

**MacSween, Liam**

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**From:** Ross Jefferson <rjefferson@discoverhalifaxns.com>  
**Sent:** Friday, March 1, 2019 9:43 AM  
**To:** MacSween, Liam  
**Cc:** Harnish, Gail; McKinnon, Lori  
**Subject:** Request for Presentation - Community Planning & Economic Development Committee

Hi Liam,

I am writing to request time to present to CPED for Discover Halifax Year End Review. We have submitted our formal report to Parks and Recreation and I expect this will be submitted also to CPED. Ideally, we would like to present on the same day the report will be submitted.

It is my desire to also provide an additional PowerPoint deck to support the key points from our report and I would be happy to provide a copy.

I would ask you for your guidance on potential dates and deadlines for submissions.

Thanks in advance.

Ross Jefferson

Ross Jefferson  
President and CEO  
Discover Halifax