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Item No. 8.1.2
Active Transportation Advisory Committee
December 20, 2018

TO: Chair and Members of Active Transportation Advisory Committee

SUBMITTED BY: Original Signed
Sharon Chase, Legislative Assistant, Municipal Clerk's Office

DATE: November 23, 2018

SUBJECT: Proposed 2019 Meeting Schedule

ORIGIN

It is the practice for the Active Transportation Advisory Committee to adopt a schedule of meetings for the upcoming year.

LEGISLATIVE AUTHORITY

Section 10.1 of the Committee's Terms of Reference – "The committee shall meet quarterly at a minimum."

RECOMMENDATION

It is recommended that the Active Transportation Advisory Committee approve the 2019 Meeting Schedule as outlined in the Discussion section of this report.

BACKGROUND

Past practice of the Active Transportation Advisory Committee (ATAC) has been to establish a yearly meeting schedule so that Committee members and the public have sufficient notice of meeting dates. In the event that a meeting is not required and is cancelled, the Clerk's Office ensures the Committee members are notified of the meeting cancellation and public notification of the cancellation is done through HRM's website.

DISCUSSION

ATAC has traditionally met on the third Thursday of the month, from 4:00 p.m. to 6:00 p.m. in Halifax Hall, City Hall. Therefore, based on past practice, meeting dates are proposed for 2019 as outlined in Attachment A of this report.

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

RISK CONSIDERATION

There are no risks identified.

COMMUNITY ENGAGEMENT

The 2019 meeting schedule for the Active Transportation Advisory Committee, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

If the proposed dates and/or time are not suitable for the Committee members, the Committee can consider alternate dates and/or time.

ATTACHMENTS

Attachment A: Active Transportation Advisory Committee (ATAC) 2019 Meeting Schedule

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Sharon Chase, Legislative Assistant 902.490.6519

ACTIVE TRANSPORTATION ADVISORY COMMITTEE (ATAC)

2019 MEETING SCHEDULE

Date: 3rd Thursday of the Month (**Monthly**)

Time: 4:00 p.m. – 6:00 p.m.

Location: Halifax Hall, City Hall, 1841 Argyle Street, Halifax

January 17

February 21

March 21

April 18

May 16

June 20

July 18

August 15

September 19

October 17

November 21

December 19