



P.O. Box 1749
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Item No. 1

**Grants Committee
September 10, 2018**

TO: Chair and Members of Grants Committee

Original Signed

SUBMITTED BY:

Jerry Blackwood, Acting Director of Finance & Asset Management /CFO

Original Signed

Jacques Dubé, Chief Administrative Officer

DATE: July 20, 2018

SUBJECT: Community Grants Program: Annual Delinquent Reporting Update

INFORMATION REPORT

ORIGIN

November 4, 2013 – Grants Committee approval of default prevention and management protocols.

November 20, 2013 - Audit and Finance Committee approval of default prevention and management practice for programs administered under the Grants Committee. Applicants to programs administered under the auspices of the Grants Committee shall be screened for debt to HRM, extensions shall be limited to one (1) year, and sanctions may be applied to organizations in default of their obligations pursuant to a municipal grant, tax relief, a property sale or lease.

LEGISLATIVE AUTHORITY

HRM Charter, S.N.S 2008, c.39

79 (1) The Council may expend money required by the Municipality for

...
(av) a grant or contribution to

...
(v) any charitable, nursing, medical, athletic, educational, environmental, cultural, community, fraternal, recreational, religious, sporting or social organization within the Province;

...
(vii) a registered Canadian charitable organization.

BACKGROUND

Non-compliance reporting includes the following:

- The addition of grant recipients to the delinquent list, who have overdue progress or final reports, or who are liable for the repayment of an ineligible expenditure or any unspent balance of a municipal grant;
- The removal of organizations from the delinquent list who have submitted a complete final report or repayment;
- Identification of accounts issued final notice by registered mail.

Reports, repayment, or reimbursements received after the September 10, 2018, Grants Committee meeting will be updated in next year's status report (2019).

DISCUSSION

It is mandatory that grant recipients submit a final report on or before March 31st of the fiscal year the award was issued. Reporting enables an evaluation of the activities funded by HRM and an accounting of public expenditures in accordance with the terms and conditions of a grant or contribution. Failure to report, or funds not used for the specified purpose, can lead to sanctions including the suspension of eligibility or a refund of any financial assistance in whole or in part.

Since 2011, an annual Information Report is submitted to the Grants Committee on the status of overdue reporting or repayment due under the auspices of the *Community Grants Program*.

FINANCIAL IMPLICATIONS

Funds may be recovered from an applicant and deposited in Account M311-8004. Organizations have the option to make payment through a payment plan whereby the amount due to HRM is paid in smaller monthly installments. Once reporting and/or repayment schedule confirmed, eligibility is automatically reinstated.

COMMUNITY ENGAGEMENT

The Grants Committee is comprised of a voting membership of one elected member of Regional Council from each Community Council, the Chair appointed from the membership of the Audit & Finance Standing Committee (also an elected member of Regional Council), and six (6) citizens-at-large. Grant Committee meetings are open to the public unless otherwise indicated. Agendas, minutes and reports are available on the Halifax Regional Municipality's website.

ATTACHMENTS

- Attachment 1 - Table 1. Addition of Organizations to Delinquent List, as of July 20, 2018
Table 2. Reinstatement of Eligibility in 2017-18: Final Reporting/Repayment Received
Table 3. List of Organizations Deemed Ineligible. Final Notice Issued

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Peter Greechan, Community Developer, Grants Contributions, Finance & Asset Management, 902.490.7310; Peta-Jane Temple, Team Lead Grants & Contributions, Finance & Asset Management 902.490.5469.

Table 1. Addition of Organizations to Delinquent List¹

Organization	Grant	Year Issued
Africville Heritage Trust Society	\$5,000	2017
Arthur Kidston Memorial Camp	\$7,000	2017
Society for the Protection and Preservation of Black Culture in Nova Scotia (Black Cultural Centre)	\$25,000	2017
Conseil Communautaire du Grand Havre	\$5,000	2017
Luna/Sea Theatre Company Society	\$5,000	2017
TOTAL	\$47,000	

Notes to Table 1.

1. Final notice sent and reminder notifications suspended. Organization remains ineligible for funding consideration pending resolution.

Table 2. Reinstatement of Eligibility in 2018. Reporting/Repayment Received

Organization	Grant	Year Issued
ABC Housing Co-Operative Limited	\$2,000	2009
Afghan Society of Halifax	\$3,950	2016
Canadian Red Cross	\$1,700	2016
Christ Church Anglican	\$25,000	2016
Deanery Project Co-Operative Limited	\$4,000	2016
Dunbrack Housing Co-Operative Limited	\$4,000	2009
In My Own Voice Arts Association	\$5,000	2016
Eastern Shore Wildlife Association	\$10,000	2016
Sheet Harbour and Area Ground Search & Rescue Team ¹	\$20,000	2013

Notes to Table 2.

1. Partial refund to HRM held in General Contingency Reserve Q421 pending confirmation of an ability to proceed.

Table 3. List of Organizations Deemed Ineligible: Chronological Order by Date of Grant¹

Organization	Grant	Year Issued
Beechville Baptist Church	\$500	2007
All Women's Empowerment & Development Association (partial report submitted)	\$5,000	2008
Riverlake Rugby Club (partial report submitted – refund of \$300 due to HRM for ineligible expenses)	\$1,500	2009
Plutonium Playhouse	\$5,000	2011
DaPoPo Theatre Society	\$2,000	2012
Estabrooks Community Hall ²	\$5,000	2012
Legacy Centre for Performing Arts Society	\$10,000	2013
Sailable Nova Scotia (partial report submitted – refund of \$700 due to HRM for ineligible expenses)	\$10,000	2013
Halifax Circus Co-Operative Limited	\$2,700	2014
Black Artists Network of Nova Scotia	\$5,000	2015
TOTAL	\$46,700	

Notes to Table 3.

1. Final notice sent and reminder notifications suspended. Organization remains ineligible for funding consideration pending resolution.
2. Grant awarded to the Estabrooks Community Hall - formerly known as the Bay Road Community Hall Association. Final report deadline extended to March 31, 2016, approved by Grants Committee.

Note to Readers.

The total number of outstanding reports is fifteen (15) for a combined total of \$93,700 which comprises Table 1 and Table 3.