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Halifax, Nova Scotia
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Item No. 14.1.1
Halifax Regional Council
September 11, 2018

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed

Jerry Blackwood, Acting Chief Administrative Officer

DATE: August 20, 2018

SUBJECT: Appointment of Building Official

ORIGIN

Pursuant to the *Nova Scotia Building Code Act*, all Building Officials must be appointed by Regional Council.

LEGISLATIVE AUTHORITY

Nova Scotia Building Code Act, Section 5(2)

RECOMMENDATION

It is recommended that Halifax Regional Council appoint Gregory Henwood as a Building Official, pursuant to Section 5(2) of the *Nova Scotia Building Code Act*. This appointment is effective for the duration of his assignment to the duties of a Building Official with Halifax Regional Municipality.

BACKGROUND

Building Officials are required to administer and enforce provisions of the Building Code Act and Regulations on behalf of HRM. This staff member was the successful applicant in a recent competition for a vacant Building Official position. Mr. Henwood meets the qualifications of the job description in addition to any Provincial requirements. The *Nova Scotia Building Code Act* requires that Building Officials be appointed by Regional Council.

DISCUSSION

Building Officials are primarily responsible for the delivery of three programs: Construction Approvals, Maintenance of Residential Occupancies and Rooming House Licensing. Building Officials ensure consistent interpretation and application of the various by-laws, administrative orders and regulations to buildings and development in co-ordination with other HRM staff in the development approvals process.

FINANCIAL IMPLICATIONS

There are no budget implications. This is to fill a budgeted and vacant position.

RISK CONSIDERATION

There is no significant risk associated with this recommendation as this a current employee qualified to fill the position he is appointed to.

COMMUNITY ENGAGEMENT

Community engagement is not applicable

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications

ALTERNATIVES

No alternatives applicable as a Council appointment is required for Building Officials to have the necessary authority to enforce compliance to applicable codes, laws and by-laws.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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