

PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

## MEMORANDUM

TO: Chair and Members of the Grants Committee

FROM: Liam MacSween – Legislative Assistant, Office of the Municipal Clerk

DATE: September 10, 2018

**SUBJECT: Committee Appointments Expiring November 30, 2018**

This will confirm that the term of appointment for the following members of the Grants Committee will expire on November 30, 2018:

Position	Volunteer Name	Term Expiry Date	Term Status:
Member	Janice Kenney	November 30, 2018	2 <sup>nd</sup> Term
Vice Chair	Sara Colburne	November 30, 2018	2 <sup>nd</sup> Term
Member	Linda MacKay	November 30, 2018	2 <sup>nd</sup> Term

No action is required for the following members:

Position	Volunteer Name	Term Expiry Date	Term Status:
Member	Georgina Fitzpatrick	November 30, 2019	1 <sup>st</sup> Term
Member	Myles McCormick	November 30, 2019	1 <sup>st</sup> Term
Member	Crystal Saulnier	November 30, 2019	1 <sup>st</sup> Term

The Public Appointments Policy – Governing citizens appointments to HRM agencies, boards, committees and commissions and external bodies was approved by Halifax Regional Council in August 2011 and states applicants including those currently serving on a committee must apply in order to be considered. It also states that generally only two (2) consecutive terms can be served by members of a Committee (Section 3. Terms & Length of Service). The link to the policy can be found at the following website <https://www.halifax.ca/city-hall/boards-committees-commissions/volunteer-boards-committees/public-appointment-policy> All appointments are made in accordance with this policy.

If you meet the requirements of the policy and you wish to re-apply you can do so by completing an application form at <https://www.halifax.ca/city-hall/boards-committees-commissions/volunteer-boards-committees/boards-committees-volunteer> or by mail to Municipal Clerk's Office, PO Box 1749, Halifax, Nova Scotia, B3J 3A5, or by email [clerks@halifax.ca](mailto:clerks@halifax.ca) or by fax to 902-490-4208. Your application should be accompanied by any additional information that would assist in making appointments and/or nominations to Halifax Regional Council, such as a cover letter or resume. Where applicable please state the membership category you are applying to represent.

Please note that all appointments are at the discretion of Council and when the appointments have been ratified by Council, you will be notified of the outcome. Committee membership continues until such time

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Liam MacSween, Office of the Municipal Clerk

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[halifax.ca](http://halifax.ca)

as Council makes their decisions. If you have any questions, please free to contact Liam MacSween  
Email: [macswel@halifax.ca](mailto:macswel@halifax.ca) Phone: 902-490-6521.

Please note that the deadline for applications for Committees is **October 21, 2018 at 11:59pm**.

Sincerely,

Liam MacSween

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Liam MacSween, Office of the Municipal Clerk

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