



PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

## MEMORANDUM

TO: Chair and Members of the Design Review Committee

FROM: Phoebe Rai – Legislative Assistant, Office of the Municipal Clerk

DATE: September 13, 2018

**SUBJECT: Committee Appointments Expiring November 30, 2018**

This will confirm that the term of appointment for the following members of the Design Review Committee will expire on November 30, 2018:

Position	Volunteer Name	Role	Term Expiry Date	Term Status:
Member	Kautilya Gandhi	Architect	November 30, 2018	1 <sup>st</sup> Term
Member	Jonathan Lampier	Citizen At Large	November 30, 2018	1 <sup>st</sup> Term
Member	Tara Ralph	Landscape Architect	November 30, 2018	Partial Term
Member	Rick Buhr	Architect	November 30, 2018	2 <sup>nd</sup> Term
Member	Malcolm Pinto	Structural Engineer	November 30, 2018	2 <sup>nd</sup> Term
Member	Rob LeBlanc	Landscape Architect	November 30, 2018	2 <sup>nd</sup> Term
Member	Catherine Courtney	Professional at Large	November 30, 2018	2 <sup>nd</sup> Term

No action is required for the following members:

Position	Volunteer Name	Role	Term Expiry Date	Term Status:
Chair	Matt Neville	Urban/City Planner	November 30, 2019	2 <sup>nd</sup> Term
Vice Chair	Colin Duggan	Citizen At Large	November 30, 2019	1 <sup>st</sup> Term
Member	Marianne Abboud	Architect	November 30, 2019	Partial Term, 1 <sup>st</sup> Term
Member	Gregory MacNeil	Architect	November 30, 2019	Partial Term
Member	Edward Farquhar	Citizen At Large	November 30, 2019	1 <sup>st</sup> Term

The Public Appointments Policy – Governing citizens appointments to HRM agencies, boards, committees and commissions and external bodies was approved by Halifax Regional Council in August 2011 and states applicants including those currently serving on a committee must apply in order to be considered. It also states that generally only two (2) consecutive terms can be served by members of a Committee (Section 3. Terms & Length of Service). The link to the policy can be found at the following website <https://www.halifax.ca/city-hall/boards-committees-commissions/volunteer-boards-committees/public-appointment-policy> All appointments are made in accordance with this policy.

If you meet the requirements of the policy and you wish to re-apply you can do so by completing an application form at <https://www.halifax.ca/city-hall/boards-committees-commissions/volunteer-boards-committees/boards-committees-volunteer> or by mail to Municipal Clerk's Office, PO Box 1749, Halifax,

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Phoebe Rai, Office of the Municipal Clerk

Tel: 902.490.6732  
Email: raip@halifax.ca      halifax.ca

Nova Scotia, B3J 3A5, or by email [clerks@halifax.ca](mailto:clerks@halifax.ca) or by fax to 902-490-4208. Your application should be accompanied by any additional information that would assist in making appointments and/or nominations to Halifax Regional Council, such as a cover letter or resume. Where applicable please state the membership category you are applying to represent.

Please note that all appointments are at the discretion of Council and when the appointments have been ratified by Council, you will be notified of the outcome. Committee membership continues until such time as Council makes their decisions. If you have any questions, please free to contact Phoebe Rai Email: [smithph@halifax.ca](mailto:smithph@halifax.ca) Phone: 902-490-6732.

Please note that the deadline for applications for Committees is **October 21, 2018 at 11:59pm**.

Sincerely,

Phoebe Rai

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Phoebe Rai, Office of the Municipal Clerk

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[halifax.ca](http://halifax.ca)