



P.O. Box 1749
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Item No. 9.1.2
Special Events Advisory Committee
February 20, 2019

TO: Chair and Members of the Special Events Advisory Committee

SUBMITTED BY: Original Signed
Sharon Chase, Legislative Assistant, Municipal Clerk's Office

DATE: November 23, 2018

SUBJECT: Proposed 2019 Meeting Schedule

ORIGIN

It is the practice for the Special Events Advisory Committee to adopt a schedule of meetings for the upcoming year.

LEGISLATIVE AUTHORITY

Section 6.1 The committee shall meet as required to facilitate the timely review and recommendations on the MLSER.

Section 6.2 The Chair in consultation with staff shall be responsible for calling all meetings of the HRM Special Events Advisory Committee.

RECOMMENDATION

It is recommended that the Special Events Advisory Committee approve the 2019 Meeting Schedule as outlined in the Discussion section of this report.

BACKGROUND

Past practice of the Special Events Advisory Committee (SEAC) has been to establish a yearly meeting schedule so that Committee members and the public have sufficient notice of meeting dates. In the event that a meeting is not required and is cancelled, the Clerk's Office ensures the Committee members are notified of the meeting cancellation and public notification of the cancellation is done through HRM's website.

DISCUSSION

Date: 3rd Wednesday of the month
Location: Halifax Hall, 2nd Floor City Hall, 1841 Argyle Street
Time: 9:00 a.m. to 11:00 a.m.

January 16

February 20 (if required)

March 20 1st intake report

April 17 (if required)

May 15 (if required)

June 19 (if required)

July 17 2nd intake report

August 21 (if required)

September 18 (if required)

October 16 (if required)

November 20 (if required)

December 18 (if required)

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

RISK CONSIDERATION

There are no risks identified.

COMMUNITY ENGAGEMENT

The 2019 meeting schedule for the Special Events Advisory Committee, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

If the proposed dates and/or time are not suitable for the Committee members, the Committee can consider alternate dates and/or time.

ATTACHMENTS

Attachment A: Special Events Advisory Committee (SEAC) 2019 Meeting Schedule.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Sharon Chase, Legislative Assistant

SPECIAL EVENTS ADVISORY COMMITTEE (SEAC)

2019 MEETING SCHEDULE

Date: 3rd Wednesday of every Month (**Monthly**)

Time: 9:00 a.m. – 11:00 a.m.

Location: Halifax Hall, City Hall, 1841 Argyle Street, Halifax

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