | 32,871,042 | | | | | |
| Toronto Dominion (R-1 High) | Open | 32,333,164 | 17% | 19,587,673 | 10% | -12,745,491 | -7% |
| TD - Instruments | | 0 | | | | | |
| TD - Account | | 32,333,164 | | | | | |
| Tier 2 - Financial Institutions & Corporations | R-1 Mid/High*** | 21,789,463 | 11% | 48,969,182 | 25% | 27,179,719 | 14% |
| National Bank of Canada (R-1 Mid) | Open | 21,789,463 | 11% | 9,793,836 | 5% | -11,995,627 | -6% |
| OMERS Realty Corporation (R-1 High) | Open | 0 | 0% | 9,793,836 | 5% | 9,793,836 | 5% |
| CDP Financial Inc (R-1 High) | Open | 0 | 0% | 9,793,836 | 5% | 9,793,836 | 5% |
| Desjardins Total | | 0 | 0% | 9,793,836 | 5% | 9,793,836 | 5% |
| Desjardins Group (R-1 High) | Open | 0 | | | | | |
| Caisse Centale Desjardins (R-1 High) | Open | 0 | | | | | |
| Total Cash and Equivalents | | 195,876,728 | 100% | | | | |
| Federal Government & its Guarantees | | | | | | | |
| Money Market | | 0 | 0% | 0 | 20% | 0 | 0% |
| Reserves - Bond Pool | | 0 | 0% | 195,876,728 | 100% | 195,876,728 | 100% |
| Canada Mortgage & Housing Corp. | | 0 | | | | | |
| Provincial Government & their Guarantees | | 0 | 0% | 97,938,364 | 50% | 97,938,364 | 50% |
| Money Market | | 0 | 0% | 97,938,364 | 50% | 97,938,364 | 50% |
| Alberta | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Alberta | | 0 | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | 0 | | | | | |
| British Columbia | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Manitoba | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| New Brunswick | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Nova Scotia | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Ontario | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Quebec | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Bond Pool | | 0 | 0% | 97,938,364 | 50% | 97,938,364 | 50% |
| Alberta | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Alberta | | 0 | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | 0 | | | | | |
| British Columbia | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Manitoba | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| New Brunswick | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Nova Scotia | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Ontario | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Quebec | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan | | 0 | 0% | 19,587,673 | 10% | 19,587,673 | 10% |
| Total Fixed | | 0 | 0% | 195,876,728 | 100% | 195,876,728 | 100% |
| Total Investments | | 195,876,728 | | | | | |

