



P.O. Box 1749
Halifax, Nova Scotia
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Item No. 9.3
Heritage Advisory Committee
November 28, 2018

TO: Chair and Members of the Heritage Advisory Committee

- Original Signed-

SUBMITTED BY:

David Perusse, Legislative Assistant

DATE: November 7, 2018

SUBJECT: Proposed 2019 Heritage Advisory Committee Meeting Schedule

ORIGINS

It is the practice for the Heritage Advisory Committee (HAC) to adopt a meeting schedule for the upcoming year.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality By-Law Number H-200, Respecting the Establishment of a Heritage Advisory Committee and a Civic Registry of Heritage Property, Section 5:

“The Committee shall meet at least once in each month. The Committee may meet as well at the call of the Chairman or at the request of one-third of the members of the Committee.”

RECOMMENDATION

It is recommended that the Heritage Advisory Committee approve the proposed 2019 meeting schedule as outlined in Attachment 1 of this report.

BACKGROUND

In accordance with Section 5 of By-Law Number H-200, Respecting the Establishment of a Heritage Advisory Committee and a Civic Registry of Heritage Property, the Heritage Advisory Committee shall meet no less than once each month, or as determined by the Committee. The Heritage Advisory Committee typically meets the 4th Wednesday of each month in Halifax Hall, 2nd Floor City Hall, 1841 Argyle Street, Halifax from 3:00 p.m. to 5:00 p.m.

DISCUSSION

The proposed 2019 schedule provided as Attachment 1 of this report, proposes 10 regular meetings and 2 'if required', and takes into account statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Nova Scotia Federation of Municipalities (NSFM) and Halifax Regional Council. The approval of this schedule will allow members of the Committee, staff and the public to be notified and plan in advance for meetings. The Chair of the Committee, with input from staff, has the authority to cancel a scheduled meeting should it be deemed necessary. A special meeting for a time sensitive matter may be called with appropriate notice, provided it is done in accordance with the *HRM Charter* and Administrative Order One.

FINACIAL IMPLICATION

There are no budget implications associated with the recommended course of action.

RICK CONSIDERATION

A delay in approval could result in additional delays for other HRM Committee meeting schedules, as the Committee's schedule may impact the timing of other Committee meeting times and dates.

COMMUNITY ENGAGEMENT

The 2019 meeting schedule for the Committee, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

The Committee may recommend and/or adjust the proposed 2019 meeting schedule as they see fit.

ATTACHMENTS

Attachment 1 – Proposed 2019 Heritage Advisory Committee Meeting Schedule

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: David Perusse, Legislative Assistant, Office of Municipal Clerk, 902.490.6732

Attachment 1

Heritage Advisory Committee Proposed 2019 Meeting Schedule

Date	Time	Location
January 30, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
February 27, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
March 27, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
April 24, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
May 22, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
June 26, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
July 24, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
August 28, 2019 <i>*if required</i>	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
September 25, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
October 23, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
November 27, 2019	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax
December 18, 2019 <i>*if required</i>	3:00 p.m. – 5:00 p.m.	Halifax Hall – 2nd Floor City Hall, 1841 Argyle Street, Halifax

***Please be advised that meeting times and locations are subject to change**