Trust Funds
Sector Weights @ December 31, 2018

SCHEDULE E

| Category | Status | Cumulative Amount Invested @ Book Value | % | Guideline Limit | % | Limit Available | % |
|--|---------------------------|---|-------------|------------------|-------------|------------------|-------------|
| CASH & EQUIVALENTS | | | | | | | |
| Federal Government & its Guarantees | Open | 0 | 0% | 3,595,568 | 100% | 3,595,568 | 100% |
| Federal Government | Open | 0 | 0% | | | | |
| Business Development Bank | Open | 0 | 0% | | | | |
| Canada Mortgage & Housing Corp. | Open | 0 | 0% | | | | |
| Canadian Wheat Board | Open | 0 | 0% | | | | |
| Export Development Canada | Open | 0 | 0% | | | | |
| Farm Credit Corp | Open | 0 | 0% | | | | |
| | | 0 | | | | | |
| Provincial Governments & their Guarantees | R-1 Mid or Greater | 984,104 | 27% | 3,595,568 | 100% | 2,611,464 | 73% |
| Total Alberta (R-1 High) | Open | 564,857 | 16% | 898,892 | 25% | 334,035 | 9% |
| Alberta (R-1 High) | Open | 564,857 | | | | | |
| Alberta Capital Finance Authority (R-1 High) | Open | 0 | | | | | |
| Alberta Treasury Branches (R-1 High) | Open | 0 | 0% | | | | |
| British Columbia (R-1 High) | Open | 0 | 0% | 898,892 | 25% | 898,892 | 25% |
| Manitoba (R-1 Mid) | Open | 0 | 0% | 898,892 | 25% | 898,892 | 25% |
| New Brunswick (R-1 Mid) | Open | 315,134 | 9% | 898,892 | 25% | 583,758 | 16% |
| Nova Scotia (R-1 Mid) | Open | 0 | 0% | 898,892 | 25% | 898,892 | 25% |
| Ontario (R-1 Mid) | Open | 0 | 0% | 898,892 | 25% | 898,892 | 25% |
| Quebec (R-1 Mid) | Open | 0 | 0% | 898,892 | 25% | 898,892 | 25% |
| Quebec | | | | | | | |
| Financement Quebec | | | | | | | |
| Hydro Quebec | | | | | | | |
| Saskatchewan (R-1 High) | Open | 104,113 | 3% | 898,892 | 25% | 794,778 | 22% |
| Municipal Governments & their Guarantees* | R-1 Mid or Greater | 0 | | 898,892 | 25% | 898,892 | 25% |
| Calgary (R-1 High) | Open | 0 | | 359,557 | 10% | 359,557 | 10% |
| Financial Institutions & their Guarantees /Corporations | | 2,605,054 | 72% | 1,797,784 | 50% | -807,270 | -22% |
| | BA's Schedule A | | | | | | |
| | Canadian Banks R-1 | | | | | | |
| Tier 1 - Financial Institutions & their Guarantees | Mid | 2,205,793 | 61% | 1,797,784 | 50% | -408,010 | -11% |
| Bank of Montreal (R-1 High) | Open | 402,648 | 11% | 359,557 | 10% | -43,091 | -1% |
| BMO - Instruments | | 0 | | | | | |
| BMO - Account | | 402,648 | | | | | |
| Bank of Nova Scotia (R-1 High) | Open | 12,443 | 0% | 359,557 | 10% | 347,114 | 10% |
| Bank of Nova Scotia Effective Cash | | -68,447 | | | | | |
| Bank of Nova Scotia - Notice Account | | 80,891 | | | | | |
| Canadian Imperial Bank of Commerce (R-1 High) | Open | 595,929 | 17% | 359,557 | 10% | -236,373 | -7% |
| CIBC - Instruments | | 0 | | | | | |
| CIBC - Account | | 595,929 | | | | | |
| Royal Bank (R-1 High) | Open | 602,314 | 17% | 359,557 | 10% | -242,758 | -7% |
| RBC - Instruments | | 0 | | | | | |
| RBC - Account | | 602,314 | | | | | |
| Toronto Dominion (R-1 High) | Open | 592,458 | 16% | 359,557 | 10% | -232,902 | -6% |
| TD - Instruments | | 0 | | | | | |
| TD - Account | | 592,458 | | | | | |
| Tier 2 - Financial Institutions & Corporations | R-1 Mid/High*** | 399,260 | 11% | 898,892 | 25% | 499,632 | 14% |
| National Bank of Canada (R-1 Mid) | Open | 399,260 | 11% | 179,778 | 5% | -219,482 | -6% |
| OMERS Realty Corporation (R-1 High) | Open | 0 | 0% | 179,778 | 5% | 179,778 | 5% |
| CDP Financial Inc (R-1 High) | Open | 0 | 0% | 179,778 | 5% | 179,778 | 5% |
| Desjardins Total | Open | 0 | 0% | 179,778 | 5% | 179,778 | 5% |
| Desjardins Group (R-1 High) | Open | 0 | | | | | |
| Caisse Centale Desjardins (R-1 High) | Open | 0 | | | | | |
| Total Cash and Equivalents | | 3,589,158 | 100% | | | | |
| Federal Government & its Guarantees | | | | | | | |
| Money Market | | 0 | 0% | 0 | 20% | 0 | 0% |
| Reserves - Bond Pool | | 0 | 0% | 3,595,568 | 100% | 3,595,568 | 100% |
| Canada Mortgage & Housing Corp. | | 0 | | | | | |
| Provincial Government & their Guarantees | | 0 | 0% | 3,595,568 | 100% | 3,595,568 | 100% |
| Money Market | | 0 | 100% | 3,595,568 | 100% | 3,595,568 | 100% |
| Alberta | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Alberta | | 0 | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | 0 | | | | | |
| British Columbia | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Manitoba | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| New Brunswick | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Nova Scotia | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Ontario | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Quebec | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Bond Pool | | 0 | 0% | 3,595,568 | 100% | 3,595,568 | 100% |
| Alberta | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Alberta | | 0 | | | | | |
| Alberta Capital Finance Authority | | 0 | | | | | |
| Alberta Treasury Branches | | 0 | | | | | |
| British Columbia | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Manitoba | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| New Brunswick | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Nova Scotia | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Ontario | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Quebec | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Quebec | | 0 | | | | | |
| Financement Quebec | | 0 | | | | | |
| Hydro Quebec | | 0 | | | | | |
| Saskatchewan | | 0 | 0% | 359,557 | 10% | 359,557 | 10% |
| Total Fixed | | 0 | | | | | |
| Equities | | | | | | | |
| Bank of Montreal | | 6,410 | | | | | |
| Total Equities | | 6,410 | | | | | |
| Total Investments | | 3,595,568 | | | | | |